





#### ST. PAUL'S **COLLEGE**

ISO 9001-2015 Certified by TÜV Rheinland (Affiliated to Mahatma Gandhi University, Kottayam) Kalamassery, HMT Colony P.O., Ernakulam - 683 503, Kerala-India

# HANDBOOK δ CALENDAR 2023-24

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#### ST. PAUL'S COLLEGE

Accredited with 'A' Grade by NAAC
ISO 9001-2015 Certified by TÜV Rheinland
(Affiliated to Mahatma Gandhi University, Kottayam)
Kalamassery, HMT Colony P.O., Ernakulam - 683 503, Kerala-India



#### **FOUNDER**

The Late Most Rev. Dr Joseph Attipetty, PhD, STD, LLD

#### **PATRON**

His Grace The Most Rev. Dr Joseph Kalathiparambil, DCL (Metropolitan Archbishop of Verapoly)

#### **MANAGER**

**Rev. Fr Varghese Valiyaparambil,** BPh, BTh, MA, BEd, PGD in P. R. & JLM, MBA, PGDHRM manager@stpauls.ac.in

**Director/Coordinator Rev. Fr Felix Chullickal,** BPh, BTh fxchullickkal@gmail.com

Assistant MANAGER

Rev. Fr Raphael Kalluveettil B.Ph., B.Th., M. A. am@stpauls.ac.in

#### **PRINCIPAL**

**Dr Savitha K. S.,** MSc, BEd, PhD principal@stpauls.ac.in

VICE PRINCIPALS
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Dr Pramada Ramachandran, MSc, MPhil, PhD
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ഈ ലോകചൈതന്യമേ നിത്യപ്രകാശം പരംപൊരുളേ സ്നേഹത്തിലെന്നെ വളർത്തൂ നവ്യ പ്രത്യാശയെന്നും പകരു ജ്ഞാനമാർഗ്ഗേ നീ നടത്തു എന്നെ ജ്ഞാനമാർഗ്ഗേ നീ നടത്തു....

ഈ ലോകമായയിൽ വീണിടാതെ കാവലായ് എന്നെ നീ കാത്തീടണേ സന്മാർഗ്ഗ പാതയിൽ മുന്നേറിടാൻ നീതിയും ധൈര്യവും നീ പകരു വിവേക പൂർണ്ണതയെന്നും തന്നരുളൂ.....

രചന : ഫാ. ജോസഫ് പള്ളിഷറമ്പിൽ

സംഗീതം : ഫാ. ജോളി ചക്കാലക്കൽ



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10 NATIONAL ANTHEM

#### A Brief History of the College

St. Paul's College, Kalamassery is a prestigious Arts and Science college in the Ernakulam district of Kerala, affiliated to Mahatma Gandhi University, Kottayam and recognized by the University Grants Commission. The College functions under the Archdiocese of Verapoly, a pioneering entity in the field of education.

The College was founded by the visionary Rev. Dr Joseph Attipetty, the late Archbishop of Verapoly, to commemorate the historic visit of His Holiness Pope Paul VI to India in December 1964. The foundation stone of the college was blessed by His Holiness on 3rd December 1964 and was solemnly laid by Dr Samuel Mathai, the then Vice-Chancellor of the University of Kerala in the presence of Dr. Joseph Attipetty on 13th February 1965. It was out of devotion to His Holiness, the Pope, that the College was named after St. Paul, his heavenly patron.

The College made a humble beginning on 13th July 1965, offering two year Pre-Degree courses. The first degree course was introduced in the year 1978 and over the years, other degree courses, were added. St. Paul's College became a first grade college with the introduction of a Post Graduate course in the year 1982. To keep up with the changing times, the institution was made co-educational in 1983. Today, the College is a force to reckon with in the education scenario in Kerala - with sixteen undergraduate courses, six post graduate courses and a research centre.

The College received the first NAAC accreditation grade in the year 2004 and the next in 2010. A phenomenal change in the academic and infrastructural domains fetched the college an 'A' grade in the third cycle of re-accreditation by NAAC in 2016. The college improved the NAAC score and maintained the grade in the fourth cycle of re-accreditation in 2021. The College has also been certified by ISO 9001:2015 in 2017 & 2023 for providing educational services. St. Paul's College has made immense strides into the twenty first century, but will not rest on its laurels, for it will always seek to grow and march ahead.



St.Paul's College is strategically located in Kalamassery, the industrial heartland of Ernakulam. Its neighbourhood is virtually an educational hub with several educational institutions of great reputation. It is easily accessible from both Kochi city and from Aluva by road, faces the Seaport - Airport Road, is a stone's throw away from two metro stations and a mere 12 kilometers away from the Cochin International Airport.



The college motto 'Life Nobly Lived' epitomizes the altruistic vision of our enlightened patrons; to instill noble values in everyone through education and experiences in life. The college is committed to the inclusive transformation of young men and women to lead an exemplary life.



The college is dedicated to the heavenly patron St. Paul, the great missionary with a vision to fulfil the motto of the institution 'Life Nobly Lived.' The institution gives due consideration to the following objectives and goals:

- ♦ Achieve academic excellence through research oriented approach.
- ❖ To uplift the poor and underprivileged sections of the society through quality education.
- ♦ Achieve all round development of the pupils' personality.
- Inculcate good character and conduct along with a sound philosophy of life.
- Develop secular and democratic outlook in order to become responsible citizens of the nation.
- ♦ Imbibe the cultural heritage of our country.
- Promote and develop extra-curricular talents along with curricular activities.
- ♦ Equip students with information technology.
- Provide opportunities and facilities to the students belonging to economically, socially and educationally marginalised communities in the field of higher education.
- Inculcate discipline, intellectual enquiry, independent thinking and leadership quality.



The college exists to impart excellence in higher education to all, especially the educationally, socially and financially marginalised communities, and to develop an integrated personality in students. The college envisions a new enlightened generation which is socially committed, academically proficient, digitally updated and spiritually refined, so as to enable them to face the challenging needs of the changing times.



#### The mission of the college is:

- ❖ To impart excellence in higher education and give value based training for the integral development of the individual.
- ❖ To inculcate in students a comprehensive outlook of life and a spirit of social sensibility.
- ♦ To equip the young men and women with academic and digital expertise to face global challenges.
- ♦ To create productive citizens integrated with social and patri otic commitment; ethical and human values.
- ❖ To empower the youngsters with global knowledge in the state-of-the-art digital technology.

# Our Patrons

1.	Most Rev. Dr Joseph Attipetty, PhD, STD, LLD	1965-1970
2.	Most Rev. Dr Joseph Kelanthara, LLD, STD, JUD, DCL, DSSc, MA, MEd	1971-1986
	Rt. Rev. Dr Antony Thannikot, PhL, STD (Co- Patron)	1978-1984
3.	Most Rev. Dr Cornelius Elenjikal, PhD, DCL	1987-1996
4.	Most Rev. Dr Daniel Acharuparambil, MA, PhD	1996-2009
	Rt. Rev. Dr Joseph Karikkassery (Co-Patron)	2006-2010
5.	Most Rev. Dr Francis Kallarakal, MA, STL	2010-2017
6.	Most Rev. Dr Joseph Kalathiparambil, DCL	2017 onwards



### Our Managers

1.	Rt. Rev. Msgr Francis Payyapilly, MSc	1965-1977		
2.	Rt. Rev. Msgr Emmanuel Lopez	1977-1984		
3.	Rev. Fr Raphael Ollattupuram, MSc	1984-1988		
4.	Rev. Dr Joseph Thaikoodan,	1988-1992		
	Dip. Ed.,PGCE, MA, MPhil, PhD			
5.	Rev. Fr Joseph Kuttikkal, BD	1992-1994		
6.	V. Rev. Msgr Dr Joseph Kalathiparambil, DCL	1994-1995		
7.	Rev. Fr Bernard Chaneparambil, BPh, BTh, MA, PhL	1995-1998		
8.	Rev. Dr Jose Chelangara, Bph, BTh, Bed., Dip. P.Tech,			
	MA(Lit), MA(Hist.), MA (Socio), MHRM, MPhil, PhD	1998-2008		
9.	Rev. Dr Douglas Pinheiro, BPh, BTh, STD	2008-2011		
10.	Rev. Fr Felix Chakkalakal, MA, MPhil, CPE(USA) BPh, BE	2011-2019		
11.	Rev. Fr Antony Arakkal, MBA, MCA, LLB	2019-2021		
12.	Rev. Fr Joseph Antony Palliparambil, MBA	2021-2022		
13.	Rev. Fr Varghese Valiyaparambil, BPh, BTh, MA, BEd, PGD in PR & JLM, MBA, PGDHRM	2022 onwards		
	Our Director / Coordinator			
1.	Rev. Fr Felix Chullickal, BPh, BTh	2021 onwards		
	Our Associate Manager			
1.	Rev. Fr Joseph Antony Palliparambil, MBA	2019 - 2021		
	Our Assistant Managers			
Our Assistant Managers				
1.	Rev. Fr Joseph Antony Palliparambil, MBA	2018- 2019		
2.	Rev. Fr Raphael Stinil Chanassery B.Ph., B.Th., M A	2021 -2023		
3.	Rev. Fr Raphael Kalluveettil B.Ph., B.Th., MA	2023 onwards		



### Our Principals

1.	Rev. Dr Antony Mukkath, DCL, PhD	1965-1978
2.	Rev. Fr Raphael Ollattupuram, MSc	1978-1984
3.	Prof. Antony Issac, MA	1984-1994
4.	Prof. V. D. William Placid, MSc	1994-1999
5.	Prof. P. Jose Sebastian, MSc	1999-2000
6.	Prof. V. X. Sebastian, MA	2000-2007
7.	Prof. P. J. Roy, MSc	2007-2010
8.	Dr Edwin Xavier, MSc, PhD	2010-2016
9.	Dr V. J. Peter, MSc, PhD	2016-2018
10.	Prof. K. V. Mary Jelthruth, MSc, MPhil	2018-2019
11.	Dr Sobhana Michael, MA, BEd, PhD	2019-2020
12.	Prof. Valentine D'Cruz, MSc, MPhil	2020-2021
13.	Dr Savitha K. S., MSc, BEd, PhD	2021-Present



- Foundation stone (Blessed by His Holiness Pope Paul VI) laid by Dr Samuel Mathai in the presence of Most Rev. Dr Joseph Attipetty, Archbishop of Verapoly.
- 1965 College started.
- 1978 Upgraded with BCom.
- 1979 BA Economics started.
- 1979 Shift System introduced.
- 1980 Started BSc Physics and BSc Mathematics.
- 1982 Started MA Economics.
- 1983 Co-education started.
- 1983 Foundation stone of the New Block laid by
   The Most Rev. Dr Joseph Kelanthara, Archbishop of Verapoly.
- 1984 Started MSc Physics.

- 1984 New Block Completed- Blessed by
   The Most Rev. Dr Joseph Kelanthara, Archbishop of Verapoly.
- 1985 Approval of the Research Centre for PhD (Physics).
- 1988 Shift System abolished.
- 1989 Full Fledged athletic ground laid.
- 1993 UGC Affiliation.
- 1994 Chemistry Lab renovated.
- 1995 Started MSc Mathematics.
- 1996 Foundation stone of the Post Graduate Block laid by
   The Most Rev. Dr Cornelius Elenjikal, Archbishop of Verapoly.
- 1997 Computer centre blessed and inaugurated by
   The Most Rev. Dr Daniel Acharuparambil, Archbishop of Verapoly.
- 1998 Started BA English.
- 1999 Started BSc Chemistry (Petrochemicals).
- 2001 College Library upgraded to First Grade.
- 2001 Started MCom programme.
- 2001 Started MBA, MA (English) Off Campus Course.
- 2002 Started LLM Off Campus Course.
- Foundation Stone for College Auditorium laid by
   The Most Rev. Dr Daniel Acharuparambil, Archbishop of Verapoly.
- 2002 Physics Lab renovated.
- 2002 Seminar Hall blessed and inaugurated by
   The Most Rev. Dr Daniel Acharuparambil, Archbishop of Verapoly.
- 2003 Inauguration of Fitness Centre & Started MSc Chemistry (Self-Financing).
- 2004 Inauguration of St. Paul's College new Complex New Gateway,
   Computer Centre, Language Lab, Girls' Retiring room,
   Post Graduate Study Centre & Student Support Centre.
- 2004 Started MA English (Self Financing).
- 2004 Accredited by NAAC with B+ level (first cycle).
- 2005 Ruby Jubilee Celebrations commenced.
- 2005 Inauguration of Ruby Jubilee Memorial Chemistry Laboratory.

- 2006 Blessing of Ruby Jubilee Fitness Centre & Basketball Court.
- 2007 Rubber saplings planted in the College Campus.
- 2008 Construction of Women's Hostel building started.
- 2009 Add-on course, Communicative English started.
- 2009 Started BCom & BBA Off Campus Courses.
- 2010 Re-accredited by NAAC with B level (second cycle).
- 2010 BA (Eng.), BSc (Chem.) & MCom regularised.
- 2010 Renovation of Play ground.
- 2011 Inauguration of Women's Hostel.
- 2011 Renovation of College Chapel.
- 2012 Foundation stone laid for multi speciality library complex.
- 2013 Add-on course Professional Tour Guide started.
- 2013 Started two new Courses: BCom with Computer Applications and BA English (Model I, Self-Financing).
- 2014 Golden Jubilee Celebrations commenced.
- 2014 Started new Course : BCom with Computer Application (Model I, Regular).
- 2014 Inauguration of the Digital Library.
- 2015 Inauguration of the renovated Canteen, NCC office,
   Department Store.
- 2016 Re-accredited by NAAC with 'A' Grade (Fourth Cycle)
  - Started Bsc Computer Science & BBA (Self-Financing).
- 2017 Started Computer Lab for BCom (Computer Application)
- 2017 ISO Certification for providing educational services
- 2018 Inauguration of Acoustic Theatre
- 2018 Started BVoc (Tourism) & BVoc (Banking) courses
- 2019 Sanction of RUSA II Fund, Component 9
- 2019 Sanction of BVoc Logistics, BVoc Journalism,
   MVoc Banking courses
- 2020 Started new Programme: BCom Co-Operation & BVoc Logistics
- 2021 Started new Programme: BVoc Broadcasting & Journalism

# College Trust

Chairman - Most. Rev. Dr Joseph Kalathiparambil

(Archbishop of Verapoly)

Ex-Officio Trustees - V. Rev. Msgr Mathew Kallinkal (Vicar General)

V. Rev. Fr Ebigin Arackal (Chancellor)

- V. Rev. Fr Mathew Sojan Maliekal

(Financial Administrator)

Executive Trustee - Rev. Fr Varghese Valiyaparambil (Manager)

Jt. Exec. Trustee - Rev. Fr Felix Chullickal

Members - V. Rev. Msgr. Mathew Elanjimattom

Rev. Fr Michael D'Cruz

Rev. Fr Raphel Kalluveettil

# Governing Body

Chairman - Rev. Fr Varghese Valiyaparambil (Management)

Vice Chairman - Rev. Fr Felix Chullickal (Management)

Secretary - Dr Savitha K. S. (Principal)

University Nominee - Dr Babu Michael (Syndicate Member, MG Uty.)

Govt. Nominee - Mrs Mini Antony, IAS, (Government Secretary,

Government Nominee, Department of Co-operation)

Academic Expert - Dr R. Sasidharan, Former VC, CUSAT

- Dr Victor George, Former Registrar, KUFOS

Dr Simon Koombayil, Director, AMI

Industrial Expert - Dr Anil Joseph Vadakumthala

Teacher Rep. - Dr Poornima N

Dr SavithaK S

IQAC Coordinator - Dr Siby K M



- Chairman & Manager
- ❖ Vice Chairman & Director
- Assistant Manager
- Principal (Coordinator)
- Vice Principals
- Academic Coordinator
- Controller of Examination
- Deans
- Public Relation Officer
- Superintendent
- Staff Secretary (Teaching Staff)
- Staff Secretary (Non-Teaching Staff)

# Extended Executive Committee

- Executive Committee
- College Council



- Principal (Coordinator)
- Heads of the Departments
- 2 Elected Teaching Staff Members
- Librarian
- Representative of Administrative Staff



#### THREE YEAR DEGREE PROGRAMMES

#### a) Bachelor of Science

- 1. BSc Physics (Model I)
- 2. BSc Mathematics (Model I)
- 3. BSc Industrial Chemistry (Model II)
- 4. BSc Computer Science (Model III) (Self Financing)

#### b) Bachelor of Arts

- 1. BA English Language & Literature (Model I) (Self Financing)
- 2. BA English (Model II) Teaching of English
- 3. BA Economics (Model I)

#### c) Bachelor of Commerce

- 1. BCom Finance & Taxation
- 2. BCom Computer Application
- 3. BCom Computer Application (Self Financing)
- 4. BCom Co-operation

#### d) Management Sciences (Self Financing)

1. BBA

#### e) Vocational Programmes (Self Financing)

- 1. Bvoc Tourism & Hospitality Management
- 2. BVoc Banking & Financial Services
- 3. BVoc Logistics & Management
- 4. BVoc Broadcasting & Journalism

#### TWO YEAR POST GRADUATE PROGRAMMES

- MSc Physics
   MSc Chemistry ( Self Financing)
- 3. MSc Mathematics 4. MA English (Self Financing)
- 5. MA Economics 6. MCom Finance & Taxation

#### **RESEARCH CENTRE IN PHYSICS**

# **DEPARTMENTS & FACULTY**

2

# DEPARTMENT OF ENGLISH

1	Dr Salia Rex, MA, PhD, PGCTE, Asst. Prof. saliarex@stpauls.ac.in	9446047870
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3	Dr Lima Sunny, MA, BEd, PhD, Asst. Prof. (HOD) lima@stpauls.ac.in	9447168268
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1 Dr Lekha N. K., MA, BEd, Asst. Prof. (HOD) lekhank@stpauls.ac.in

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7 Ms Divya Ance Varghese., MSc, Asst. Prof. divyavarghese@stpauls.ac.in 8943066513



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6	Dr Seena G., M.Sc., PhD., BEd., Asst. Prof. seenag@stpauls.ac.in	7012916241
7	Ms Daisy Maria Saju., MSc, Asst. Prof. daisymsaju@stpauls.ac.in	9895295539

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Ms A R Roshni Das, MSc, Asst. Prof. 4 roshni@stpauls.ac.in

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2 Dr Sumitha Franklin, MA, BEd, MPhil, PhD, Asst. Prof. (HOD) sumitha@stpauls.ac.in 9995634239

3 Dr Siby K. M., MA, BEd, MPhil, PhD Asst. Prof. siby@stpauls.ac.in 9446370939

4 Dr Smiji A. J., MA, PhD BEd, Asst. Prof. smiji@stpauls.ac.in 9567479328

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6 Ms Reshma P R, MA (Political Science), Asst. Prof. reshmapr@stpauls.ac.in 9645998871

7 Dr Raji M V., MA, PhD (History), Asst. Prof. rajimv@stpauls.ac.in 8129504656

#### ~~**~~~~~~~** DEPARTMENT OF COMMERCE ~~**~~~~~~~**

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- 18 -

Mr Christy George M. J., MCom, Asst. Prof.

christygeorge@stpauls.ac.in

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7	Mr John Mathew, MCom, Asst. Prof. johnmathew@stpauls.ac.in	9645099111
8	Dr Anila A. S., MCom, PhD, Asst. Prof. anila@stpauls.ac.in	9400962848
9	Ms Mishma Joy, MCom, Asst. Prof. mishmajoy@stpauls.ac.in	9656389854
10	Ms Lakshmi Vijayan, MCom, Asst. Prof. lakshmivijayan@stpauls.ac.in	8078319161
11	Ms Anupam Ugin, MCom, Asst. Prof. anupam@stpauls.ac.in	9745298533
12	Ms Neethumol T. R., MCom, Asst. Prof. neethumoltr@stpauls.ac.in	8301026715
13	Ms Anna Melenda Martin, MCom, Asst. Prof. annamelendamartin@stpauls.ac.in	8921888292
14	Ms Rehna Salim, MCom, Asst. Prof. rehnasalim@stpauls.ac.in	8289917809
15	Mr Hari Krishnan M.T. MCom, Asst. Prof. harikrishnanmt@stpauls.ac.in	8281217567

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# DEPARTMENT OF PHYSICAL EDUCATION

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4	Ms Santhra Nimesh, PG(MCJ), Asst. Prof. santhranimesh@stpauls.ac.in	9846009212



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2	Mr Lijan Sebastian, BCom, Library Assistant lijan@stpauls.ac.in	9633068868
3	Mr George Bright, BSc, Library Assistant georgebrightpj@stpauls.ac.in	9496334913



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3	Mr Jackson T. J., MBA, Head Accountant jackson@stpauls.ac.in, ha@stpauls.ac.in	9895109612
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8	Mr Nithin N. P., BCom, LD Clerk nithin@stpauls.ac.in	9567169859
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10	Ms Christeena Baby, Lab Assistant christeenababy@stpauls.ac.in	9526041517
11	Ms Mary Laijy C. G., Lab Assistant marylaijycg@stpauls.ac.in	9633708975

12 Mr Denoy John, Lab Assistant denoyjohn@stpauls.ac.in

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13 Mr Fabin Jose K. J., Lab Assistant fabinjosekj@stpauls.ac.in

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# MANAGEMENT STAFF

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2	Mr Alwaris P. G.	Senior Consultant	9495467923
3	Ms Swathy Satheesan	Accountant	9746603062
4	Bro. Melvin Francis	Regent Brother	8590163389
5	Mr Don Dominic	Lab Assistant	8590559845
6	Mr Sebastian T. J.	Lab Assistant	9744417566
7	Ms Zenith Shibu	Library Assistant	9567071111
8	Mr Frederic Bosco	System Administrator	9567600712
9	Mr Joseph Manishad mm	Student Support Centre	9037525836
10	Mrs Rosy Martin	House Keeping Staff	
11	Mrs Mini Kunjumon	n	
12	Mrs Mary (Reena)	n	
13	Mr Baby P P	Garden Staff	
14	Mr Subhash	"	
15	Mr Louis	Security Officers	
16	Mr Rajan	n	
17	Ms Navya Biju	Canteen Staff	
18	Mr Varghese P T	n	
19	Ms Tumpa Khatun	n	
20	Ms Stella	"	

OFFICE OF DEANS		
Dean Academics Members	Dr Asha E. Thomas Ms Deepthi Gopinath Mr Jollychan James	
Dean Quality Assurance Members	Dr Siby K. M. Dr Priyesh K V Mr John Mathew Ms Hency George Ms Nikitha Pinheiro	
Dean Research Members	Dr Justine George Lt Dr Varun V Varghese Ms Meera Jacob Dr Seena G Ms Tanu John	
Dean International Affairs Members	Dr Salia Rex Dr Mary Vijila Ms Haritha B Ms Nikita Pinheiro Ms Chinthu Jose	
Dean Resource Mobilization Members	Dr Sumitha Franklin Ms Jixy Joseph Ms NishaV M Mr Jollychan James Ms Renjitha Johnson	
Dean Student Affairs Members	Dr Binilkumar M R Mr Christy George M J Dr Anitha Jose Ms Priyanka Prasannan Mr Ashwin K V Namboodiri Dr Lima Sunny (Staff Editor)	
Dean Training & Development Members	Dr Manju K Menon Mr Stalin P C Mr Jijo Paul Ms Aleena Varghese Mr Ashwin K V Namboodiri	

Office Bearers		
Public Relation Officer	Dr Gibin Jacob	
Assistant PROs	Mr Bichu S Nair	
	Mr Hardin Rixon	
	Mr Denoy John	
Staff Secretary	Mr John Mathew (TS)	
Staff Joint Secretary	Ms Priyanka Presannan (TS)	
Staff Secretary	Mr Denoy John (NTS)	
Junior Superintendent	Mr Antony Diaclous M. J.	
Head Accountant	Mr Jackson T. J.	
LD Clerk (E-Grants)	Mr Ajeesh Joseph	
IQAC	Constitution	
Chairperson	Dr Savitha K. S., <i>Principal in Charge</i>	
Management Representatives	Fr Varghese Valliyaparambil, Manager	
	Fr Felix Chullickal	
IQAC Coordinator	Dr Siby K. M.	
IQAC Associate Coordinator	Dr Priyesh K V	
IQAC Assistant Coordinators	Mr John Mathew	
	Ms Hency George	
Teacher Representatives	Dr Pramada Ramachandran	
	Mr Texin Joseph	
	Dr Justin George	
Administrative Office Representatives	Mr Antony Diaclous M J	
One nominee each from the Local Society/Trust,		

Stakeholders

Students and Alumni

One nominee each from the Employer/Industrialists/

ISO Certification Committee	Dr Manju K. Menon(Coordinator)
	Dr Poornima N.
	Dr Varun V. Varghese
	Dr Treasa Sunitha George
	Dr Priyesh K. V.
	Dr Gibin Jacob
Statuto	ory Committees
Grievance Appeal Committee	Executive Committee
College Grievance Redressal	
Committee	Vice Chairman
	Principal (Chairperson)
	Vice Principals
	Concerned HoD
	Administrative Officer
	Concerned Tutor
Departmental Grievance	
Redressal Committee	HoD - Chairperson
	Department Secretary
	Tutor
Grievance Appeal Committee	Governing Body
Staff Grievance Redressal	Chairman & Manager
Committee	Vice Chairman & Principal
Anti Ragging Committee	Vice Chairman Principal
	Vice Principals
	Dr Rajeshmon V. G. (Coordinator)
	Dr Salia Rex
	Dr Tresa Sunitha George
	Ms Marymol John
	Mr Robin V. Raphy
	Ms Naveen P. K.
1. 10 1. 10 1	
Internal Complaints Committee	Dr Pramada Ramachandran, Associate Professor, Department of
	Mathematics (Presiding Officer &
	Chairperson)
	<u> </u>

	Ms Deepa George, Assistant Professor, Department of English (Member)
	Ms Remyamol K P Assistant Professor, Department of Commerce SF (Member)
	Ms Reshma Joseph, LD Computer Assistant, Office (Member)
	Ms Christeena Baby, Office Assistant, Office (Member)
	Ms Baby Rani NGO Member (External Member)
Women Empowerment Cell	Vice Chairman Principal & Vice Principals Dr Poornima N. (Coordinator) Ms Teresa Stephen Ms Maria Augustine Ms Siya Sebastian Ms Remyamol K. P. Ms Prathibha G. Rao
Equal Opportunity Cell	Vice Chairman Principal Vice Principals Dr Varun V. Varghese (Coordinator) Ms Jixy Joseph Ms Jinu Rose E. V. Ms Rinu Joy
Committee for the Students with Disabilities	Vice Chairman & Director Principal Vice Principals Dr Smiji A. J. (Coordinator) Ms Theja Tresa Dr Binu P. C. Ms Reshma P. R. Dr Raji M. V.

PTA	Vice Chairman
	Principal
	Vice Principals
	Ms Teresa Stephen (Coordinator)
	Ms Meera Jacob
	Ms Jixy Joseph
	Fr Elias P John
	(Representatives of the Parents)
Purchase Committee	Assistant Manager & Bursar Principal
	Dr Sumitha Franklin (Coordinator) Mr Christy George M. J.
	Dr Binu P C
	Ms Meera Jacob
	Mr Antony Diaclous
	Mr Jackson T. J.
Building Committee	Chairman
	Vice Chairman
	Principal
	Vice Principals
	Mr Stalin P. C. (Coordinator)
	Dr Gibin Jacob
	Dr Treasa Sunitha George
	Mr George Stephen
	Mr Joshy Paul
	Ms Prajitha T R
Planning & Evaluation Committee	Chairman & Manager
	Vice Chairman
	Assistant Manager
	Principal (Coordinator)
	Vice Principals
	Deans Controller of Examination
	Other members of the Extended Executive
	LACCULIVE

Admission Committee	Vice Chairman Principal Fr Varghese Valiyaparambil Fr Felix Chullickal Fr Raphel Kalluveettil Dr Savitha K S Dr Pramada Ramachandran Mr Jose Xavier (Coordinator) Dr Sumitha Franklin Dr Shiju C. R. Dr Priyesh K V
Discipline Committee	Assistant Manager Principal Assistant Manager Principal Vice Principals Dr Salia Rex (Coordinator) Dr Sumitha Franklin Dr Binilkumar M R Dr Shiju C. R. Dr Siby K. M. Dr Priyesh K V Ms Remyamol K P Fr Alias P. George
Committee For Research & Consultancy	Chairman & Manager Principal Dr Justine George (Coordinator) Dr Lima Sunny Lt Dr Varun V Varghese Ms Meera Jacob All PhD holders
Committee for Social Outreach	Vice Chairman  Dean, Resource Mobilization  Dr Rajeshmon V. G. (Coordinator)  Ms Nisha V. M.

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	Dr Smiji A J
	Mr Bichu S Nair
	Dr Raji M.V
Academic &	
Administrative Audit Team	Chairman & Manager
	Vice Chairman
	Principal (Coordinator)
	Vice Principals
	Dean, Quality Assurance
	Dean, Academics
	Dean, Student Affairs
	Dean, Research
	Dean, International Affairs
	Dean, Resource Mobilization
	Assistant Coordinators (IQAC)
Public Relations Committee	Assistant Manager
	Vice Principals
	Dr Gibin Jacob (Coordinator)
	Ms Jisna Johnson
	Fr Alias P. George
	Mr John Mathew
Committee for Green Initiatives	Vice Chairman
	Dean, Students Affairs
	Dr Mary Vijila C V (Coordinator)
	Ms Renjitha Johnson
	Ms Anju Sreenivas
	Ms Roshni C. R.
E-Governance Committee	Fr Raphael Kalluveettil
	Dr Priyesh K V (Coordinator)
	Dr Siby K. M.
	Ms Meera Jacob
	Ms Nikitha Pinheiro
	Mr Arun Augustine
	System Administrator
	E-Governance Coordinators

Website Committee	Assistant Manager Dr Priyesh K V (Coordinator) Dr Siby K. M. Ms Nikita Pinheiro Mr Arun Augustine Mr Fabin Jose K
Printing & Publishing Committee	Fr Raphel Kalluveettil Principal Vice Principals Dr Binu P. C. Mr Lijan Sebastian Dr Lekha N K Ms Mishma Joy
Alumni Committee	Manager Assistant Manager Principal Mr Jose Xavier (Coordinator) Dr Lima Sunny Mr John Mathew Mr Jijo Paul Mr Shalbin K. Alex Ms Reshma Joseph
Placement Cell & Career Guidance	Vice Chairman Vice Principals Mr Stalin P. C. (Coordinator & Placement Officer) Ms Deepa George Dr Shiju C R Mr Dinu Dennis Ms Anila Tresa K J
Mentoring & Counselling Cell	Principal Vice Principals Fr Raphael Kalluveettil (Coordinator) Ms Jixy Joseph Fr Alias P. George Ms Fiona P Jojan

	1
Program Committee	Assistant Manager Principal Vice Principals Dr Binilkumar M R (Coordinator) Dr Lima Sunny Mr Christy George M. J. Mr Ashwin K. V. Namboodiri Ms Priyanka Prasannan Ms Haritha B
NCC	Vice Chairman Principal Vice Principals Lt Dr Varun V. Varghese (Coordinator) Mr Robin V. Raphy
NSS	Assistant Manager Principal Vice Principals Dr Rajeshmon V. G. (PO) Ms Nisha V. M. (PO) Mr Bichu S Nair
IEDC / IIC Committee	Manager Assistant Manager Dr Justine George (Coordinator & IEDC Nodal Officer) Dr Tresa Sunita George (IEDC Nodal Officer) Mr Jibin Jacob Mani Ms Daisy Maria Saju
Medical Care Committee	PrincipalMr. Jose Xavier Ms Teresa Stephen (Coordinator) Ms Liya Justine Mr Joshy Paul Dr Sreelekshmi J

Committee for Value Education	Principal Dr Salia Rex (Coordinator) Dr Sumitha Franklin Ms Marymol John. Ms Jinu Rose Ms Rinu Joy
Pauline Newsletter & News Channel Committee	Assistant Manager Dr Lima Sunny (News Channel Coordinator) Dr Binu P. C. (Newsletter Coordinator) Ms Anuba C B
Handbook & Calendar Committee	Assistant Manager Dr Siby K. M. Mr Jose Xavier Mr John Mathew (Coordinator) Dr Binu P.C Ms Nikita Pinheiro Mr Nithin N. P. Mr Aswini Kumar V
Canteen Committee	Assistant Manager Bro. Melvin Francis (Coordinator) Mr George Stephen Mr Don Domnic
Hostel Committee	Assistant Manager Ms Liya Justine (Coordinator) Hostel Warden Mr George Stephen Bro. Melvin Francis
Attendance Monitoring Committee	Dr Pramada Ramachandran (Coordinator) Dr Poornima N Ms Remyamol K.P Ms Haritha B

Scholarship & Endowment Committee	Chairman & Manager Vice Chairman Principal Ms Maria Augustine (Coordinator) Ms Teresa Stephen Ms Anila Tresa K. J Ms Marymol John
Discipline Monitoring Committee	Assistant Manager Principal Vice Principals Dr Salia Rex (Coordinator) Dr Sumitha Franklin Dr Binilkumar M R Dr Shiju C. R. Dr Siby K. M. Dr Priyesh K V Ms Remyamol K P Fr Alias P. George
Sports Monitoring Cell	Vice Chairman Vice Principal Mr Jose Xavier (Coordinator) Dr Rajeshmon V.G Ms Dhanyalakshmi Ms Zenith Shibu
Arts Monitoring Cell	Vice Chairman Vice Principals Dr Binilkumar M.R (Coordinator) Mr Christy George
Clubs & Associations	
Cricket Club	Dr Rajeshmon V. G. Mr Ashwin K V Namboodiri
Football Club	Dr Shiju C. R. Mr Hardin Rixon

Hockey Club	Ms Ashna AR Ms Roshni C.R
Basket Ball Club	Mr Christy George Ms Naveena P.K
Volley Ball Club	Mr Jollychan James Ms Roshni C.R
Athletics Club	Mr Jollychan James
Badminton Club	Ms Maria Augustine Ms Liji Varghese
Literary Club	Dr Binu P. C. Dr Lekha N.K Dr Rakhi Clement
Music Club	Dr Poornima N. Ms Theja Tresa
Nature Club	Dr Mary Vijila Ms Anju Sreenivas
Photography Club	Mr Ashwin K V Namboodiri Ms Aleena Varghese
Ncon Club	Dr Sajin Francis Ms Hency George
Tourism Club	Mr Dinu Dennis Mr Joshy Paul
Theatre Club	Ms Anila Tresa Mr Antony Diaclous
Vincent De Paul	Dr Sumitha Franklin Dr Asha E Thomas
Jesus Youth	Mr Jijo Paul Ms Nikita Pinheiro
Xavier Board	Dr Justine George Dr Siby K. M.
Aicuf	Dr Salia Rex Dr Mary Vijila Ms Renjitha Johnson

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Ad/At Club (Anti-Drugs/Anti-Tobacco)	Ms Deepa George Ms Deepthi Gopinath
Debate Club	Ms Sam Thomas K.X Ms Chinthu Jose
It Awareness Club	Ms Greeshma M Shajan Ms Liji Varghese
Entrepreneurship Club	Dr Justine George Ms Siya Sebastian
Counselling Club	Ms Jixy Joseph Fr Alias P. George
Quiz Club	Dr Smiji A.J Ms Divya Ance Varghese
Youth Red Cross	Dr Treasa Sunitha Ms Ashna R
Electoral Literacy Club	Lt. Dr Varun Varghese Mr Bichu S Nair
Yoga Club	Mr Jose Xavier Ms Fiona P Jojan
Film Club	Ms Anila Treasa Ms Anuba C B
Oratory Club	Ms Siya Sebastian Ms Dhanyalakshmi
Fitness Club	Dr Varun V. Varghese Mr Robin Raphy
Martial Arts Club	Mr Jose Xavier
Table Tennis Club	Dr Gibin Jacob Ms Jinu Rose E. V.
Drawing / Painting Club	Mr John Mathew Ms Naveena P.K
Dance Club	Ms Priyanka Prasannan Ms Haritha B

Road Saftey Club	Mr Jose Xavier
	Ms Deepa George
Media & Journalism Club	Dr Lima Sunny
	Mr Jibin Jacob Mani
Pauline Volunteers Club	Assistant Manager
	Vice Principals
	NSS programme officers
NAAC	Criterion Teams
Criterion 1	
Curricular Aspects	Dr Sumitha Franklin (Team Leader)
	Dr Smiji A J
	Mr John Mathew
	Mr Jibin Jacob Mani
	Ms Anuba C. B.
	Ms Marymol John
	Mr Sam Thomas K X
	Ms Priyanka Presannan
	Ms Daisy Maria Saju
	Ms Divya Ance Varghese
	Ms Anna Melenda Martin
	Ms Chinthu Jose
	Mr Hardin Rixon
Criterion 2	
Teaching, Learning & Evaluation	Mr Texin Joseph (Team Leader)
	Ms Deepa George
	Ms Theja Treesa
	Ms Maria Augustine
	Ms Roshni Das
	Ms Roshni C R
	Ms Renjitha Johnson
	Dr Anila A S
	Dr Seena G
	Ms Mishma Joy Mr Jollychan James
	Mr Jijo Paul
	Ms Liya Justine
	Ms Sandra
	ins sullara

Criterion 3		
Research, Innovations & Extension	Dr Manju K. Menon (Team Leader)	
	Dr Treasa Sunitha	
	Ms Nisha V M	
	Dr Justine George	
	Ms Anila Treesa K J	
	Ms Hency George	
	Ms Nikitha Pinheiro	
	Dr Sajin Francis K.	
	Dr Minju Joy	
	Ms Dhanyalakshmi K D	
	Ms Reshma P R	
	Ms Anju Sreenivas	
	Ms Siya Sebastian	
Criterion 4		
Infrastructure &Learning Resources	Dr Asha E. Thomas (Team Leader)	
	Mr Christy George	
	Fr Alias P George	
	Ms Deepthy Gopinath	
	Dr Binu P C	
	Ms Jinu Rose	
	Ms Naveena P K	
	Ms Sreekala S	
	Mr Ashwin K V Namboodiri	
	Mr Aswini Kumar V.	
	Ms Jessy Daniel	
	Ms Ashna R	
	Ms Haritha B	
Criterion 5		
Student Support & Progression	Dr Shiju C. R. (Team Leader)	
,,	Ms Teresa Stephen	
	Lt. Dr Varun V Varghese	
	Dr Poornima N	
	Mr Stalin P C	
	Ms Rinu Joy	
	Ms Treesa Maria Mathew	
L		

	Mr Dinu Dennis
	Ms Fiona P Jojan
	Ms Anupam Ugin
	Ms Lakshmi Vijayan
	Ms Neethumol T R
	Ms Greeshma M Shajan
	Mr Vishnu Lakshman
Criterion 6	
Governance & Leadership	Dr Rajeshmon V. G. (Team Leader)
	Dr Salia Rex
	Dr Lima Sunny
	Dr Mary Vijila C V
	Mr Bichu S Nair
	Mr Joshy Paul
	Ms Aleena Varghese
	Dr Sreelakshmi J
	Mr Robin V Raphy
	Ms Alaka Mohan
	Dr Raji M V
	Ms Gayathri M.
Criterion 7	,
Institutional Values & Best Practices	Dr Pramada Ramchandran
Institutional values & best Fractices	(Team Leader)
	Dr Gibin Jacob
	Dr Binilkumar M R
	Dr Priyesh K V
	Ms Jixy Joseph
	Ms Meera Jacob
	Ms Remyamol K P
	Dr Rakhi Clement
	Ms Tanu John
	Ms Sreelakshmi Rajan CS
	Dr Anita Jose
	Ms Liji Varghese
	Dr Lekha N K

## i. College Library

The fully automated Digital Library at St. Paul's College stands as a testament to the integration of modern technology and extensive resources. Established in 1965, it has continuously evolved to meet the changing needs of the academic community. With an impressive collection of approximately 37,000 print books, 31 lakhs e-books, and over 6,000 e-journals, the library offers a vast array of knowledge to its users. What sets it apart is its embrace of digitization, as the digital library serves as a robust platform for storing and retrieving digital content. This state-of-the-art facility enables students and faculty members to access a wealth of information conveniently and efficiently, enhancing their research and learning experiences. With cutting-edge facilities and a commitment to staying at the forefront of technological advancements, the fully automated St. Paul's College Library continues to foster academic excellence and intellectual growth.

At St. Paul's College Library, open access is granted to its extensive collection, allowing every member to freely explore the materials arranged in accordance with the Dewey Decimal Classification (DDC). With a strong Wi-Fi connection and full automation powered by the Koha library management software, the library leverages modern technology to provide seamless access and efficient management of resources. The online web OPAC system enables users to easily search for and retrieve library materials, further enhancing the accessibility and convenience of the library's offerings. The library website provides access to open academic resources and digital library resources.

### **Library General Rules**

- While entering the library, Personal belongings like bags, umbrellas are to be kept at the property counter. White paper/Notebooks may be taken inside for the purpose of taking notes.
- 2. Use of Mobile Phone is not allowed inside the Library.
- All persons entering the Library should register themselves in the Gate Register
- 4. While entering the Library students should wear the ID cards.
- Books of the Reference section will not be lent out; they may be consulted in the Library.

- 6. Strict silence shall be observed within the Library premises.
- 7. Readers will be responsible for any damage caused to books or any library property. To be safe, when a book is issued, the reader must point out if any defect noted concerning the book. Otherwise the presumption will be that the book was quite intact when issued.
- 8. To borrow a book from the Library, find out the required book by searching the catalogue or with the assistance of the Library staff.
- 9. The period of loan is 14 days, after which period a fine of Rs.1/- per day per book will be levied. Overdue charges should be remitted at the time of Return of books.
- 10. Members are not allowed to sub-lend the books of the library.
- 11. Transfer Certificate and Caution Deposit will be issued only after the clearing of all dues to the library.
- 12. A member of staff who proceeds on leave or on transfer must return all books borrowed from the library before proceeding on leave/transfer.
- 13. For loss of books, the following procedure will be implemented. If the copies of the book are available with the suppliers, the book has to be replaced with a new one. If it is not available, the value of the lost book will be realized at three times face value of the book.
- 14. The Principal and the Librarian have the right to call back any book at time.
- 15. Periodicals should be replaced in the same display position of the rack after use.
- 16. All users should return the books borrowed from the Library before the closing of the academic year.

### ii. Inflibnet

Information and LIBrary NETwork (INFLIBNET) was initiated by the UGC in April 1991. Inflibnet can be defined as a computer communication network of libraries and information centres of universities, institutions of national importance, Research and Development Institutions, bibliographical information centres, etc. thereby improving the capability in information handling and services. All students at St. Paul's College get the rare opportunity of getting connected to the Inflibnet.

### iii. Virtual Lab

Virtual Lab is an initiative of the Ministry of Human Resource Department under the National Mission on Education through ICT. The project aims to provide remote-access to Laboratories in various disciplines of science and engineering for students at all levels from under-graduate to research. It also aims to share costly equipment and resources, various tools for learning, including additional web-resources, video-lectures, animated demonstrations and self evaluation. St. Paul's College, Kalamassery is a nodal centre of Virtual lab facility under Amrita University, Kochi. In 2015 St. Paul's college was awarded National level fourth position in the usage of virtual lab facility.



Mentoring offers one to one relationship between mentor (Teacher) and mentee (Students). It is an activity of supporting and advising students to excel in their studies and life. Quality mentoring greatly enhances students' chances for success. In this program 15 to 20 students are assigned to a mentor. Mentors frequently interact with students and their parents, understand the strength, weakness and potentials of the students and support them to lead good academic, professional and personal life.



St. Paul's College has a health centre that is designed to ensure good health and wellness of its students. The centre is open from 9.30 am to 12.30 pm on every first and third Wednesdays to all students, teaching and non-teaching staff of the college. A General Physician of Lourdes Hospital offers consultation to the needy students. The medicines prescribed by the doctor are distributed to the students with the help of the fund raised by PTA.



The Counselling Cell of St. Paul's College Kalamassery aims at helping students to reach their highest academic and personal potential. This may involve helping with personal, learning and career concerns and promoting success and wellness among them. The Counselling cell provides a confidential atmosphere in which the students can explore any topic or situation and discuss any concerns they may have. The students are helped to work through their problems, to develop self awareness and to overcome problems. The counselling cell offers free counselling to students on individual or group basis.



St. Paul's College is equipped with many outdoor and indoor games facilities for the students irrespective of gender difference to take part both in individual and group activities. This infrastructure of the institution provides conducive atmosphere to all students to excel in their respective sports skills by offering them with basketball court, volleyball court, football ground cum cricket field of 400 Mts. standard track with 8 lanes. The college also possesses ample space for indoor games including badminton, table tennis, carroms and chess.

### 1. Athletics Ground

The college athletics ground, since 1989 is the focal point for recreation and fitness. It consist of 400Mts., 8 lane grass track which has proudly hosted National/State/University level athletic meets.

### 2. Celebrity Cricket Stadium

Celebrity Cricket Stadium offers one of the finest cricketing facilities in the state of Kerala. It includes five international standard turf pitches, three turf practice wickets and a concrete practice pitch. The Cricket court hosts a range of cricketing programs for the National, State, District, University and community level competitions. It is the practice site for many Indian cricket celebrities and the breeding sports hub for many national level sportsmen.

#### 3. Football Stadium

Our Football field is one of the best outdoor facilities in the state. Boasting a beautifully manicured natural grass playing surface, the facility serves as home to the college's football team. The playing field itself is 200 Mts. long and 150 Mts. wide.

### 4. Volleyball Court

The Volleyball court is open to all students who show genuine interest in the game. Physical Education classes and recreational classes are conducted in the area on a daily basis.

#### 5. Indoor Court

The renovated Paulian Indoor Court cum Auditorium features a pleasant arena for Shuttle Badminton, Table Tennis, Yoga, Taekwondo, Boxing, and Aerobic training. It can spaciously accommodate more than 1200 students.

### **Campus Facilities**

- ICT enabled classrooms
- Well-equipped Laboratories
- Digital Library
- ❖ Seminar Hall
- Conference Hall
- Auditorium
- Computer Centre with High-speed Internet Connectivity
- ❖ Audio-visual Rooms
- Language Lab
- Student Support Centre
- Girls Retiring Room with Infirmary
- Cafeteria
- ❖ Women's Hostel
- Health Centre
- Department Store
- Smart Rooms
- Acoustic Theatre
- Amphi Theatre
- Miyawaki Forest
- Disabled Friendly Comfort Station

### **Outdoor Sports Facilities**

- College Ground with 400 Mts. Track with Eight Lanes
- Cricket Ground with Turf and Matting Wicket
- Cricket Pavillion
- Football Field
- Volleyball Court
- Basketball Court
- Open Fitness Centre

### **Indoor Sports Facilities**

- Badminton Courts
- Table Tennis
- Taekwondo
- Chess

### **ACADEMIC UPDATE**

4

### **REGULATIONS FOR U.G. PROGRAMME UNDER CBCS 2017**

### PROGRAMME STRUCTURE

### Model I BA / Bsc

### 

a.	Programme Duration	6 Semesters
b.	Total Credits required for successful completion of the programme	120
c.	Credits required from Common Course I	22
d.	Credits required from Common Course II	16
e.	Credits required from Core Course and Complementary courses including Project	79
f.	Generic Elective (GE)	3
g.	Minimum attendance required	75%

### Model I/II BCom

#### 

a.	Programme Duration	6 Semesters
b.	Total Credits required for successful completion of the programme	120
c.	Credits required from Common Course I	14
d.	Credits required from Common Course II	8
e.	Credits required from Core Course and Complementary Vocational courses including Project	/ / 95
f.	Generic Elective (GE)	3
g.	Minimum attendance required	75%

### Model II BA / Bsc

a.	Programme Duration	6 Semesters
b.	Total Credits required for successful completion of the programme	120
c.	Credits required from Common Course I	16
d.	Credits required from Common Course II	8
e.	Credits required from Core + Complementary + Vocational courses including Project	93
f.	Generic Elective (GE)	3
g.	Minimum attendance required	75%

### **EXAMINATIONS**

The evaluation of each paper shall contain two parts:

- 1. Internal or In-semester Assessment (ISA)
- 2. External or End-semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. There shall be a maximum of 20 marks for internal evaluation and a maximum of 80 marks for external evaluation. Both internal and external marks are to be mathematically rounded to the nearest integer. For all papers (theory & practical), grades are given on a 10 point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	<b>Grade Points</b>
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
Ab	Absent	0

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

GPA	Grade
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

### MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all papers (theory without practical) total marks of external examination is 80 and total marks of internal evaluation is 20.

Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

### For all theory papers without Practical

Marks of external Examination

Marks of external Examination	80
Marks of internal evaluation	20

All the three components of the internal assessment are mandatory.

Components of Internal Evaluation of theory	Marks	
Attendance	5	
Assignment /Seminar/Viva	5	
Test paper ( 2x5=10)	10	
Total	20	
For all practical papers		

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Marks	of	internal	evaluation	10

40

All the four components of the internal assessment are mandatory.

Components Internal evaluation of Practical	Marks
Attendance	2
Test paper (1 x 4 )	4
Record*	4
Total	10

Marks awarded for Record should be related to number of experiments recorded and duly signed by the concerned teacher in charge.

### For projects

Marks of external Examination	80
Marks of internal evaluation	
Components of External Evaluation of Project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

All the four components of the internal assessment are mandatory.

Components Internal Evaluation of project	Marks
Punctuality	5
Experimentation/Data collection	5
Knowledge	5
Report	5
Total	20

### **Attendance Evaluation**

For all papers

% of attendance	Marks
90 and above	5
85 – 89	4
80 – 84	3
76 – 79	2
75	1

(Decimals are to be rounded to the next higher whole number)

### 

### REGULATIONS FOR PG PROGRAMMES UNDER CSS 2019

### **Components of Internal Evaluation**

All the components of the internal evaluation are mandatory

### a) For Theory

Components	Weightage
I. Assignment	1
ii. Seminar	2
iii. Best Two Test papers	2 (1 each)
Total	

### b) For Practical

Components	Weightage
I. written /Lab test	2
ii. Lab involvement	1
iii. Viva	2
Total	5

<sup>\*</sup>Marks awarded for Record should be related to number of experiments recorded

### c) For Project (Internal)

Components	Weightage
Relevance of the topic and analysis	2
Project content and presentation	2
Project viva	1
Total	5

### d) For Project (External)

Components	Weightage
Basic knowledge and presentation skills	1
Topic of Interest	1
Knowledge of Core Courses	3
Total	5

### c) For Comprehensive Viva-voce: Internal (CE)

Components	Weightage
Basic knowledge and presentation skills	1
Topic of Interest	1
Knowledge of Core Courses	3
Total	5

### d) Comprehensive Viva-voce: External (ESE)

Components	Weightage
Basic knowledge and presentation skills	3
Topic of Interest	3
Knowledge of Core Courses	9
Total	15

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal mark.

The course teacher and the faculty advisor shall maintain the academic record of each student registered for the course which shall be forwarded to the University through the college principal and a copy should be kept in the college for at least two years for verification.

External Evaluation: The external Examination in theory courses is to be conducted by the University with question papers set by external experts. The answers must be written in English except those for the Faculty of languages. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation given by the question paper setters. The external evaluation shall be done immediately after the examination preferably through Centralized Valuation.

Photocopies of the answer scripts of the external examination shall be made available to the students for scrutiny on request and revaluation/ scrutiny of answer scripts shall be done as per the existing rules prevailing in the University.

The question paper should be strictly on the basis of model question paper set by BOS and there shall be a combined meeting of the question paper setters for scrutiny and finalisation of question paper. Each set of question should be accompanied by its scheme of valuation.

### **Performance Grading**

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7-point scale as detailed below

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very Good
3.00 to 3.49	В	Good (Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	С	Marginal (Pass)
up to 1.99	D	Deficient (Fail)

### 

### GRACE MARKS FOR SPORTS / NSS / NCC / CULTURAL

1.	State level events in all Sports/Games/Relay events	I Place	5%
	(Inter-Districts competition - Individual/Team/Games event.	II Place	4%
	Certificates from the State/District Association concerned)	III Place	3%
2.	Inter Collegiate events		
	(Individual team events)	I Place	7%
		II Place	5%
		III Place	3%
3.	Representing the State and Winning in	I Place	12%
	Approved National Competition (Inter-State)	II Place	10%
		III Place	7%
		Representation	5%
4.	Inter University South Zone/South West Zone	I Place II Place	10% 9%
		III Place Participation Non-Participation	8% 7% 6%

5.	All India Inter-University Competition	I Place	17%
	(Indian University Combined University Team)	II Place	14%
		III Place	12%
		Participation	10%
		Non-Participation	า 6%
6.	Representing India in approved World competitions		25%
7.	Blind students securing I/II/III places in Sp Cultural/Youth Festival activities conducted by Kerala Federation of the Blind at College/ University/Inter-University level.	oorts/	5%
8.	Inter Collegiate Youth Festival (Individual 8	& Group Events)	
	I Place/A Grade/B	est Actor/Actress	5%
		II Place	4%
		III Place	3%
		(Limited to 5%)	
9.	South Zone Inter University Youth		
	Festival conducted by	I Place	6%
	AIC ( Individual and Team Events)	II Place	5%
		III Place	4%
		(Limited to 6%)	
10.	National Level Youth Festival	I Place	10%
	(Individual and Team events)	II Place	7%
		III Place	5%
		(Limited to 10%)	
	Accompanists of artists in Youth Festival (Zonal and National Level only) will be give	en grace marks	

Deaf and Dumb candidates with disability of 40% or above/ Hearing 11. impaired candidate with disability of 70% or above / Differently abled candidates (Irrespective of the degree of disability)

(Medical Certificates from Medical Board is required)

#### 12. NSS volunteers

- a) NSS certificate holders
- Attending National Camp with attendance certificates (NIC, National Youth Festival, Mega Summer Camp, Adventure Camp, Pre-RD Camp etc. with at least 5 days duration)
- c) NSS State awardees and National Awardees
- d) Republic Day Camp (This camp should be of at least one month duration)
- e) NSS Volunteers nominated by State NSS Cell who have attended International Programmes
- f) Indira Gandhi National Service Scheme (IGNSS) Awardees.
   (NSS volunteers can claim grace marks under all the six categories subject to the limit of 10%)

### 13. NCC cadets

a)	Attending National Integration Camp	3%
b)	Attending Republic Day Camp / Parade	3%
c)	Basic Leadership Camp (TSC)/NS camp/Vayu Sainik /Independence Day Camp (Sports and Games at Delhi NIC	6%
	Trekking / Adventure Mountaineering Camp / AAC / SS	C C
	Delhi Sports & Games	
d)	Certificate holders 'C' Certificate	5%
	'B' Certificate	4%
e)	NCC Weightage / Equivalency Certificate issued	3%
f)	National level and other Centrally organized camps / YEP	9%
g)	75% Attendance	3% Yearly
h)	10 Days Annual Training Camp	3%
I)	IGC/ALC (Limited	6% d to 15%)

## i. COLLEGE UNION

The College Union is intended to promote the social and cultural life of students and to train them in the rights and duties of citizenship. It also helps in the development of their personalities and skills. All students of the college are members of the college union. The various office bearers are elected by the students. The office bearers include: the 1) Chairman 2) Vice Chairman 3) General Secretary 4) University Union Councillors 5) Arts club Secretary 6) Magazine Editor 7) Lady Representatives. The College Union promotes many cultural activities. It safeguards the rights of the students and supervises the yearly publication of the college magazine. The College Union strives to attain the objectives mentioned in Rules of General Discipline.

## ii. NCC

### (Senior boys & Senior girls division)

NCC aims to provide service training to the University students. It also helps in the development of personality, character and leadership. 'Unity & Discipline' is the motto of National Cadet Corps. The students joining the NCC get opportunity to take part in various camps, mountaineering, etc. Weightage of marks is given for those students who attend the NCC parades.

The members of the NCC are eligible to appear for 'B' certificate & 'C' certificate examinations. Those who obtain 'C' certificate and have secured a degree can appear for direct commission in the SSB and Defence Force without appearing for UPSC Examinations.

## iii. NSS

The NSS Unit aims at serving the community along with education. It is intended to make the students conscious of the importance of being useful to the society. Membership to NSS is open to boys & girls. The volunteers are expected to work for the unit for a minimum 120 hours a year. The volunteers of NSS get weightage marks for admission to various courses of study and grace marks in the University examinations.

## iv. College Magazine

The annual review of the college is titled the 'PAULIST'

- 1. The Principal is the Ex. Officio President of the Committee.
- 2. The Chief Editor is to be nominated from among the staff
- 3. The elected student magazine editor acts as the Chief Student Editor for Arts, Science, Hindi & Malayalam Sections.

## v. Career Guidance and Placement Cell

Facilitating a smooth entry of students into various careers, the Career Guidance and Placement Cell of St. Paul's College co-ordinates varied activities annually. Students are trained by internal and external faculty in areas such as people skills, interview skills, employability skills etc. Annual recruitments to various reputed companies also form part of the activities of the cell.

### vi. Women Empowerment Cell

This Cell aims at empowering and developing the personalities of the college women students. It organizes programmes for the benefit of both the students and the local community and it seeks to enable students to do well in life, regardless of gender.

## vii. Quiz Club

The Quiz Club of St. Paul's College, Kalamassery has been formed to hone the quizzing skills and encourage the talents of the student community. Besides conducting quizzes and forming the college teams, it also facilitates the students' participation in quiz programmes in other institutions.

## viii. Nature Club

The Nature Club of St. Paul's College was established in 1996. The main objectives of the club are to make aware the students the importance of environmental protection, sustainable use of resources and conservation of biodiversity. The main activities of the club are organising seminars, exhibitions, tree planting, taking students to nature camps and trekking to wild life sanctuaries and national parks.

## ix. Debating Society

St. Paul's College Debating Society attempts to locate talented youth with oratorical potentialities and to promote their communication and advocacy skills backed by critical and creative thinking. It envisions to provide pupils with the scope of developing divergent thinking and to articulate them with intelligible coherent reasoning that would certainly enable students to take on leadership roles at an early age. The society supports its members with expert training, friendly sessions and ample practice.

## x. Entrepreneurship Development Club

The college has a vibrant Entrepreneurship Development Club. The aim of the club is to inculcate the culture of entrepreneurship among the students. The club conducts classes, discussions, experience sharing of successful business people and industrial visits to equip them with knowledge, skill, technique and confidence which are essential for a good entrepreneur.

## xi. Tourism Club

Tourism Club was started in the year 2002 with the help of District Tourism Promotion Council. The club offers guidance to careers in tourism. The club organises tours to nearby tourist spots to understand the impacts of tourism, and promotes interest in environmental debates etc.

## xii. Music Club

Music is a beautiful language that creates a bond between people regardless of age, creed, culture and nationality. It acts as an epithet of intellect, discipline, emotion and expression. Music Club of St. Paul's is formed to identify the musical talents of students and to provide them with opportunities to exhibit them. It is one of the very active clubs as it has a role to play in every important function that happen in the college. The club trains and promotes the singing birds to participate in various musical competitions as well as to develop aesthetics of melody.

## xiii. The All India Catholic University Federation (AICUF)

AICUF is an International organisation of Catholic University students, which is a blend of catholic values and secular nature. The

movement was started in 1924, at St. Joseph's College, Tiruchirappalli by Fr. Carty, S.J. in order to engender social awareness, social justice and social commitment in the youth towards the society. Students, who like to develop a critical and creative approach to life, involve in studies and activities linked to broader social issues and struggles with a view to become a constructive force within the college and outside, are encouraged to join the AICUF unit, irrespective of their religions.

## xiv. Jesus Youth

Jesus Youth is an International Catholic Youth Movement organized by the Roman Catholic church in the mid-1970s to foster catholic values and spirituality among the Catholic students. The movement invites its youth to follow a lifestyle based on the life of Jesus Christ to become the light of the world. The strength of the movement is its special focus on a life centered on the Lord Jesus Christ: beginning with an experience of God nourished by prayer, the Word of God, the sacraments and fellowship, and sharing the Good News of Jesus Christ with others to become enlightened youth.

### xv. I.T. Awareness Club

I.T. Awareness Club gives proper knowledge about the fast growing I.T. world. The club assists students for the efficient use of different devices. Club activities familiarize the students, all about the new facilities and software available in the field of I.T. and make lifestyle more suitable for the fast growing world. It makes the students aware of cyber laws and cyber crimes and help them to proceed in the right direction.

## xvi. Encon Club

ENCON CLUB is a purely voluntary non profit group activity of students aimed at practising energy conservation and environmental protection. This gives a platform for the members to acquire process and share knowledge on the subject. The main objective of the club is to drive home the message of energy conservation and environmental protection in the minds of students by planning and organizing regular activities.

## xvii. Anti-Drug / Anti-Tobacco Club

The Anti-drug Club of the college functions with the aim of ensuring a drug free campus and building up a healthy student environment. The duty

of the cell involves organising Classes/Campaigns in the college by Vimukthi Mission and other government authorized agencies. The members of the club take the responsibility of peer policing to weed out all kinds drug invasion in the college. Various activities of the club ascertain wholehearted student participation to curb the menace of drugs for a safe campus.

### xviii. Institution's Innovation Council (IIC)

IIC at St.Paul's College Kalamassery was started in 2019. Being a part of this project our Institute has participated in Atal Ranking of Institutions on Innovation Achievements (ARIIA) and has given various opportunities to students to participate in various competitions and provided a number of programmes to inculcate innovative spirits among students.

### Functions of IIC at St.Paul's College Kalamassery.

- To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bound fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.
- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- Organize hackathons, idea competition, mini-challenges etc. with the involvement of industries.

### xix. Internal Complaints Committee

The college has zero tolerance toward incidents of sexual harassment. In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015, the Internal Complaints Committee (ICC) has been constituted as under to deal with the complaints relating to sexual harassment at the workplace:

# FEES & FINANCIAL ASSISTANCE

6

### i. Schedule of Fees

		Class		T	uition Fees
	1.	Degree Classes	-	₹	1105 / year
	2.	P.G. Classes	-	₹	1985 / year
		Special Fees	3		
		(Common to all Co	ourses)		
	1.	Admission Fee U.G.	-	₹	85.00
	2.	Admission Fee P.G.	-	₹	170.00
	3.	Medical Inspection Fee	-	₹	15.00
	4.	Stationery Fee	-	₹	60.00
	5.	Magazine Fee	-	₹	60.00
	6.	Calendar Fee	-	₹	40.00
	7.	Association Fee	-	₹	60.00
	8.	Audio Visual Education Fee	-	₹	35.00
	9.	College Union Fee	-	₹	30.00
	10	. Students Aid Fund	-	₹	15.00
	11	. Athletic Fee /Sports	-	₹	220.00
	12	. Women Study	-	₹	15.00
Laboratory Fees / per year					
	1.	B Sc Chemistry	-	₹	445.00
	2.	B Sc Physics	-	₹	615.00
	3.	B Sc Maths	-	₹	170.00
	4.	M Sc Physics	-	₹	1325.00
	5.	SSIP	-	₹	23.00
	6.	Sports / Athletic Fee / Sports	-	₹	240.00
	7.	University Union	-	₹	60.00
	8.	Student Welfare	-	₹	40.00

### Library Fee / per year

Degree & PG - ₹ 110.00

### **Caution Deposit**

Degree - ₹ 360.00

Post Graduation - ₹ 600.00

### **Fee Structure of Self Financing Courses**

M Sc Chemistry - ₹ 22,500/ Semester

M A English - ₹18,750/ Semester

B Com - Computer Application - ₹ 11,250/Semester

B A English Literature & BBA - ₹ 9,000/Semester

B Sc - Computer Science - ₹ 18,750/Semester

Banking and Financial Services (B Voc) - ₹ 18,750/Semester

Tourism and Hospitality (B Voc) - ₹ 18,750/Semester

Logistics Management (B Voc) - ₹ 18,750/Semester

B Voc Journalism & Broadcasting - ₹ 18,750/Semester

#### **AAF for SF Courses**

B A English / BCom CA - ₹ 600.00

BBA / BSc CS - ₹ 630.00

M Sc Chemistry / MA English - ₹ 790.00

### ii. Fee Regulations

- Tuition fees will be collected either in lump at the beginning of the year or in instalments at the beginning of each term or semester as the case may be.
- 2. Fine for late payment of tuition fees. Within 10 days from due date ₹ 5 & after 10 days ₹ 10.
- 3. Fee must be paid on the dates fixed in the Calendar for the purpose.
- 4. If the fees and fine of an instalment are not paid before the last date given for payment of that instalment, the name of the student will be

removed from the rolls of the college with effect from the date follow ing the expiry of the period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be readmitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. ₹ 50 as Re-admission fee will be levied in such cases of re-admission. The readmitted students will get the benefit of attendance only from the date of readmission.

- 5. The last opportunity for the payment of an instalment of fee mentioned above is designed as the last working day previous to the due date of the succeeding instalment. But in the case of the last instalment, ie., the fee due for February, the last opportunity is fixed as the 5th March, if the 5th of March happens to be a holiday, then the last working day previous to such date will be considered as the last opportunity ( A student will be admitted to a new term only if he clears the dues of the previous term).
- 6. Every student is liable to pay the prescribed fee for the whole term during part of which his/her name is on the rolls of the College.
- 7. Each instalment of fees shall be paid on the dates notified in the Calendar. All cash transactions will be closed at 2 p.m. everyday.
- 8. A receipt signed by the Accountant shall be granted for every payment made, which the student shall preserve and produce whenever re quired by the Principal.
- Mistakes if any, in the receipts issued for payments made should be pointed out then and there and should be got corrected on the spot. Complaints made later will not beentertained.

### iii. Refund of Fees

Refund of fees including special fees once remitted will not be granted to those students who had already paid the tuition and other special fees for one particular course in an Arts & Science College or Sanskrit College and who joins another professional or Technical College or Institutions offering a different course of instruction and not coming under the Director of Collegiate Education or under the Scheme of Direct Payment.

In respect of the Private Arts & Science Colleges coming under the Direct Payment system, the respective Zonal Deputy Directors of Collegiate Education are empowered to sanction refund of fees. Wherever the term

'fees' is mentioned, it means "Tuition fees" alone. If any eligible Backward Community students had paid their fees at the time of joining the College and such fees had been remitted into the treasury, the amount of fees so paid will be got reimbursed by the Harijan Welfare Department.

### iv. Issue of Certificates

- 1. Three day notice is required for the issue of certificates.
- 2. Certificates will be issued only after the payment of all dues to the College.
- 3. Student Identity Card is a prerequisite for receiving any certificates or caution deposit.
- 4. Conduct Certificate is a document which the student has to earn. It will not be issued as a matter of course.
- 5. No Transfer Certificate will be issued to those who owe dues to the College. No fee will be levied from those who apply for T.C. within one year of leaving the College. After one year a fee of Rs. 55 will be charged from the applicants. A fee of 100 will be levied on those who apply for duplicate copies of the T.C. Every student should take his/her T.C. at the end of his/her course and produce it when he/she is admitted to the next course.
- Application for certificate by post should be addressed to the "Principal, St. Paul's College, Kalamassery, HMT Colony P.O., 683503".
   No certificate will be sent by post unless a sufficiently stamped, self addressed envelope accompanies the application.

### v. Scholarships and Fee Concessions

	Name of Scholarship	Eligibility
1.	University Merit Scholarship	Selection by University on merit basis. The list will be published from the holders of the highest score admitted in Colleges.
2.	Full fee concession to O.B.C. students	Annual income limit ₹1 lakh per year for Degree & ₹1 lakh for PG

 Full fee concession to socially and educationally backward classes (as per Kumara Pillai Annual income per year for Degree ₹ 1 lakh for PG ₹ 1 lakh Online Scholarships.

4. Egrantz Scholarship:

Commission report)

No income limit for SC/ST/OEC

students

Less than 1 lack for General/

**OBC** students

5. Fisheries Egrantz: No income limit

### **Online Scholarships**

- 1. Post Matric Scholarship (PMS)
- 2. Central Sector Scholarship (CSS)
- 3. Post Matric Scholarship
- 4. Post matric scholarship for disabled students
- 5. PG Indira Gandhi scholarship for Single girl child
- 6. PG Gandhi Scholarship for university first and second rank
- 7. PG scholarship for University first and second rank holder
- 8. Suvarna Jubilee Scholarship
- 9. State merit scholarship
- 10. Hindi Scholarship
- 11. Muslim Nadar Girls Scholarship (MNS)
- 12. Aspire Scholarship
- 13. Suvarna Jubilee Merit Scholarship (SJMS)
- 14. Muslim Girls Scholarship (Paloli Committee Scholarship) (MGS)
- 15. Blind / PH Scholarship (BPHFC)
- 16. Aspire Scholarship
- 17. CH Mohammed Koya Scholarship
- 18. Prof. Joseph Mundassery Scholorship Award
- 19. Snehapoorvam Scholorship
- 20. Higher Education Scholorship
- 21. Music Fine Arts Scholarship (MFAS)
- 22. Scholarship for dependent of Jawans (JS)
- 23. Vidhya Sammunnathi Scholorships

- 24. Navadarshan Sholarship
- 25. Kerala Vidya Kiranam Scholarship 2021 Eligibility Criteria
- 26. Inspire Scholarship Scheme for Higher Education
- 27. Prathibha Scholarship Programme.

### **Proficiency Prizes**

Prizes for proficiency in studies are given to the students of all PG & UG classes. Leading Student Award Every year the most outstanding outgoing student will be selected from the final year classes and the Best Student Award will be given. Each department can nominate maximum 2 students for the award. A committee will select one student for the award from among the nominated students.

### vi. Endowments

### 1. Rev. Fr Raphael Olattupuram Endowment

Instituted by the teaching staff awarded to the student who scores the highest mark in Degree Examination.

### 2. Prof. N. Ramanand Endowment

Instituted by the family of late Prof. Ramanand awarded to the student who scores the highest mark in B Sc Physics.

### 3. Mr Mathew Xavier Endowment

Instituted by the family of Late Mr Mathew Xavier to be awarded to the highest mark holder in B Sc Chemistry.

### 4. Rev. Fr Joseph Manakil Endowment

Instituted by the teaching staff to be awarded to the student who scores the highest mark in Hindi.

### 5. Prof. George Chillikoottathil Endowment

Instituted by the teaching staff to be awarded to the student who scores the highest mark in English in B A / B Sc

### 6. Prof. M. A. Abdul Rahiman Endowment

Instituted by the teaching staff to be awarded to the student who scores the highest mark in English in B Com

### 7. Prof. A. V. Moorthy Endowment

Instituted by the teaching staff to be awarded to the student who scores the highest mark in Chemistry (Subsidiary).

### 8. Prof. T. K. Suresh Kumar Endowment

Instituted by the teaching staff to be awarded to the student who scores the highest mark in English in the First Year Degree Fxamination.

### 9. Prof. E. K. Stephen Endowment

Instituted by the teaching staff to be awarded to the student who scores the highest mark in B Com

### 10. Prof. P. V. Dominic Endowment

Instituted by the family of late Prof. P. V. Dominic to be awarded to the student who scores the highest mark in M Sc Mathematics.

### 11. Prof. P. V. Dominic Endowment

Instituted by Mr. Walter Meyn to be awarded to the student who scores the highest mark in B Sc Mathematics.

#### 12. Prof. M. M. John Xavier Endowment

Instituted by St. Paul's College Alumni Association to be awarded to the most outstanding sports student of the year.

### 13. Prof. V. P. George Endowment

Instituted by St. Paul's College Teacher's Forum to be awarded to the student who scores the highest mark in the first year BA English (I & II Semester).

### 14. Prof. N. S. Harshan Endowment

Instituted by St. Paul's College Teachers' Forum to be awarded to the student who scores the highest mark in History (B A Subsidiary Exam)

### 15. Prof. Dr T. R. Ananthakrishnan Endowment

Instituted by St. Paul's College Teachers' Forum to be awarded to the student who scores highest mark in MSc Physics.

#### 16. Prof. V. V. Sadanandan Endowment

Instituted by the family of late Prof. V. V. Sadanandan to be awarded to the student who scores the highest mark in Malayalam in Degree Examination.

### 17. Heinz Anita Prize

Instituted by German Couple Heinz & Anita to be awarded to the student who scores the highest mark in BA Economics

### 18. Heinz & Anita Prize

Instituted by German Couple Heinz & Anita to be awarded to the student who scores the highest mark in MA Economics.

### 19. Sri. K. V. Antony Endowment

Instituted by the non-teaching staff to be awarded to the student who scores the highest mark in MCom

### 20. Prof. Emmanuel Johnson Endowment

Instituted by the family of Prof. Emmanuel Johnson to be awarded to the student who scores the highest mark in the second year B A Economics.

### 21. Dr Antony Mukkath Endowment

Instituted by Sri. M. T. Michael, former senior superintendent of the college to the most promising youngster in sports.

### 22. Sri. Mulloor Varkey Thommy and Smt. Elisow Thommy Endowment

Instituted by Sri. M. T. Michael, former senior superintendent of the college in memory of his parents to be awarded to the student who scores the highest points in the college youth festival.

### 23. Thasni Memorial Endowment

Instituted by the students of B A English 2006-09 batch in memory of Ms Thasni to be awarded to the student who scores the highest mark in B. A. English.

### 24. Prof. Dr T. R. Ananthakrishnan Endowment

Instituted by Prof. Dr T. R. Ananthakrishnan to be awarded to MSc Chemistry student who presents the best seminar.

#### 25. Smt. K. T. Elizabeth Endowment

Instituted by her daughter Dr Beena P. J. & family to be given to the best exponent in performing arts in the college youth festival.

### 26. Prof. Alice P. M. Endowment

Instituted by Prof. Alice P. M. to be awarded to the student who scores the consolidated highest mark in Statistics for MA Economics I and II Semesters.

### 27. Prof. Joy Sleeba Endowment

Instituted by Prof. Joy Sleeba to be awarded to the student who scores the highest mark in Political Science.

### 28. Adv. George Lenthaparambil Endowment

Instituted by Prof. L. G. Antony and Prof. Mary Grace to be awarded to the student who scores the highest mark in Macro Economics of MA Degree Examination.

### 29. Prof. George John Endowment

Instituted by Prof. George John to be awarded to the student who scores the highest mark in MSc Chemistry.

### 30. Smt. Mary Joseph Cheriyakadavil Endowment

Instituted by her son Sri. C. J. Paul, Mechanic of the College, to be awarded to the student who scores the highest mark in First MSc Chemistry.

### 31. Prof. Sallyamma Job Endowment

Instituted by Prof. Sallyamma Job to be awarded to the student who scores the highest mark in Micro Economics of MA Economics Degree Examination.

### 32. Sri. P. X. Antony Palliparambil Endowment

Instituted by Fr Joseph Antony Palliparambil in memory of his late father to be awarded to the student who scores highest marks in BBA degree Examination

Students are hereby instructed to strictly follow the rules and regulations of the St. Paul's College. One is not expected to plead that one is not aware of the existence of such rules. Ignorance of rules is no excuse. It is the duty of every student to abide by the rules and regulations. Violation of the rules will result in disciplinary action against the offenders and imposition of punishment including dismissal.

### A. Identity Cards

- All students admitted to the college shall compulsorily wear their Identity Cards whenever they are present in the college campus and produce it on demand by the authorities or persons authorised to do that.
- 2. All services like payments, issue of certificates, mark lists etc., will be made only on production of the Identity Card.
- 3. The Identity Card shall be surrendered to the office at the time of claiming the refund of caution deposit or issuing of Transfer Certificate/Qualifying Certificate, whichever is earlier.

### **B.** Character and Conduct

- 1. Students shall greet all the staff members on the occasion of their first meeting with them during the day.
- College timing is from 8.30 am to 3.30 pm. Students should be present
  in the classrooms in the prescribed time. Students should be seated
  in their respective class rooms before the teaching hour commences
  and should not leave the classes except during intervals.
- 3. Students should be seated in their respective class rooms atleast 5 minute before the class begins.
  - After the second bell, during the time of the College Anthem, all should keep standing in perfect silence and reverence.
- 4. When a student wants to enter or leave the classroom while the class is on, he/she shall do so only after getting the permission of the concerned teacher.

- 5. During the absence of the teacher and while moving from one class to another, students are expected to keep silence.
- 6. Students shall not loiter/wander in the verandahs or college premises during working hours for any reasons whatsoever.
- 7. Students are advised to use the College Library during free periods and strict silence should be maintained in the College Library.
- 8. Students shall not enter any class rooms other than those allotted to them.
- 9. No indecent representation shall be made by any student towards any other student in words, letters and gestures or by any other means.
- 10. Conduct Certificate will not be issued on merely completion of academic programme (Course). It has to be earned by the student's good conduct and behavior. The decision of the Principal shall be final regarding this matter.

### C. Attendance and Leave

- 1. Students should be regular and punctual in attending classes. A working day is divided into five periods.
- 2. Attendance will be marked at the beginning of each hour by the teacher engaging the class.
- 3. Any leave must be obtained in advance from the HoD/ Principal in writing in the prescribed leave form. No leave will be granted unless the Principal is satisfied with the reason stated. If a student is not able to submit the leave in advance, then they should submit the leave form on the succeeding working day.
- 4. A student abstaining from classes without proper intimation of leave for more than ten consecutive working days will have his/her name removed from the rolls.
- 5. Student shall not take leave of absence unless it is absolutely necessary. Irregularity in attendance may result in the loss of term days, which will end in the loss of a year.
- Application for leave of absence should be submitted in the prescribed form to the HoD through the tutor concerned well in advance. Bona fide applications will be positively considered subject to regulations and will be forwarded to Controller of Examinations (CoE).

- 7. Applying for leave of absence does not imply that the leave will be granted.
- 8. In the case of medical leave, the leave letter should be submitted along with the medical certificate issued by a registered medical practitioner, within a week from the commencement of medical leave to another, students are expected to keep silence.
- 9. Leave for Academic/ Sports/ Arts/ NCC/ NSS/ activities will be granted only to those students who have availed prior sanction from the Principal through the proper channel duly recommended by the concerned authority for representing the College or University or higher levels for various seminars / workshops / camps / programs and such other extracurricular activities within or outside the campus. Student should submit a copy of leave sanction order by the Principal along with the proof of participation in the event to the Controller of Examination's office not later than one week after the event.
- 10. If one teaching hour is missed it is equal to missing half a day's attendance. i.e. If a student misses any one teaching hour in first three periods, student will miss half a day's attendance. If a student misses any one teaching hour in fourth or fifth period, student will miss half a day's attendance. If a student misses one teaching hour in first to third period and in fourth or fifth, the student will be considered as for the full day absent.
- 11. The certificate of attendance and progress required for admission to the end semester examination will in no case be granted unless:
  - a. The student has secured attendance of not less than 75% of the total number of working in the semester.
  - b. The Principal considers that the student's progress and conduct have been satisfactory.
- 12. Student should get a minimum of 75% of the attendance in a semester to appear for end semester examinations.
- 13. Candidates between 65% to 75% other than the allowed leave can apply for condonation of shortage to the Principal only if the absence is on medical ground or reasons beyond the control of the student. Necessary Medical Certificate is to be attached along with the application form. Condonation of shortage of attendance can

only be availed once for a two year programme and twice for a three year programme. Candidates less than 65% is not eligible for condonation.

14. No student is expected to approach the Principal or the Vice Principals/CoE/ College office in person for enquiry on attendance. In case of any doubts or grievances, they may approach the Tutor or HoD.

#### D. Mobile Phones (High Court of Kerala [WP(c)23377/09)

- 1. The use of mobile phone is strictly prohibited in the college campus on the basis of the orders issued by varoius authorities including the Honourable High Court of Kerala [WP(c)23377/09]. Offenders will be levied with fine and the mobile phone will be confiscated. A surprise inspection Squad is formed to implement the rule.
- Breach of the law invites disciplinary action along with fine as follows.
  - a. If caught for the first time simple fine of Rs. 500/-
  - If caught for the second time, a fine of Rs. 1000/- will be fined and the Mobile set will be confiscated for three months and SIM Card will be returned.
  - c. If caught for a third time mobile set will be confiscated permanently and necessary disciplinary action will also be initiated.

#### E. Dress Code

Students should wear modest and decent dress.

#### F. Visitors

- Students shall not bring any outsiders except the parent/guardian to the college premises for any purpose whatsoever without the permis sion of the Principal.
- 2. Outsiders are not permitted to meet any of the staff or students in the college campus without the permission of the Principal.
- Other than staff members, present students and permitted personals, no one is allowed to enter the class rooms, laboratories and hostel in any case.

#### G. Political/Organisational Activities

# Court Verdict Banning political activities in the College campuses Judgement No. WA-535/2003 dated 26-05-2003 by the Honourable High Court of Kerala

- Political activities are strictly prohibited in and around the college campus.
- Students are strictly prohibited from taking part or participating in any agitation, demonstration, strike, dharna, gherao and such activi ties which will disturb the classes or cause threat to the peaceful atmosphere of the College campus.
- 3. Students shall not bring or fix flags, placards, leaflets, pamphlets, notice boards, banners, posters or any publicity material of any political parties or any organizations in and around the campus. Any political campaigning through social media is strictly prohibited. Its violation will lead to cancellation of candidature and will initiate disciplinary actions.
- 4. No political /organisational activities shall be permitted in the campus except those official activities which are specifically permit ted or sponsored by the college authorities.
- 5. It is forbidden to organize or attend meetings other than the official ones which are specifically permitted by the college authorities.

All expressions or activities which are immoral, anti-social, communal and anti-national are strictly prohibited in the College campus.

#### H. Ragging: A Serious Criminal Offence

Students shall not indulge in ragging or in any other activities causing harassment or difficulties to the fellow students in the college. Any student involving in ragging activities will have to face penal proceedings in accordance with the provisions in the Ragging Prohibition Act of the Govt. of Kerala.

#### **Prevention of Ragging in Institutions**

As per the decision of the supreme court of INDIA ragging is strictly prohibited

#### What is considered as ragging?

As per the UGC Regulations, 2009 and its continuous modifications, 'Ragging' constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- iii. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or gener ating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- iv. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- v. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- vi. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- vii. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- viii. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- ix. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nation ality, regional origins, linguistic identity, place of birth, place of residence or economic background.

Ragging is prohibited inside or outside the Educational Institution. Whoever directly or indirectly commits, participates in, abets or propagates ragging within, or outside the Educational Institution shall on conviction will be punished.

All the students are strictly warned against getting involved into such an unbailable crime and all are requested to desist from such activities for not endangering their future. Collection of contribution in any form or demanding anything in kind from any students is totally banned.

#### **KERALA RAGGING PROHIBITION ACT 1998**

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റിഗിംഗ് നിരോധിച്ചു കൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്തഭാഗ ങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷകർത്താക്കളുടെയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപ മാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാക്കുന്നതോ ആയ എന്തെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

- അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിക്ഷേപിക്കു ന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ അല്ലെങ്കിൽ
- ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെയ്യാൻ ഒരുമ്പെ ടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
- റാഗിംങ്ങ് നിരോധനം: ഏതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംങ്ങ് നിരോധിച്ചിരിക്കുന്നു.
- 4 റാഗിംങ്ങിനുള്ള ശിക്ഷ : ഏതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംങ്ങ് നടത്തുകയോ റാഗിംങ്ങിൽ പങ്കെടുക്കു കയോ അതിന് പ്രേരിപ്പിക്കുക യോ അല്ലെങ്കിൽ റാഗിംങ്ങ് പ്രചരിപ്പിക്കു കയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിനുമേൽ, രണ്ടുവർഷം വരെയാകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നല്കി ശിക്ഷിക്ക പ്പെടേണ്ടും അയാൾ പതിനായിരം രൂപ വരെയാകുന്ന പിഴ ശിക്ഷയ്ക്കും കുടി വിധേയനാകേണ്ടതുമാണ്.
- വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസസ്ഥാപന ത്തിൽനിന്നും പിരിച്ച് വിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരി ച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്ന് വർഷക്കാല ത്തേയ്ക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിലും പ്രവേശനം നല്കാൻ പാടില്ലാത്തതുമാകുന്നു.

- 6. വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യൽ : മുൻപറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിം ങ്ങിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതി പോലെ മാതാപിതാക്കളോ, രക്ഷകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെ ട്ടാൽ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി പരാതി ലഭിച്ച് ഏഴാം ദിവസത്തിനകം പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻ്റ് ചെയ്യേണ്ടതും ഉടൻതന്നെ പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസസ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.
- 7. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമ ദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലയെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
- 8. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസസ്ഥാ പനത്തിന്റെ മേധാവി 6-ാം വകു പ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംങ്ങിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കു കയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുയോ ചെയ്യു കയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംങ്ങ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിനുമേൽ 4-ാം വകു പ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

#### General Rules

- Students are not permitted to go out of the campus during class hours without exit slip. In case of emergency the exit slip will be issued by the Class Tutor.
- 2. Possession/Consumption/Use/Sale/Distribution of alcoholic beverages, tobacco, drugs or narcotic substances are strictly prohibited. Also, disorderly conduct in the College premise due to being under the influence of these items consumed outside the campus is considered a serious offence. These acts entail suspension with immediate effect and disciplinary action that may lead to dismissal. Students found by the law to be involved in such activities, even outside the campus, will be viewed as offenders.
- 3. Students shall not go on tour, picnic, excursion and study tour without the prior sanction and approval of the Principal.

- 4. Non academic activities are allowed only after the academic hours.
- 5. Prior written permission of the Principal is necessary for organizing any meetings, entertainment programmes, functions in the college; and for distributing notice or putting up any notice in the notice board.
- 6. Prior sanction should be obtained from the management for using halls, class rooms or any other infrastructure for meeting, entertainment programs, functions in the college.
- 7. Students shall not write or make any marks or stick posters in the walls or any part of the college property.
- 8. Students shall not cause any loss or damage to the college property. Intentional causing of loss or damage will be considered a serious misconduct. Disciplinary action will be initiated against the offenders and they will be liable for recovery of the loss. The loss or damage thus caused to the college articles will be made good by realizing double the value of loss or damage from the student/s concerned. Unintentional causing of loss or damage will result in the recovery of loss or damages from the offenders.
- 9. As per the Higher Education Department directives, cinematic dances and fashion shows are not permitted in the campus.
- 10. Congregating at the entrance of the college gate and sitting in the portico and the steps of the staircase are to be avoided.
- 11. Student vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited. Entry of vehicles is banned in the notified areas of the College Campus. Breach of law invites legal and disciplinary action.
- 12. Students are prohibited from defaming the college, college authorities, staff or students through any media (online/social/ printed/ verbal etc.). Disciplinary action will be taken against those students who disobey this rule.
- 13. Any student who is persistently insolent or insubordinate or willfully and repeatedly commits mischief or is guilty of fraud or malpractice or who in the opinion of the Principal is likely to have an unwhole some influence on his fellow students or tarnish the reputation of the institution shall be removed from the rolls. The removal shall be either temporary or permanent subject to the gravity of the misconduct.

- 14. In case any student has any grievance or complaint they shall approach the tutor first. On receipt of the complaint, the matter will be discussed in the department level grievance redressal committee and necessary action may be taken. In cases where the matter is not concluded in 1st level the same may be forwarded to the College level grievance redressal committee headed by the principal will take the appropriate decision. Governing Council will be the appeal authority and the decision of the Governing Council shall be final on all such matters.
- 15. In the interest of the institution and for the sake of discipline, the Principal is entitled to refuse admission to any applicant, to sus pend, to dismiss or take any other punitive action on any student for his/her misconduct.
- 16. The Governing Council shall be the final authority in the interpretation of the College rules. Matters not covered by these rules are left to the discretion of the Governing Council. And decision of Governing Council shall be final and binding.
- 17. Students who posses a criminal background/have a police case initiated against them are not eligible for admissions. If the same is brought to light post admissions, the students will be expelled without further notice.
- 18. If a student is found using the ID card of another student, both will be summarily be fined a sum of ₹ 2000/- and further disciplinary action may be initiated against them.

#### J. Misconduct and Disciplinary Actions

- Students are bound to obey the directions, issued from time to time, by the Principal, teachers and the authorities. Disobedience to such directions would amount to serious misconduct and will invite disciplinary action.
- Any student, who is found to have conducted himself/herself in any indecent or disorderly manner inside or outside the class room or in and around the college premises, is liable to be proceeded against for the said misconduct.
- A teacher may send a student out of the class if the student misbehaves in the class and the matter will be reported to the authorities for punitive actions.

4. The Principal shall have the power to inflict the following punishments upon the offenders: fine, cancellation of attendance, withholding the term certificate, forfeiting education concession and scholarship, suspension, compulsory issue of T.C. without the application from the student or guardian, and expulsion.

#### Disciplinary procedure:

Normally any act of indiscipline shall be reported to the respective class tutors by a student, a teacher, or any person inside or outside the institution. On receipt of the complaint, the matter will be discussed in the department level committee and necessary action may be Taken. In cases where the matter is not concluded in 1st level the same may be forwarded to the disciplinary committee headed by the principal will take the appropriate decision. Governing Council will be the appeal authority and the decision of the Governing Council shall be final on all such matters.

#### K. Rules Regarding Malpractices in Examinations

Malpractices in the examinations are punishable. The following action will be taken against the students who indulge in malpractice.

- Bringing any material relevant to the examination with the intention
  of copying or attaching unauthorised sheets in the answer script or
  tampering the answer sheets or copying from other students' answer
  scripts will initiate disciplinary action which will lead to the
  cancellation of the whole semester and debarment for maximum of
  three chances based on the enquiry report.
- 2. Using filthy language in the answer script will lead to cancellation of the concerned paper.
- 3. Manhandling or threatening the invigilator or any other official or impersonation will initiate permanent debarring and the matter will be reported to the police.
- 4. Helping others to answer questions in the examination hall will result in the student being debarred for two to four chances.
- 5. Tampering the answer scripts of other students will result in debarment for six chances or permanent debarment or reporting to the Police.
- Disturbing a candidate from outside or inside the examination hall will result in the cancellation of registration of the student or debarment for two chances.

- 7. Shouting answers from outside / inside the examination hall will result in the cancellation of registration of the student or debarment for two chances and / or reporting to the police.
- 8. Stealing answer sheets or additional sheets or question papers or examination-related objects/ documents will result in the cancellation of Registration of the student or debarring for two to four chances and/ or reporting to the police.
- 9. Purposefully changing the seating arrangement in the examination hall and sitting in the wrong seat will result in debarment for one chance.

#### L. Fee Regulations

- 1 Tuition fee for all Courses should be paid in lump sum at the beginning of the semester / academic year.
- The fee must be paid on the dates prescribed in the notification from time to time. If any student fails to pay the fees or special fees on the due date, he shall be liable to pay a fine of ₹ 50/- along with the fees, if the payment is made within 10 days of the due date and thereafter an additional fine of ₹ 100/-. If the 10th day happens to be public holiday, the next working day will be counted as the 10th day. ₹ 500/- will be imposed as re admission fee from those who fail to remit the tuition fees even after the allowed date of remittance of fees with fine.
- 3. If the fees and fine of an installment are not paid before the last date given for payment of that installment, the name of the student will be removed from the rolls of the College with effect from the date follow ing the expiry of the period and the student will not get the benefit of attendance from the date of removal from the rolls of the College. If the student is to be re admitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. The re-admitted students will get the benefit of attendance only from the date of re-admission.
- 4. Every student is liable to pay the prescribed fee for the whole term.
- 5. Fees shall be paid on the dates notified even if discontinues. All cash transactions will be closed at 3.30 p.m. every day.
- 6. The student shall preserve receipts of fee payments and produce them whenever required by the principal.

#### i. Parent Teacher Association

A vibrant Parent Teacher Association functions in our college with the Principal as the President. The Vice-president is elected from among the parents and the Secretary is elected from among the teachers.

The P. T. A. actively involves in various academic and co-curricular activities of the college. It also helps in the infrastructure development of the college.

#### Office bearers

President - Dr. Savitha K.S.

Vice President - Mr. Ajith P.Rao

Secretary - Ms. Teresa Stephen

#### ii. Alumni Association

The Alumni Association of our college is formed by the students passing out from this college. Any student passing out from this college is eligible to be a member of this association. An elected representative of the old students is the President of the association and two members of the teaching staff are Secretary and Treasurer of the association. The executive committee members are elected from members of teaching and non-teaching staff and from the old students. Executive committee consists of the President, two Vice Presidents, Secretary, two Joint Secretaries, Treasurer and the members co-opted by the executive committee. The alumni association actively participates in the development programmes of the college. Many members of the organisation occupy very important positions in different fields. The alumni website is www.alumni.stpauls.ac.in.

Manager Rev. Fr Varghese Valiyaparambil and Principal Dr Savitha K. S. are the Ex-officio members of the association. Prof. Jose Xavier is the secretary. The Treasurer of the association is a staff from the college. The President, Vice President and Joint Secretary are elected from the alumni.

### **FOR THE KIND ATTENTION OF OUT-GOING STUDENTS!**Don't forget to inform the college your following details:

- 1. Your employment details, when you achieve it.
- 2. Details of your higher studies, as you pursue them.
- 3. Details regarding your appearance and success in the following competitive exams, when you appear or when you qualify:

	JUNE 2023
DATE	ACTIVITIES
1	
2	Department of English Model I : Extension Activity: Lord Chamberlain's Kids (Midsummer Night's Dream)
3	Saturday
4	Sunday
5	Department of Banking: Environmental Day Celebration Department of Broadcasting: Plant A Tree Department of English Model I: World Environment Day Celebration Department of Chemistry: Plastic awareness campaign to public
6	
7	Department of Chemistry : World Environment Day - Seminar
8	
9	
10	Saturday
11	Sunday
12	Department of English Model I : Commemorating Anne Frank
13	Department of English Model II : Gloria Literaria
14	
15	
16	Department of Mathematics : Maths Club Inauguration
17	Saturday
18	Sunday
19	Department of Computer Science : Orientation class on -The Trending Technologies of 2023
	Department of Broadcasting : World Reading Day
	Department of Mathematics : Farewell to II MSc

20	
21	Department of Banking : World Music Day Celebration & World Yoga day Celebration
22	
23	Department of English Model II : Book Review
	Department of BBA: Reading Day Quiz Competition
	Department of Banking : Conduct NSSC Exam on dealer in BFSI
24	Saturday
25	Sunday
26	Seminar- International Anti-drug Trafficking Day
27	Department of Banking: Opportunities in Investment banking Department of Mathematics: FEMI
28	Bakrid (Public Holiday)
29	Department of Logistics: National Logistics Day – Exhibition
30	Department of Physics: Physics Association Inauguration and Career Guidance Talk
1	
	JULY 2023
1	
1 2	JULY 2023
-	JULY 2023 Saturday
2	JULY 2023 Saturday Sunday
2	JULY 2023  Saturday  Sunday  Department of Commerce SF: Quiz on GST
2	JULY 2023  Saturday  Sunday  Department of Commerce SF: Quiz on GST  Department of Broadcasting: Research Methodology Session
2	Saturday  Sunday  Department of Commerce SF: Quiz on GST  Department of Broadcasting: Research Methodology Session  Department of Commerce (Aided): Commerce Club Inauguration
3	Saturday  Sunday  Department of Commerce SF: Quiz on GST  Department of Broadcasting: Research Methodology Session  Department of Commerce (Aided): Commerce Club Inauguration
2 3 4 5	Saturday  Sunday  Department of Commerce SF: Quiz on GST  Department of Broadcasting: Research Methodology Session  Department of Commerce (Aided): Commerce Club Inauguration
2 3 4 5 6	Saturday  Sunday  Department of Commerce SF: Quiz on GST Department of Broadcasting: Research Methodology Session  Department of Commerce(Aided): Commerce Club Inauguration Department of Commerce(Aided): Idea Pitching
2 3 4 5 6	Saturday  Sunday  Department of Commerce SF: Quiz on GST  Department of Broadcasting: Research Methodology Session  Department of Commerce(Aided): Commerce Club Inauguration  Department of Commerce(Aided): Idea Pitching  Department of Commerce SF: Entrepreneurial Talk on

10	Department of BBA: World population day, Seminar association with department of health services, Inter departmental speech competition
	Department of Chemistry : Instrumental methods of water analysis
11	Department of Commerce SF: A Talk on "Gender Mainstreaming" Department of Commerce(Aided): World Population Day Observance
12	Department of Commerce SF : A Talk on "Freedom to have Education" in association with Malala Day
	Department of Mathematics : FEMI
13	Department of Broadcasting: Campus Tour
14	Department of Logistics: Workshop Research Methodology Department of Physics: Deeksharambh Department of Economics: Schola Brevis
15	Saturday
16	Sunday
17	Karkkadaka Vavu (Public Holiday)
18	Department of English Model I : Nelson Mandela Day Celebrations
19	Department of Computer Science : Deeksharambam - First years
20	
21	
22	Saturday
23	Sunday
24	
25	Department of Banking : Honor for Rank holders
26	Department of Tourism: Industrial Interaction Department of Banking: NSSC Exam on financial inclusion Officer.

27	Department of English Model II: Building Bridges Department of Banking: IEDC Talk
	Department of Broadcasting : Field Visit
28	Muharram (Public Holiday)
29	Saturday
30	Sunday
31	Department of Logistics: International Day of Friendship – Program for students in Logistics Department Department of Banking: Career opportunities in Investment banking Department of English Model I: International Day of Friendship Celebrations
	Department of Mathematics : Schola Brevis I
	AUGUST 2023
	700001 2020
1	Department of Tourism: Industrial orientation for first year Department of Commerce SF: A talk on Web Resources
2	Department of Tourism: Industrial Orientation for first year Department of Banking: Photography Competition- Onakazhchakal Department of Economics: Add on Course Department of Economics: Entry Level test for First year UG and Bridge course
3	Department of Tourism : Industrial Orientation for first year  Department of Banking : First year Orientation Talk
4	Department of Broadcasting: Intro. Broadcasting & New Media (Session)  Department of English Model I: Fairy Tale Composition  Competition
5	Saturday
6	Sunday

7	Department of Tourism : Add on course –Airport Managment and Ground handling
	Department of English Model I : Literary Association Inauguration
	Department of Commerce(Aided) : Research Workshop
8	Department of Physics : Women in Science Lecture Department of Commerce(Aided) : Industrial Visit
9	Department of Tourism: Social outreach programme  Department of English Model I: International Day of the World's Indigenous People Celebration  Department of Mathematics: Visit to the under privileged section of then society or nearby schools
10	Department of BBA:Independence Day celebration, Elocution competition Department of Broadcasting: Documentary Production (Session) Department of Economics: Extension and Outreach Programme
11	
12	Saturday
13	Sunday
14	Department of Logistics: Independence Day Celebrations  Department of Tourism: Independence Day Quiz  Department of Banking: NSSC Exam on financial inclusion officer  Department of Commerce (Aided):Commerce Club Inauguration
15	Independence Day
16	
17	Department of Commerce SF: Seminar on Women Equality Department of Mathematics : FEMI
18	Department of Banking : Conduct BAT Exam.  Department of English Model I : Seminar on William  Shakespeare's Hamlet

19	Saturday
20	Sunday
21	Department of BBA: World entrepreneurship day, Motivational speech from Women entrepreneur Department of Commerce SF: Photography Competition Department of Broadcasting: World Photography Day
22	Department of Mathematics : MATHS CLUB
23	Department of English Model I: Seminar on Paradigms of Slave Trade in 21st Century and its abolition
24	Department of Computer Science : Social Outreach Onam celebration  Department of Logistics : Onam celebrations
25	Onam Holidays begin
26	Saturday
27	Sunday
28	Onam Holiday
29	Onam Holiday
30	Onam Holiday
31	Onam Holiday
	SEPTEMBER 2023
1	Onam Holiday
2	Saturday
3	Sunday - Onam Holidays End
4	
5	Department of Commerce SF: Talk with an Eminent Teacher - A Tribute to Teachers Department of Broadcasting : Teachers' Day Department of English Model I : Teachers Day Celebrations
6	Sreekrishna Jayanthy (Public Holiday)
7	Department of Mathematics : talk by a doctor

8 Department of BBA:World food day, Food packet distribution association with NSS.	on in
Domonton at at Duno donation - 114 and 115 and - 11	
Department of Broadcasting : World Literacy Day	
Department of English Model I : Extension Activity in	
association with International Literacy Day	
(Aided): Industrial Visit Program	
9 Saturday	
10 Sunday	
Department of Commerce (Aided): Workshop on Green Perspectives	
12 Department of Logistics : Mindfulness Day Celebrations	
Department of Banking : A Class on Financial instruments Geojit.	by
Department of Mathematics : Maths Club Activity	
Social Research	
13 Department of Computer Science : International Programm	ners
Day- Inter Department Tech Fest	
14	
15 Department of Tourism : Destination visit	
Department of English Model I : Agatha Christie Book Exhil and Sale	bition
Department of Physics : World Ozone Day celebrations	
16 Saturday	
17 Sunday	
18	
19 Department of Mathematics : FEMI	
Department of Commerce (Aided): Workshop on 'Maintair	ing
Quality in Social Science Research'	-
20 Department of Logistics : Industrial Visit for students	
Department of Economics : Meet the Achiever' programme	
21   Sreenarayana Guru Samadhi Day (Public Holiday)	

22	Department of English Model I : Luminous Screens: The Great Gatsby
	Department of Physics : Meet the Scientist
23	Saturday
24	Sunday
25	Department of BBA: International Conference on banking, finance and accounting  Department of English Model I: Panel Discussion on The Great Gatsby
26	Department of BBA: International Conference on banking, finance and accounting  Department of Commerce SF: Health and HappyThat is what a heart supposed to be "seminar associated with World heart day"
27	Milad Ul Nabi(Public Holiday)
28	Department of Tourism : Tourism week celebration Department of Broadcasting : World News Day
29	Department of Tourism: National Seminar on sustainability through tourism
30	Saturday
	OCTOBER 2023
1	Sunday
2	Gandhi Jayanti (Public Holiday)
3	Department of Tourism: Destination cleaning initiative Department of English Model I: Industrial Visit
4	
5	
6	Department of Commerce (Aided): Extension/Outreach Day Department of Commerce SF : Just Smile: A day with Kids
7	Saturday
8	Sunday

9	Department of BBA: National Mental Health Day,
	Mental Health Seminar
	Department of Logistics: Internal Exams for first, third and fifth
	semesters – Logistics Department
10	Department of Computer Science : Design a Website Competition
	Department of Broadcasting: National Post Day
	Department of English Model I : National Post Day Celebrations
11	Department of Banking : National banking day celebration
	1 day Seminar
	Department of English Model I : Seminar on Myth Criticism
	Department of Mathematics : Maths Club
12	
13	
14	Saturday
15	Sunday
16	Department of Mathematics : Research Methodolgy in Graph Theory
17	Department of Banking : Bank Entrance coaching
18	Field Visit
19	
20	
21	Saturday
22	Sunday
23	Mahanavami (Public Holiday)
24	Vijayadashami (Public Holiday)
25	Department of Mathematics : FEMI
	Department of Economics : PTA meetings
26	Department of Logistics : Log Talks with Industry experts (III)
27	Department of English Model I : Seminar on Confessional Poetry
28	Saturday
29	Sunday

30	
31	Department of Banking : Conduct of second diploma exam  Department of English Model I : National Unity Day Celebrations
	NOVEMBER 2023
1	Department of Tourism: Kerala Piravi celebration (Traditional art forms) Department of BBA: Kerala Piravi, Intra department celebration Department of Commerce SF: Ethnic Day Department of Broadcasting: Kerala Piravi Celebrations Department of English Model I: Meet the Author Programme Department of Economics: NET Coaching
2	Department of Banking : National Education Day
3	
4	Saturday
5	Sunday
6	Department of Economics : Seminar on Research Methodology
7	Department of Commerce SF: An awareness talk on cancer as part of National cancer awareness day
8	
9	Department of Commerce SF: A Talk on Intellectual Property Rights as part of the National Legal Services Day
10	Department of Physics : Programme on IPR
11	Saturday
12	Sunday
13	Department of English Model I: World Kindness Day Celebrations
14	Department of Mathematics : Spectrum and Energy of Graphs
15	
16	
17	Department of Logistics : Poster Making Competition – International Mens Day celebrations

	Department of Commerce SF: Introduction To Research
	Department of English Model I : Students Day Celebrations
	Department of Physics : Exhibition
18	Saturday
19	Sunday
20	
21	Department of Broadcasting: World Television Day Department of Mathematics: FEMI
22	
23	
24	Department of Logistics : Debate Competition - International Day for the Elimination of Violence against Women
25	Saturday
26	Sunday
27	Department of English Model I : Seminar on Etiquette and Professionalism (IEDC)
28	Department of Mathematics : Maths club Activity
	Department of Economics : 'Constitution Day' celebration
29	
30	Department of Computer Science : Seminar in connection with Computer Security day
	DECEMBER 2023
1	Department of Commerce SF: Say No To AIDS
2	Saturday
3	Sunday
4	Department of Banking : International banking day celebration
5	Department of Computer Science : Computer Literacy Week Celebration Department of Commerce (Aided): Workshop on Gender Sensitization
6	Department of Computer Science : Computer Literacy Week Celebration

7	
8	Department of Commerce (Aided) : Gender Oriented Program
9	Saturday
10	Sunday
11	Department of Broadcasting : Human Rights Day
	Department of Physics : Seminar on IPR
12	Department of Commerce SF: Derechos Humanos
	Department of Mathematics : FEMI
	Department of Commerce (Aided): Commerce Fest
13	Department of Commerce (Aided): Commerce Fest
14	Department of BBA : World Farmers Day, Social outreach program
15	
16	Saturday
17	Sunday
18	Department of Logistics : Social Outreach Activity
	Department of English Model I : Seminar on Migrant and
	Diasporic Writing
	Department of Mathematics : talk by a lawyer
19	
20	Study Tour
21	Maths club
22	Department of Logistics: Christmas celebrations
23	Saturday – Christmas Holidays Begin
24	Sunday
25	Christmas Holiday
26	Christmas Holiday
27	Christmas Holiday
28	Christmas Holiday
29	Christmas Holiday
30	Saturday
31	Sunday

	JANUARY 2024
1	Christmas Holiday
2	Christmas Holidays End
3	Department of Tourism: Invited talk on Responsible Tourism  Department of BBA: National Girls Child Day, Self defense workshop for girls
4	Department of Economics : Career guidance class for final year students
5	Department of Banking : Startup village visit
6	Saturday
7	Sunday
8	
9	Department of Commerce (Aided): Career-Oriented Workshop
10	Department of Mathematics : Intercollegiate Fest  Department of Economics : Students presentation on current topics
11	Department of BBA : National Youth Day, Motivation speech from alumni
12	Department of Commerce SF: Colors of teen's as part of national youth day Department of Broadcasting: Reporting & Editing (Session) Department of English Model I: National Youth Day Celebrations
13	Saturday
14	Sunday
15	
16	
17	
18	
19	Department of Broadcasting : Photography (Nikon School)
20	Saturday
21	Sunday

22	
23	Department of Mathematics : Skill or Career developeent programme for outgoing students
24	
25	Department of Logistics: Republic Day Celebrations Department of Tourism: National tourism day Department of Physics: Nobel Lecture
26	Republic Day
27	Saturday
28	Sunday
29	
30	Department of English Model II: Eco Rich Workshop Department of English Model I: Story Telling Competition
31	
	FEBRUARY 2024
1	
2	Department of Broadcasting : Media Law (Session)
3	Saturday
4	Sunday
5	
6	
7	Department of BBA: Cancer Day, Cancer awareness program B Voc Fest
8	Department of Computer Science: Workshop on Safer Internet Day Department of Logistics: PTA meeting in Logistics Department Department of Economics: Budget Analysis
9	Department of Banking: Extension Actiity-Kudumbasree visit
10	Saturday
11	Sunday
12	
13	Department of Computer Science : Session on World Radio Day Department of Broadcasting : World Radio Day

14	
15	
16	
17	Saturday
18	Sunday
19	
20	
21	Department of Logistics: International Mother Language Day Celebrations Department of BBA: World Thinking Day, Idea pitching competition Department of English Model I: International Mother Language Day Celebrations
22	
23	
24	Saturday
25	Sunday
26	
27	Department of English Model II : Anti Drug Debate
28	Department of Physics : National Science Day Celebrations
29	Department of Logistics : Industrial Visit for students
	MARCH 2024
1	Seminar on Social Discrimination and its Eradication
2	Saturday
3	Sunday
4	Department of Banking: road safety day Department of English Model I: Seminar on Gender and Sexuality
5	Department of Computer Science : Workshop on 2D- Animation (Birthday of Ken Kutaragi) "Father of the PlayStation"
6	
7	

8	Department of Broadcasting : Woman's Day Celebration Department of English Model I : International Women's Day
	Celebrations Department of Physics: Gender sensitization programme
9	Saturday
10	Sunday
11	Department of Logistics: Internal examinations for Second, Fourth and Sixth Semesters in Logistics Department
12	Department of English Model II: Cultural Immersion for indeginous learning
13	
14	Department of Banking : Conduct of advanced diploma exam
15	
16	Saturday
17	Sunday
18	
19	
20	Department of Logistics: International Day of Happiness – workshop
24	Department of Tourism : Pre placement Training
21	Department of Panking : SHC visit by competer 2 students
	Department of Banking : SHG visit by semester 2 students
23	Saturday
24	Sunday
26	Department of Computer Science : Seminar on world Backup Day Department of Tourism : Placement Drive
27	Department of English Model I : World Theatre Day Celebrations
28	Maundy Thursday
29	Good Friday
30	Saturday
31	Sunday, Easter



### Retired Faculty

Name of the Professor	Phone
Abdul Rehman C. I.	9846240495
Abdul Rahiman M. A.	
Abraham K. E.	9446049990
Alex A. V.	9744036702
Alice P. M.	8547411213
Ananthakrishnan T. R.	9447243054
Anandan G.	9562831431
Anoclit Joseph	9961130590
Antony E.P.	
Antony Issac E. (Late)	
Antony L.G.	9961303548
Antony V.C.	9446057213
Augustine Jude	9447044728
Augustus K.X.	9846411057
Austin Thampy L.A.	9846234389
Babu S.	9496119159
Beena P.J.	9947734677
Cleetus M.A.	9847317905
Daisy K.T.	9446227558
Edwin Joseph	9847263628
Edwin Xavier (Late)	
Emmanuel Johnson	9744515620
Emmanuel Philip N.	0484 2532873
Fr. Vincent Vadakkedath	9544551240
Francis P. Joseph	9446739635
Geetha M.S.	9446227346
George A.I. (Late)	
George Chillikoottathil (Late)	

Name of the Professor	Phone
George E.K.	9495503570
George John	9895137450
George K. John (Late)	
George P.O.	9947300805
George Valluvachery	9446546252
George V.P.	0484 2556838
Harshan S.	9846327939
Jacob P.J.	9895289868
James C.I.	9495383618
James Joseph	9446135187
Job Aniyara	9895065792
John Xavier (Late)	
Jose Sebastian P.	9496277624
Joseph K.P.	9633723115
Joseph M.P.	9895600816
Joseph P.M.	9809404773
Fr. Joseph Manakil (Late)	
Joshy N.V. (Late)	
Joy Sleeba	9995598263
Lawrence A.	9388300667
Mary Grace T.J.	9388505144
Mary Jelthruth K.V.	9995114563
Maya K	9446826582
Miniamma K.C.	9605668650
Moorthy A.V.	0484 2375975
Mukundan K.	9440875975
Nandanan V.	9447294687
Narayanan Namboodhiri (Late)	
Nilakanta Sarma K.V.	9446341292
Paul C.M.	9746894274
Paul Joseph	9388634784

Peethambaran C.A. Raju P.	9947113237
Paiu D	
Naju F.	9447603450
Ramachandra Paniker (Late)	
Ramanandan N. (Late)	
Reena J. Andrews	9847355730
Regina Margret	9846045908
Rose Philo	9746195531
Roy P.J.	9446217082
Sadanandan V. V. (Late)	
Sallyamma Job	9846783109
Sankar P.D.	9895113177
Sankaran Kutty T.V.	9447346718
Sebastian C.D.	9895208367
Sebastian K.M.	0484 2730930
Sebastian V.X.	9447574106
Sobhana Micheal	9446439741
Stephen E.K.	9947632290
Stephen Franklin (Late)	
Sureshkumar T.K. (Late)	
Titus P.T.C.	9447105997
Titus Paul P.P.	9446142014
Usha John	9447161822
V. J. Peter	9447700025
Valentine D Cruz	9497686501
Victor George V. M.	9447035350
Viswananthan M.S.	9447524552
William Placid	9645642846
Wilson Gomez L.	9496825294
Yesudas Leen	9447556930



## Retired Non - Teaching Staff

Name	Phone
Alex A. K.	9895167709
Ambro K. J.	0484 2497377
Andrews P. P.	9495386249
Anna O. J.	0484 2532236
Annie K. J.	9495336196
Antony C. D.	9745461619
Antony Jolly M. J.	7736131800
Antony K. X.	9539691276
Antony K. C.	9633623321
Antony K. J. (Late)	
Antony K. V. (Late)	
Antony M. K.	9656393238
Antony M. T.	9747397980
Antony P. D.	7559953496
Antony Rajan	9745393694
Antony T. T.	9847194696
Augustine K. C.	8547494861
Augustine K. J.	9495425773
Devassy T. J.	0484 5588498
Francis K. V.	9633972112
George P. M.	9995053862
George Stephan C.	9447374254
George V. V.	9400833229
Gildinose N. J.	9847288690
Gilroy Dennis	9526271083
Ignatius (Late )	
Jacob A. X	9895934634
James M. A	9447818291
Johny N. J.	9447290739
Joseph C. C.	9946473753

Name	Phone
Joseph P. M.	9388467543
Joseph P. C.	0484 2493592
Joseph T. A.	0484 2559396
Joy Pereira	9746986377
Коссо К. Р.	0484 2482244
Kunjipilla (Late)	
Mala (Late)	
Maria Jacintha C. J.	9497019403
Mary Joseph	9447609581
Mary T. J.	9746453315
Michael M. T.	9961732198
Paul C. J.	9447508343
Peter N.A.	7561833849
Pius N. V. (Late)	
Sebastian T. J.	9744417566
Thomas Paul	0484 2513974
Yesudasan K.M.	0484 2801346

#### MAHATMA GANDHI UNIVERSITY

PRIYADARSHINI HILLS P.O., KOTTAYAM - 686 560

Vice Chancellor : 0481 2731001, 2731003 (R)

Pro-Vice Chancellor : 0481 2731005, 2731006 (R)

Registrar : 0481 2731007, 2583131 (R)

Controller of Examinations : 0481 2731000, 2792133 (R)

Fax: 0481 2731011

Director of College

Development Council : 0481 2731013

University Employment Information

& Guidance Bureau : 0481 2731025, 2731050

Public Relations Officer : 0481 2731020

Director of Student Services : 0481 2731024

Dean of Students : 0481 2731031

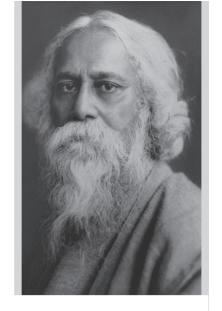
N.S.S. Programme Coordinator : 0481 2731029

Director of Collegiate Education

Thiruvananthapuram : 0471 2303548

Deputy Director of Collegiate

Education, Ernakulam : 0484 2362268



### **National Anthem**

जन-गण-मन अधिनायक जय हे

भारत-भाग्य-विधाता ।

पंजाब सिन्ध गुजरात मराठा

द्राविड़ उत्कल बंग ।
विन्ध्य हिमाचल यमुना गंगा,
उच्छल जलिध तरंग ।

तव शुभ नामे जागे,

तव शुभ आशीष मागे,

गाहे तव जय गाथा ।

जन-गण मंगलदायक जय हे,

भारत-भाग्य-विधाता ।

जय हे, जय हे, जय हे,

जय जय जय, जय हे।।