

ST. PAUL'S COLLEGE

Re-accredited with 'A' Grade (Fourth Cycle) by NAAC
(Affiliated to Mahatma Gandhi University, Kottayam)
HMT Colony P.O., Kalamassery, Ernakulam, Kerala - 683503, Kerala-India



HANDBOOK & CALENDAR 2022-23

☎ 0484 2555572
✉ office@stpauls.ac.in
🌐 www.stpauls.ac.in





**FR VARGHESE
VALIYAPARAMBIL**
Manager



FR FELIX CHULLICKAL
Director



DR SAVITHA K. S.
Principal



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CHANASSERY**
Assistant Manager



PROF. JOSE XAVIER
Vice-Principal



DR PRAMADA RAMACHANDRAN
Vice-Principal

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Kalamassery, HMT Colony P.O., Ernakulam- 683 503, Kerala, India



FOUNDER

The Late Most Rev. Dr Joseph Attipetty, PhD, STD, LLD

PATRON

His Grace The Most Rev. Dr Joseph Kalathiparambil, DCL
(Metropolitan Archbishop of Verapoly)

MANAGER

Rev. Fr Varghese Valiyaparambil, BPh, BTh, MA, BEd, PGD in P. R. & JLM, MBA, PGDHRM
manager@stpauls.ac.in

DIRECTOR

Rev. Fr Felix Chullickal, BPh, BTh
director@stpauls.ac.in

ASSISTANT MANAGER

Rev. Fr Raphael Stinil Chanassery, BPh, BTh, MA
am@stpauls.ac.in

PRINCIPAL

Dr Savitha K. S., MSc, BEd, PhD
principal@stpauls.ac.in, Email: office@stpauls.ac.in

VICE PRINCIPALS

Mr Jose Xavier, MPEd, MPhil
Dr Pramada Ramachandran, MSc, MPhil, PhD
viceprincipal@stpauls.ac.in

College Office

☎ : 0484 2555572



Principal : +91 9947289367 (P), +91 9400898123 (O)

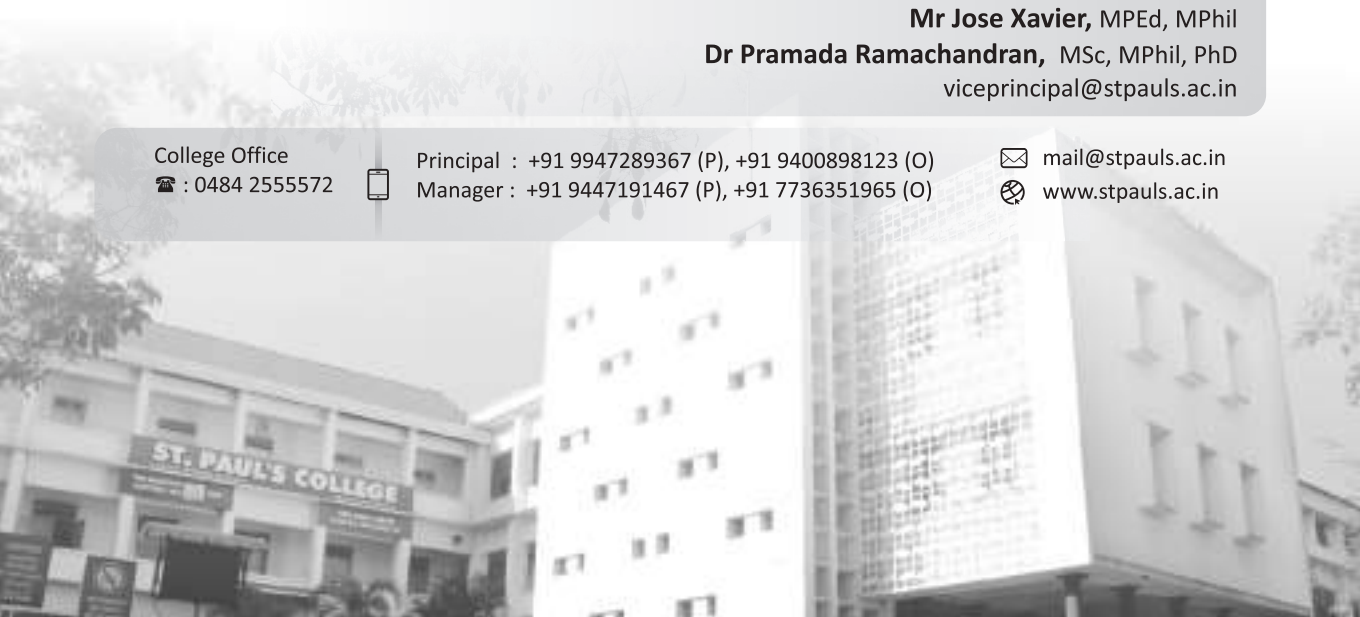
Manager : +91 9447191467 (P), +91 7736351965 (O)



mail@stpauls.ac.in



www.stpauls.ac.in





ഈ ലോകചൈതന്യമേ
നിത്യപ്രകാശം പരംപൊരുളേ
സ്നേഹത്തിലെന്നെ വളർത്തു
നവ്യ പ്രത്യാശയെന്നും പകരൂ
ജ്ഞാനമാർഗ്ഗേ നീ നടത്തു
എന്നെ ജ്ഞാനമാർഗ്ഗേ നീ നടത്തു....

ഈ ലോകമായയിൽ വീണിടാതെ
കാവലായ് എന്നെ നീ കാത്തിടണേ
സന്മാർഗ്ഗ പാതയിൽ മുന്നേറിടാൻ
നീതിയും ധൈര്യവും നീ പകരൂ
വിവേക പൂർണ്ണതയെന്നും തന്നരുളൂ.....

രചന : ഷാ. ജോസഫ് പള്ളിപ്പറമ്പിൽ
സംഗീതം : ഷാ. ജോളി ചക്കാലക്കൽ

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GENERAL INFORMATION

1

A Brief History of the College

St. Paul's College, Kalamassery is a prestigious Arts and Science college in the Ernakulam district of Kerala, affiliated to Mahatma Gandhi University, Kottayam and recognized by the University Grants Commission. The College functions under the Archdiocese of Verapoly, a pioneering entity in the field of education.

The College was founded by the visionary Rev. Dr Joseph Attipetty, the late Archbishop of Verapoly, to commemorate the historic visit of His Holiness Pope Paul VI to India in December 1964. The foundation stone of the college was blessed by His Holiness on 3rd December 1964 and was solemnly laid by Dr Samuel Mathai, the then Vice-Chancellor of the University of Kerala in the presence of Dr. Joseph Attipetty on 13th February 1965. It was out of filial devotion to His Holiness, the Pope, that the College was named after St. Paul, his heavenly patron.

The College made a humble beginning on 13th July 1965, offering two year Pre-Degree courses. The first degree course was introduced in the year 1978 and over the years, other degree courses, were added. St. Paul's College became a first grade college with the introduction of a Post Graduate course in the year 1982. To keep up with the changing times, the institution was made co-educational in 1983. Today, the College is a force to reckon with in the education scenario in Kerala - with sixteen undergraduate courses, six post graduate courses and a research centre.

The College received the first NAAC accreditation grade in the year 2004 and the next in 2010. A phenomenal change in the academic and infrastructural domains fetched the college an 'A' grade in the third cycle of re-accreditation by NAAC in 2016. The college improved the NAAC score and maintained the grade in the fourth cycle of re-accreditation in 2021. The College has also been certified by ISO 9001:2015 in 2017 for providing educational services. St. Paul's College has made immense strides into the twenty first century, but will not rest on its laurels, for it will always seek to grow and march ahead.



Location of the College



St. Paul's College is strategically located in Kalamassery, the industrial heartland of Ernakulam. Its neighbourhood is virtually an educational hub with several educational institutions of great reputation. It is easily accessible from both Kochi city and from Aluva by road, faces the Seaport - Airport Road, is a stone's throw away from two metro stations and a mere 12 kilometers away from the Cochin International Airport.



Our Motto



The college motto 'Life Nobly Lived' epitomizes the altruistic vision of our enlightened patrons; to instill noble values in everyone through education and experiences in life. The college is committed to the inclusive transformation of young men and women to lead an exemplary life.



Our Goals and Objectives



The college is dedicated to the heavenly patron St. Paul, the great missionary with a vision to fulfil the motto of the institution 'Life Nobly Lived.' The institution gives due consideration to the following objectives and goals:

- ✿ Achieve academic excellence through research oriented approach.
- ✿ To uplift the poor and underprivileged sections of the society through quality education.
- ✿ Achieve all round development of the pupils' personality.
- ✿ Inculcate good character and conduct along with a sound philosophy of life.
- ✿ Develop secular and democratic outlook in order to become responsible citizens of the nation.
- ✿ Imbibe the cultural heritage of our country.
- ✿ Promote and develop extra-curricular talents along with curricular activities.
- ✿ Equip students with information technology.
- ✿ Provide opportunities and facilities to the students belonging to economically, socially and educationally marginalised communities in the field of higher education.
- ✿ Inculcate discipline, intellectual enquiry, independent thinking and leadership quality.



Our Vision



The college exists to impart excellence in higher education to all, especially the educationally, socially and financially marginalised communities, and to develop an integrated personality in students. The college envisions a new enlightened generation which is socially committed, academically proficient, digitally updated and spiritually refined, so as to enable them to face the challenging needs of the changing times.



Our Mission



The mission of the college is :

- ✿ To impart excellence in higher education and give value based training for the integral development of the individual.
- ✿ To inculcate in students a comprehensive outlook of life and a spirit of social sensibility.
- ✿ To equip the young men and women with academic and digital expertise to face global challenges.
- ✿ To create productive citizens integrated with social and patriotic commitment; ethical and human values.
- ✿ To empower the youngsters with global knowledge in the state-of-the-art digital technology.



Our Patrons



- | | |
|--|--------------|
| 1. Most Rev. Dr Joseph Attipetty, PhD, STD, LLD | 1965-1970 |
| 2. Most Rev. Dr Joseph Kelanthara, LLD, STD, JUD, DCL, DSSc, MA, MED | 1971-1986 |
| Rt. Rev. Dr Antony Thannikot, PhL, STD (Co- Patron) | 1978-1984 |
| 3. Most Rev. Dr Cornelius Elenjikal, PhD, DCL | 1987-1996 |
| 4. Most Rev. Dr Daniel Acharuparambil, MA, PhD | 1996-2009 |
| Rt. Rev. Dr Joseph Karikkassery (Co-Patron) | 2006-2010 |
| 5. Most Rev. Dr Francis Kallaragal, MA, STL | 2010-2017 |
| 6. Most Rev. Dr Joseph Kalathiparambil, DCL | 2017 onwards |



Our Managers



- | | |
|---|-----------|
| 1. Rt. Rev. Msgr Francis Payyapilly, MSc | 1965-1977 |
| 2. Rt. Rev. Msgr Emmanuel Lopez | 1977-1984 |
| 3. Rev. Fr Raphael Ollattupuram, MSc | 1984-1988 |
| 4. Rev. Dr Joseph Thaikoodan,
Dip. Ed., PGCE, MA, MPhil, PhD | 1988-1992 |
| 5. Rev. Fr Joseph Kuttikkal, BD | 1992-1994 |
| 6. V. Rev. Msgr Dr Joseph Kalathiparambil, DCL | 1994-1995 |
| 7. Rev. Fr Bernard Chaneparambil, BPh, BTh, MA, PhL | 1995-1998 |
| 8. Rev. Dr Jose Chelangara, Bph, BTh, Bed., Dip. P.Tech, MA(Lit)
MA(Hist.), MA (Socio), MHRM, MPhil, PhD | 1998-2008 |

- | | |
|---|--------------|
| 9. Rev. Dr Douglas Pinheiro, BPh, BTh, STD | 2008-2011 |
| 10. Rev. Fr Felix Chakkalalal, MA, MPhil, CPE(USA) BPh, BD | 2011 -2019 |
| 11. Rev. Fr Antony Arakkal, MBA, MCA, LLB | 2019- 2021 |
| 12. Rev. Fr Joseph Antony Palliparambil, MBA | 2021-2022 |
| 13. Rev. Fr Varghese Valiyaparambil,
BPh, BTh, MA, BEd, PGD in PR & JLM, MBA, PGDHRM | 2022 onwards |


Our Director


- | | |
|---------------------------------|--------------|
| 1. Rev. Fr Chullickal, BPh, BTh | 2021 onwards |
|---------------------------------|--------------|


Our Associate Manager


- | | |
|---|-------------|
| 1. Rev. Fr Joseph Antony Palliparambil, MBA | 2019 - 2021 |
|---|-------------|


Our Assistant Managers


- | | |
|--|--------------|
| 1. Rev. Fr Joseph Antony Palliparambil, MBA | 2018- 2019 |
| 2. Rev. Fr Raphael Stinil Chanassery, BPh, BTh, MA | 2021 onwards |


Our Principals


- | | |
|--|----------------|
| 1. Rev. Dr Antony Mukkath, DCL, PhD | 1965 - 1978 |
| 2. Rev. Fr Raphael Ollattupuram, MSc | 1978 - 1984 |
| 3. Prof. Antony Issac, MA | 1984 - 1994 |
| 4. Prof. V. D. William Placid, MSc | 1994 - 1999 |
| 5. Prof. P. Jose Sebastian, MSc | 1999 - 2000 |
| 6. Prof. V. X. Sebastian, MA | 2000 - 2007 |
| 7. Prof. P. J. Roy, MSc | 2007 - 2010 |
| 8. Dr Edwin Xavier, MSc, PhD | 2010 - 2016 |
| 9. Dr V. J. Peter, MSc, PhD | 2016 - 2018 |
| 10. Prof. K. V. Mary Jelthru, MSc, MPhil | 2018 - 2019 |
| 11. Dr Sobhana Michael, MA, BEd, PhD | 2019 - 2020 |
| 12. Prof. Valentine D'Cruz, MSc, MPhil | 2020 - 2021 |
| 13. Dr Savitha K. S., MSc, BEd, PhD | 2021 - Present |



Historic Milestones

- 1964 - Foundation stone (**Blessed by His Holiness Pope Paul VI**) laid by Dr Samuel Mathai in the presence of Most Rev. Dr Joseph Attipetty, Archbishop of Verapoly.
- 1965 - College started.
- 1978 - Upgraded with BCom.
- 1979 - BA Economics started.
- 1979 - Shift System introduced.
- 1980 - Started BSc Physics and BSc Mathematics.
- 1982 - Started MA Economics.
- 1983 - Co-education started.
- 1983 - Foundation stone of the New Block laid by **The Most Rev. Dr Joseph Kelanthara**, Archbishop of Verapoly.
- 1984 - Started MSc Physics.
- 1984 - New Block Completed- Blessed by **The Most Rev. Dr Joseph Kelanthara**, Archbishop of Verapoly.
- 1985 - Approval of the Research Centre for PhD (Physics).
- 1988 - Shift System abolished.
- 1989 - Full Fledged athletic ground laid.
- 1993 - UGC Affiliation.
- 1994 - Chemistry Lab renovated.
- 1995 - Started MSc Mathematics.
- 1996 - Foundation stone of the Post Graduate Block laid by **The Most Rev. Dr Cornelius Elenjikal**, Archbishop of Verapoly.
- 1997 - Computer centre blessed and inaugurated by **The Most Rev. Dr Daniel Acharuparambil**, Archbishop of Verapoly.
- 1998 - Started BA English.
- 1999 - Started BSc Chemistry (Petrochemicals).
- 2001 - College Library upgraded to First Grade.
- 2001 - Started MCom programme.
- 2001 - Started MBA, MA (English) Off Campus Course.
- 2002 - Started LLM Off Campus Course.

- 2002 - Foundation Stone for College Auditorium laid by
The Most Rev. Dr Daniel Acharuparambil, Archbishop of Verapoly.
- 2002 - Physics Lab renovated.
- 2002 - Seminar Hall blessed and inaugurated by
The Most Rev. Dr Daniel Acharuparambil, Archbishop of Verapoly.
- 2003 - Inauguration of Fitness Centre & Started MSc Chemistry (Self-Financing).
- 2004 - Inauguration of St. Paul's College new Complex - New Gateway, Auditorium, Computer Centre, Language Lab, Girls' Retiring room, Post Graduate Study Centre & Student Support Centre.
- 2004 - Started MA English (Self Financing).
- 2004 - Accredited by NAAC with B+ level (first cycle).
- 2005 - Ruby Jubilee Celebrations commenced.
- 2005 - Inauguration of Ruby Jubilee Memorial Chemistry Laboratory.
- 2006 - Blessing of Ruby Jubilee Fitness Centre & Basketball Court.
- 2007 - Rubber - saplings planted in the College Campus.
- 2008 - Construction of Women's Hostel building started.
- 2009 - Add-on course, Communicative English started.
- 2009 - Started BCom & BBA Off Campus Courses.
- 2010 - Re-accredited by NAAC with B level (second cycle).
- 2010 - BA (Eng.), BSc (Chem.) & MCom regularised.
- 2010 - Renovation of Play ground.
- 2011 - Inauguration of Women's Hostel.
- 2011 - Renovation of College Chapel.
- 2012 - Foundation stone laid for multi speciality library complex.
- 2013 - Add-on course - Professional Tour Guide - started.
- 2013 - Started two new Courses: BCom with Computer Applications and BA English (Model I, Self-Financing).
- 2014 - Golden Jubilee Celebrations commenced.
- 2014 - Started new Course : BCom with Computer Application (Model I, Regular).
- 2014 - Inauguration of the Digital Library.
- 2015 - Inauguration of the renovated Canteen, NCC office, Department Store.

- 2016 - Re-accredited by NAAC with 'A' Grade (Fourth Cycle)
- Started Bsc Computer Science & BBA (Self-Financing).
- 2017 - Started Computer Lab for BCom (Computer Application)
- 2017 - ISO Certification for providing educational services
- 2018 - Inauguration of Acoustic Theatre
- 2018 - Started BVoc (Tourism) & BVoc (Banking) courses
- 2019 - Sanction of RUSA II Fund, Component 9
- 2019 - Sanction of BVoc Logistics, BVoc Journalism, MVoc Banking courses
- 2020 - Started new Programme : BCom Co-Operation & BVoc Logistics
- 2021 - Started new Programme : BVoc Broadcasting & Journalism


College Trust

- Chairman - Most. Rev. Dr Joseph Kalathiparambil (*Archbishop of Verapoly*)
- Ex-Officio Trustees - V. Rev. Msgr Mathew Kallinkal (*Vicar General*)
- V. Rev. Fr Ebigin Arackal (*Chancellor*)
- V. Rev. Fr Mathew Sojan Maliekal (*Financial Administrator*)
- Executive Trustee - Rev. Fr Varghese Valiyaparambil (*Manager*)
- Jt. Exec. Trustee - Rev. Fr Felix Chullickal (*Director*)


Governing Body

- Chairman - Rev. Fr Varghese Valiyaparambil (*Management*)
- Vice Chairman - Rev. Fr Felix Chullickal (*Management*)
- Secretary - Dr Savitha K. S. (*Principal*)
- University Nominee - Dr Babu Michael
- Members - Fr Raphael Stinil Chanassery (*Management*)
- Fr Christy David Pathiala (*Management*)
- Fr Xavier Sebastian Padiaramparambil (*Management*)
- Dr R. Sasidharan, Former VC, CUSAT (*Academic Expert*)
- Dr Victor George, Former Registrar, KUFOS (*Academic Expert*)
- Dr Simon Koombayil, Director, AMI (*Academic Expert*)
- Dr Anil Joseph Vadakumthala (*Industrial Expert*)

- Members
- Prof. Jose Xavier (Teaching Staff)
 - Dr Pramada Ramachandran (Teaching Staff)
 - Mr Antony Diaclous M. J. (Superintendent)



Executive Committee



- ❖ Chairman & Manager
- ❖ Vice Chairman & Director
- ❖ Assistant Manager
- ❖ Principal (Coordinator)
- ❖ Vice Principals
- ❖ Academic Coordinator
- ❖ Controller of Examination
- ❖ Deans
- ❖ Public Relation Officer
- ❖ Superintendent
- ❖ Staff Secretary (Teaching Staff)
- ❖ Staff Secretary (Non-Teaching Staff)



Extended Executive Committee



- ❖ Executive Committee
- ❖ College Council



College Council



- ❖ Principal (*Coordinator*)
- ❖ Heads of the Departments
- ❖ IQAC Co-ordinator
- ❖ 2 Elected Teaching Staff Members
- ❖ Librarian
- ❖ Representative of Administrative Staff



Programmes Offered

1. THREE YEAR DEGREE PROGRAMMES

a) Bachelor of Science

1. BSc Physics (Model I)
2. BSc Mathematics (Model I)
3. BSc Industrial Chemistry (Model II)
4. BSc Computer Science (Model III) (Self Financing)

b) Bachelor of Arts

1. BA English Language & Literature (Model I) (Self Financing)
2. BA English (Model II) Teaching of English
3. BA Economics (Model I)

c) Bachelor of Commerce

1. BCom - Elective - Taxation
2. BCom - Elective - Computer Application
3. BCom - Elective - Computer Application (Self Financing)
4. BCom - Co-operation

d) Management Sciences (Self Financing)

1. BBA

e) Vocational Programmes (Self Financing)

1. Bvoc Tourism & Hospitality Management
2. BVoc Banking & Financial Services
3. BVoc logistics & Management
4. BVoc Broadcasting & Journalism

2. TWO YEAR POST GRADUATE PROGRAMMES

- | | |
|--------------------|------------------------------------|
| 1. MSc Physics | 2. MSc Chemistry (Self Financing) |
| 3. MSc Mathematics | 4. MA English (Self Financing) |
| 5. MA Economics | 6. MCom Finance & Taxation |

3. ADD ON / CERTIFICATE PROGRAMMES

1. Skill Up
2. DTP
3. Smart phone Photography and Video Making
4. Personality Development and Employability Skills
5. Value added food products
6. Value added food products
7. Practical
8. GST Diploma in Practical Accounting and Tax Practice
9. Introduction to python programming
10. FOSS lab
11. Economics For Competitive Examinations
12. 'Let's Speak: Effective Communication Skills for Learners.'
13. Luminous Screens: Introduction to Film Studies
14. Add on course on communicative Hindi
15. Sustainable Procurement and Consumption
16. Add on course on Latex
17. Add on course on R Programming
18. It's Your Call - An Add on Course in Cricket Umpiring
19. A course on Latex documentation.
20. Introduction to Python Programming
21. Add on course on Elementary German

4. RESEARCH CENTRE IN PHYSICS

DEPARTMENTS & FACULTY

2

DEPARTMENT OF ENGLISH

	Name	Email	Phone
1	Dr Salia Rex, MA, PhD, PGCTE, Asst. Prof.	saliarex@stpauls.ac.in	9446047870
2	Ms Deepa George, MA, BEd, PGDTE, Asst. Prof.	deepa@stpauls.ac.in	9947935099
3	Ms Lima Sunny, MA, BEd, Asst. Prof. (HOD)	lima@stpauls.ac.in	9447168268
4	Dr Binil Kumar, MA, BEd, MPhil, PhD, Asst. Prof.	binil@stpauls.ac.in	9747168507
5	Ms Gayathri M., MA, MPhil, NET, Asst. Prof.	gayathrim@stpauls.ac.in	7034494649
6	Ms Sreelekshmi J., MA, NET, Asst. Prof.	sreelekshmij@stpauls.ac.in	8891131837
7	Ms Sreekala K. K., MA, NET, Asst. Prof.	sreekalakk@stpauls.ac.in	9567981648
8	Ms Sachu Shekar, MA, NET, Asst. Prof.	sachusekhar@stpauls.ac.in	9961811402

DEPARTMENT OF ENGLISH SF

	Name	Email	Phone
1	Ms Anila Treesa K. J., MA, BEd Asst. Prof. (HoD)	anilatreesakj@stpauls.ac.in	9961985793
2	Mr Sam Thomas K. X., MA, Asst. Prof.	samthomaskx@stpauls.ac.in	9946045979
3	Ms Jinu Rose E. V., MA, BEd, Asst. Prof.	jinurose@stpauls.ac.in	9446813177
4	Mr Jollychan James, MA, Asst. Prof.	jollychanjames@stpauls.ac.in	8907702276
5	Ms Fiona P. Jojan, MA, MPhil, Asst. Prof.	pjfiona96@gmail.com	7306662161
6	Ms Naveena P. K., MA, B.Ed, Asst. Prof.	naveenapk@stpauls.ac.in	9633953414
7	Ms C. R. Roshni, MA, Asst. Prof.	roshnicr@stpauls.ac.in	8129717787
8	Ms Dhanyalakshmi K. D., MA, Asst. Prof.	dhanyalakshmikd@stpauls.ac.in	8921325833
9	Ms Liya Justine, MA, Asst. Prof.	liyajustine@stpauls.ac.in	8606856052

DEPARTMENT OF HINDI

	Name	Email	Phone
1	Dr Sinju P. V., MA, PhD, Asst. Prof. (HoD)	sinjupv@stpauls.ac.in	8848256741


DEPARTMENT OF MALAYALAM


	Name	Email	Phone
1	Ms Lekha N. K., MA, BEd, Asst. Prof. (HOD)	lekbank@stpauls.ac.in	98479 98244


DEPARTMENT OF MATHEMATICS


	Name	Email	Phone
1	Dr Savitha K. S., MSc, BEd, PhD (Principal in charge)	savitha@stpauls.ac.in	9947289367
2	Dr Pramada Ramachandran, MSc, MPhil, PhD Asst. Prof.	pramada@stpauls.ac.in	9446229506
3	Dr Manju K. Menon, MSc, BEd, PhD, Asst. Prof. (HOD)	manju@stpauls.ac.in	9846335837
4	Ms Nisha V. M., MSc., MPhil, Asst. Prof.	nisha@stpauls.ac.in	7356037099
5	Ms Maya K., MSc, BEd, Jr Lecturer	mayak@stpauls.ac.in	9446826582
6	Ms. Nimmy George, MSc (Stat), Asst. Prof.	nimmygeorge@stpauls.ac.in	8129961512
7	Ms Geethika P. R., MSc, Asst. Prof.	geethikapr@stpauls.ac.in	8547835971


DEPARTMENT OF PHYSICS


	Name	Email	Phone
1	Dr Rajeshmon V. G., MSc, PhD, Asst. Prof.	rajeshmon@stpauls.ac.in	9447719801
2	Dr Poornima N., MSc, PhD, Asst. Prof. (HOD)	poornima@stpauls.ac.in	9946351443
3	Dr Priyesh K. V., MSc, PhD, Asst. Prof.	priyeshkv@stpauls.ac.in	9447295667
4	Ms Mary Vijila C. V., Msc., Asst. Prof.	maryvijila@stpauls.ac.in	9633125273
5	Ms Jixy Joseph, MSc, BEd, Asst. Prof.	jixyjoseph@stpauls.ac.in	8891342331
6	Ms Seena G., Msc, Asst. Prof.	seenag@stpauls.ac.in	7012916241
7	Ms Anjaly T R., MSc, Mphil, Asst. Prof.	anjalytr@stpauls.ac.in	7025642404

DEPARTMENT OF CHEMISTRY

	Name	Email	Phone
1	Mr Texin Joseph B. J., MSc, Bed, Asst. Prof.	texin@stpauls.ac.in	9895662072
2	Dr Treasa Sunitha George, MSc, BEd, PhD, Asst. Prof. (HOD)	tresasunitha@stpauls.ac.in	9947708692
3	Ms Maria Augustine, MSc, MPhil, Asst. Prof.	maria@stpauls.ac.in	9605674605
4	Ms Meera Jacob, MSc, Bed, Asst. Prof.	meera@stpauls.ac.in	9895112266
5	Dr Sajin Francis K., MSc, PhD, Asst. Prof.	sajinfrancisk@stpauls.ac.in	8075014396

DEPARTMENT OF CHEMISTRY SF

	Name	Email	Phone
1	Dr Minju Joy, MSc, PhD, Asst. Prof. (HOD)	minjujoy@stpauls.ac.in	8593081600
2	Ms Hency George, MSc, BEd, Asst. Prof.	hency@stpauls.ac.in	8136965435
3	Ms Tonia Thomas, MSc, BEd, Asst. Prof.	toniathomas@stpauls.ac.in	8304061714
4	Ms Prathibha G Rao, MSc, MEd, Asst. Prof.	prathibhagrao@stpauls.ac.in	9945125476

DEPARTMENT OF ECONOMICS

	Name	Email	Phone
1	Mr Justine George, MA, MPhil, Asst. Prof.	jusgeorge@stpaul.ac.in	9895502444
2	Dr Sumitha Franklin, MA, BEd, MPhil, PhD, Asst. Prof. (HOD)	sumitha@stpauls.ac.in	9995634239
3	Mr Siby K. M., MA, BEd, MPhil, Asst. Prof.	siby@stpauls.ac.in	9446370939
4	Ms Smiji A. J., MA, BEd, Asst. Prof.	smiji@stpauls.ac.in	9567479328
5	Mr Stalin P. C., MA, BEd, Asst. Prof.	stalin@stpauls.ac.in	9400561789
6	Mr Davis Titus, MA (Political Science), Asst. Prof.	davis@stpauls.ac.in	8892605852
7	Ms Jenusha K. S., MA, NET (History), Asst. Prof.	jenusha@stpauls.ac.in	8281857625

DEPARTMENT OF COMMERCE

	Name	Email	Phone
1	Mr Gibin Jacob, MCom, BEd, Asst. Prof.	gibin@stpauls.ac.in	9020408570
2	Dr Asha E. Thomas, MCom, MBA, Msc (Psy.), MPhil, PhD, PDF, Asst. Prof. (HOD)	asha@stpauls.ac.in	9495944537
3	Ms Teresa Stephen, MCom, MPhil, Asst. Prof.	teresastephen@stpauls.ac.in	9605675133
4	Mr Shiju C. R., MCom, Asst. Prof.	shiju@stpauls.ac.in	9847716480
5	Lt Dr Varun V. Varghese, Mcom, PhD, Asst.Prof.	varun@stpauls.ac.in	9567422915
6	Mr Christy George M. J., MCom, Asst. Prof.	christygeorge@stpauls.ac.in	9037122659
7	Mr John Mathew, MCom, Asst. Prof.	johnmathew@stpauls.ac.in	9645099111
8	Dr Anila A. S., MCom, NET, JRF, PhD, Asst. Prof.	anila@stpauls.ac.in	9400962848
9	Ms Mishma Joy, MCom, NET, Asst. Prof.	mishmajoy@stpauls.ac.in	9656389854
10	Ms Aysha Najal Vahab, MCom, Asst. Prof.	ayshanajal@stpauls.ac.in	8089225377
11	Ms Neethumol T. R., MCom, NET, SET, Asst. Prof.	neethumoltr@stpauls.ac.in	8301026715
12	Ms Anupam Ugin, MCom, NET, Asst. Prof.	anupam@stpauls.ac.in	9745298533
13	Ms Lakshmi Vijayan, MCom, NET, Asst. Prof.	lakshmivijayan@stpauls.ac.in	8078319161
14	Ms K.S.Dhanya, MCom, BEd, SET, NET, Asst. Prof.	ksdhanya@stpauls.ac.in	9895087818
15	Ms Ann Sneha John, MCom, NET, Asst. Prof.	annsnehajohn@stpauls.ac.in	8714512600

DEPARTMENT OF COMMERCE SF

	Name	Email	Phone
1	Ms Deepthi Gopinath, MCom, MPhil, Asst. Prof. (HOD)	deepthygopinath@stpauls.ac.in	9995209284
2	Ms Remyamol K. P., MCom, Asst. Prof.	remyamol@stpauls.ac.in	9747677190
3	Ms Priyanka Presannan, MCom, Asst. Prof.	priyanka@stpauls.ac.in	9656102960
4	Ms Rinu Joy, MCom, PDCFA, Asst. Prof.	annjoe@stpauls.ac.in	9446472573

DEPARTMENT OF PHYSICAL EDUCATION

	Name	Email	Phone
1	Mr Jose Xavier, MPed, MPhil, Jr Lecturer (Vice Principal & HOD)	josexavier@stpauls.ac.in	8606333355

DEPARTMENT OF BUSINESS ADMINISTRATION

	Name	Email	Phone
1	Ms Reshma Mariam Mohan, MBA, Mphil, Asst. Prof. (HOD)	reshmamariam@stpauls.ac.in	7559811641
2	Ms Seena Mary Jose, MSc, BEd, Asst. Prof.	seenamary@stpauls.ac.in	9544156755
3	Ms Theja Tressa, BA, BEd, MBA, Asst. Prof.	thejatressa@stpauls.ac.in	7593098393
4	Ms Amala Mathew, MBA, Asst. Prof.	amalamathew@stpauls.ac.in	9539935535
5	Mr Jijo Paul, Mcom, UGC NET, Asst. Prof.	jijopaul@stpauls.ac.in	8848251536
6	Ms Anju Sreenivas, MSc, Asst. Prof.	anju@stpauls.ac.in	9633578762

DEPARTMENT OF COMPUTER SCIENCE

	Name	Email	Phone
1	Ms Lincy N. L., MPhil, MCA, Asst. Prof. (HOD)	lincynl@stpauls.ac.in	9037143908
2	Ms Ancy C. A., MPhil, MBA, MTech, Asst. Prof.	ancy@stpauls.ac.in	9567600569
3	Ms Priyanka E. Thambi, MCA, Asst. Prof.	priyankaethambi@stpauls.ac.in	8714151421
4	Ms Jisna Jaison T., MTech, Asst. Prof.	jisnajaisont@stpauls.ac.in	7994459997
5	Ms Nikita Pinheiro, MTech, Asst. Prof.	nikitapinheiro@stpauls.ac.in	8281850876

DEPARTMENT OF TOURISM & HOSPITALITY MANAGEMENT

	Name	Email	Phone
1	Mr Raj K. Varman, MBA, Asst. Prof. (HOD)	rajkumar@stpauls.ac.in	8547223690
2	Ms Anu Varghese, MBA, Asst. Prof.	anuvarghese@stpauls.ac.in	9400516768
3	Ms Haritha B., MTTM, NET, Asst. Prof.	harithab@stpauls.ac.in	8547686480
4	Ms Sruthy M., MBA, NET, Asst. Prof.	sruthym@stpauls.ac.in	8848228949


DEPARTMENT OF BANKING & FINANCE


	Name	Email	Phone
1	Ms Marymol John, MCom, Asst. Prof. (HOD)	marymoljohn@stpauls.ac	9895737291
2	Fr Alias P. George, BD, MCom, MBA, Asst. Prof.	alias@stpauls.ac.in	9846873913
3	Ms Aleena Varghese, MCom, Asst. Prof.	aleenavarghese@stpauls.ac.in	9020669742
4	Ms Renjitha Johnson, MCom, Asst. Prof.	renjithajohnson@stpauls.ac.in	8281250288


DEPARTMENT OF LOGISTICS MANAGEMENT


	Name	Email	Phone
1.	Ms Sreedevi Malappurath, MBA, Asst. Prof. (HOD)	sreedevimalappurath@stpauls.ac.in	7736008389
2.	Mr Robin V. Raphy, MBA, Asst. Prof.	robinvraphy@stpauls.ac.in	8129596164
3.	Ms Prajitha T. R., MCom, Asst. Prof.	prajithatr@stpauls.ac.in	7560954672


DEPARTMENT OF JOURNALISM


	Name	Email	Phone
1	Fr Raphael Stinil Chanassery, BA, BTh, MTh, Asst. Prof. (HoD)	am@stpauls.ac.in	8891781101
2	Ms Niya Joy, MA, MPhil, Asst. Prof.	niyajoy@stpauls.ac.in	7736730801
3	Ms Jisna Johnson, MA, MCJ, MPhil, Asst. Prof.	jisnajohnson@stpauls.ac.in	9633011349
4	Mr Ashwin K. V., MA, Asst. Prof.	ashwinkv@stpauls.ac.in	7907841807


COLLEGE LIBRARY


	Name	Email	Phone
1	Dr Binu PC, MBA, MLIS, PhD, UGC Librarian	binupc@stpauls.ac.in	9446897605
2	Mr Lijan Sebastian, BCom, Library Assistant	lijan@stpauls.ac.in	9846060604
3	Mr George Bright, BSc, Library Assistant	georgebrightpj@stpauls.ac.in	9496334913
4	Ms Zenith Shibu, Management Staff		9567071111

COLLEGE OFFICE

	Name	Email	Phone
1	Dr Savitha K. S., MSc, BEd, PhD (Principal)	savitha@stpauls.ac.in	9947289367
2	Mr Antony Diaclous M. J., BA, Jr Superintendent	daisjames@stpauls.ac.in office@stpauls.ac.in	9061048407
3	Mr Jackson T. J., MBA, Head Accountant	jackson@stpauls.ac.in ha@stpauls.ac.in	9895109612
4	Mr Ajeesh Joseph P., BSc, Clerk	ajeeshjoseph@stpauls.ac.in	9447313543
5	Ms Reshma Joseph, MBA, LD Computer Assistant	reshmajoseph@stpauls.ac.in	9995880284
6	Mr Frederik Sandhyavu, Mechanic	frederik@stpauls.ac.in	9048128750
7	Mr Arun Augustine, Lab Assistant	arunaugustine@stpauls.ac.in	9633448892
8	Mr Nithin N. P., BCom, Lab Assistant	nithin@stpauls.ac.in	9567169859
9	Mr Shalbin K. Alex, Lab Assistant	shalbin@stpauls.ac.in	9633218685
10	Ms Christeena Baby, Office Assistant	christeenababy@stpauls.ac.in	9526041517
11	Ms Mary Laijy C. G., Office Assistant	marylaijycg@stpauls.ac.in	9633708975
12	Mr Denoy John, Office Assistant	denoyjohn@stpauls.ac.in	9846673915
13	Mr Fabin Jose K. J., Office Assistant	fabinjosekj@stpauls.ac.in	9995579936

MANAGEMENT STAFF

	Name	Designation	Phone
1	Mr George Stephen	Administrative Officer	9447374254
2	Mr Alwaris P. G.	Senior Consultant	9495467923
3	Mr Joseph Manishad	Student Support Center	90375 25836
4	Bro. Emmanuel Bestin Mendez	Regent Brother	8590909716
5	Mr Frederic Bosco	System Administrator	9567600712
6	Ms Rosy Martin	House Keeping Staff	9895691660
7	Mrs Mini Kunjumon	"	9895785879
8	Mrs Mary Reena	"	
9	Mr Harrison	Garden Staff	
10	Mr Larsing Rongpi	"	6001457115
11	Mr Louis	Security Officers	
12	Mr Rajan	"	
13	Mrs Treesa	Canteen Staff	
14	Ms Navya	"	
15	Mrs Smitha T. S.	"	

OFFICES OF DEANS

DEAN ACADEMICS	Dr Asha E. Thomas
Supported by Deputy Coordinator & Nodal Officer Assistant Coordinators e-mail : aa@stpauls.ac.in Supporting Coordinators: Examination / e-Governance	Ms Lincy N. L. Mr Jollychan James Ms Geethika P. R.
DEAN QUALITY ASSURANCE	Mr Siby K. M.
Supported by Deputy Coordinator Assistant Coordinators Institutional Quality Advisor e-mail : ia@stpauls.ac.in Supporting Coordinators: Placement & Career	Ms Deepa George Ms Jisna Jaison T. Ms Hency Georg Dr Asha E. Thomas
DEAN RESEARCH	Dr Manju K. Menon
Supported by Deputy Coordinator Assistant Coordinators e-mail : research@stpauls.ac.in Supporting Coordinators: Social Outreach / Green	Dr Minju Joy Ms Nimmy George
DEAN INTERNATIONAL AFFAIRS	Dr Salia Rex
Supported by Deputy Coordinator Assistant Coordinators e-mail : iqac@stpauls.ac.in Supporting Coordinators: Secretaries / DQAC	Mr Raj Kumar Varman Ms Mary Vijila Ms AnuVarghese
DEAN RESOURCE MOBILIZATION	Dr Sumitha Franklin
Supported by Deputy Coordinator Assistant Coordinators e-mail : ugc@stpauls.ac.in Supporting Coordinators: Treasurers	Ms Reshma Mariam Mohan Mr John Mathew Ms Prathibha G. Rao
DEAN STUDENT AFFAIRS	Dr Poornima N.
Supported by Deputy Coordinator Assistant Coordinators	Ms Anila Treasa Ms Maya K. Ms Niya Joy

e-mail : sa@stpauls.ac.in Supporting Coordinators: Arts & Program / Sports	Dr Binil Kumar M. R. (<i>Staff Editor</i>)
DEAN TRAINING & DEVELOPMENT	Mr Justine George
Supported by Deputy Coordinator & IEDC / IICProf. Assistant Coordinators e-mail : hrdr@stpauls.ac.in Supporting Coordinators: IEDC & IIC / Media	Ms Ancy C. A. Ms Nisha V. M. Ms Priyanka E. Thambi
OFFICE BEARERS	
Public Relations Officer Deputy PRO Asst. PROs Staff Secretary (T) Staff Joint Secretary (T) Staff Secretary (NT) Staff Joint Secretary (NT) Junior Superintend Head Accountant LD Clerk (E-Grants) e-mail : ao@stpauls.ac.in e-mail : office@stpauls.ac.in e-mail : ha@stpauls.ac.in	Ms Niya Joy Mr John Mathew Ms Jisna Johnson, Mr Davis Titus & Mr George Bright P. J. Mr John Mathew (TS) Ms Priyanka Presannan (TS) Mr Ajeesh Joseph (NTS) Mr George Bright P. J. (NTS) Mr Antony Diaclous M. J. Mr Jackson T. J. Mr Ajeesh Joseph
IQAC Constitution	
Chairperson Management Representatives IQAC Coordinator Institutional Quality Advisor IQAC Associate Coordinators IQAC Assistant Coordinators Teacher Representatives	Dr Savitha K. S., Principal in Charge Fr Varghese Valliyaparambil, Manager Fr Felix Chullickal, Director Mr Siby K. M. Dr Asha E. Thomas Ms Deepa George Ms Jisna Jaison T. Ms Hency George Dr Pramada Ramachandran Mr Texin Joseph Dr Priyesh K. V. Mr Justin George

Administrative Office Representatives One nominee each from the Local Society/Trust, Students and Alumni One nominee each from the Employer/ Industrialists/Stakeholders	Mr Antony Diaclous
NIRF Filing Committee	All Members of Office of Dean, Quality Assurance Mr Texin Joseph (<i>Coordinator</i>) Ms Nisha V. M. Ms Reshma Mariam Mohan Ms Anu Varghese
AISHE Committee	All Members of the Office of Dean, Quality Assurance Ms Teresa Stephen (<i>Coordinator</i>) Ms Meera Jacob Mr Shalbin K. Alex Ms Reshma Joseph
ISO Certification Committee	Dr Manju K. Menon (<i>Coordinator</i>) Dr Poornima N. Dr Varun V. Varghese Dr Treasa Sunitha George Dr Priyesh K. V. Mr Gibin Jacob
STATUTORY COMMITTEES	
Grievance Appeal Committee	Executive Committee
College Grievance Redressal Committee	Vice Chairman & Director Principal (Chairperson) Vice Principals Concerned HoD Administrative Officer Concerned Tutor
Departmental Grievance Redressal Committee	HoD-Chairperson Department Secretary Tutor
Grievance Appeal Committee	Governing Body
Staff Grievance Redressal Committee	Chairman & Manager Vice Chairman & Director Principal

Anti Ragging Committee	Vice Chairman & Director Principal Vice Principals Dr Rajeshmon V. G. (<i>Coordinator</i>) Ms Meera Jacob Ms Lima Sunny Ms Seena Mary Jose Mr George Stephen Mr Antony Diaclous Mr Robin V. Raphy Ms Naveena P. K.
Prevention of Sexual Harassment Committee	Vice Chairman & Director Principal Dr Pramada Ramachandran (<i>Coordinator</i>) Mr Christy George Ms Smiji A. J. Ms Renjitha Johnson Ms Aleena Varghese Ms Fiona P. Jojan Ms Dhanyalakshmi K. D.
Internal Complaints Committee	Dr Pramada Ramachandran, <i>Associate Professor, Department of Mathematics (Presiding Officer & Chairperson)</i> Ms Deepa George, <i>Assistant Professor, Department of English (Member)</i> Ms Remyamol K. P., <i>Assistant Professor, Department of Commerce SF (Member)</i> Ms Reshma Joseph, <i>LD Computer Assistant, Office (Member)</i> Ms Christeena Baby, <i>Office Assistant, Office (Member)</i> Ms Baby Rani – <i>NGO Member (External Member)</i>
Women Empowerment Cell	Vice Chairman & Director Principal Vice Principals Dr Poornima N. (<i>Coordinator</i>) Ms Teresa Stephen Ms Maria Augustine Ms Sreedevi Malapurath Ms Remyamol K. P. Ms Prathibha G. Rao

Equal Opportunity Cell	Vice Chairman & Director Principal Vice Principals Dr Varun V. Varghese (<i>Coordinator</i>) Ms Deepti Gopinath Mr Antony Diaclous Ms Jixy George Ms Jinu Rose E. V. Ms Anupam Ugin Ms Seena G.
Committee for the Students with Disabilities	Vice Chairman & Director Principal Vice Principals Ms Smiji A. J. (<i>Coordinator</i>) Dr Binu P. C. Ms Mishma Joy Ms Naveena P. K. Ms Lakshmi Vijayan Ms Sreekala K. K.
PTA	Vice Chairman & Director Principal Vice Principals Ms Teresa Stephen (<i>Coordinator</i>) Dr Sumitha Franklin Mr Shiju C. R. Ms Lincy N. L. Representatives of the Parents
Purchase Committee	Assistant Manager & Bursar Principal Dr Sumitha Franklin (<i>Coordinator</i>) Mr Christy George Mr John Mathew Ms Maria Augustine Mr Antony Diaclous Mr Jackson T. J. Ms K. S. Dhanya
Building Committee	Vice Chairman & Director Principal Vice Principals Mr Stalin P. C. (<i>Coordinator</i>) Dr Treasa Sunitha George Mr George Stephen Ms Reshma Mariam Mohan Ms Tonia Thomas

Planning & Evaluation Committee	Chairman & Manager Vice Chairman & Director Assistant Manager Principal (<i>Coordinator</i>) Vice Principals Deans Controller of Examination Other members of the Ext. Exe. Committee
Admission Committee	Vice Chairman & Director Principal Mr Jose Xavier (<i>Coordinator</i>) Dr Sumitha Franklin Mr Shiju C. R. Ms Marymol John Ms Ancy C. A. Ms Hency George Dr Manju K. Menon Ms Deepa George Mr Nithin N. P.
Discipline Committee	Assistant Manager Principal Ms Jose Xavier (<i>Coordinator</i>) Dr Sumitha Franklin Mr Justine George Mr Shiju C. R. Mr Siby K. M. Dr Asha E. Thomas Ms Lincy N. L.
Committee For Research & Consultancy	Chairman & Manager Principal Dr Manju K. Menon (<i>Coordinator</i>) Dr Asha E. Thomas Dr Minju Joy Mr Justine George Ms Meera Jacob All PhD holders
Committee for Social Outreach	Vice Chairman & Director Dean, Resource Mobilization Dr Rajeshmon V. G. (<i>Coordinator</i>) Ms Nisha V. M. Ms Teresa Stephen Ms Aysha Najal Vahab Dr Sajin Francis K. Social Outreach Coordinators

Academic & Administrative Audit Team	Chairman & Manager Vice Chairman & Director Principal (<i>Coordinator</i>) Vice Principals Dean, Quality Assurance Dean, Academics Dean, Student Affairs Dean, Research Dean, International Affairs Dean, Resource Mobilization Assistant Coordinators (IQAC)
Public Relations Committee	Assistant Manager Vice Principals Ms Niya Joy (<i>Coordinator</i>) Ms Jisna Johnson Fr Alias P. George Ms John Mathew Media Coordinators
Committee for Green Initiatives	Vice Chairman & Director Dean, Students Affairs Dr Binil Kumar M. R. (<i>Coordinator</i>) Mr Stalin P. C. Ms Haritha B. Ms Roshni C. R. Green Coordinators
E-Governance Committee	Fr. Raphael Stinil Chanassery (<i>Coordinator</i>) Ms Ancy C. A. (<i>Asst. Coordinator</i>) Dr Asha E. Thomas Mr Siby K. M. Ms Lincy N. L. Ms Priyanka E. Thampi Ms Nikitha Pinheiro System Administrator E-Governance Coordinators
Website Committee	Assistant Manager Ms Jisna JaisonT. (<i>Coordinator</i>) Mr Siby K. M. Ms Lincy N. L. Ms Ancy C. A. E-Governance Coordinators

Printing & Publishing Committee	Fr Raphael Stinil Chanassery (<i>Coordinator</i>) Principal Vice Principals Dr Binu P. C. Ms Anu Varghese Dr Lekha N. K. Graphic Designer
General Feedback Committee	Manager Assistant Manager Principal Vice Principals Dr Asha E. Thomas (<i>Coordinator</i>) Ms Nikitha Pinheiro
Alumni Committee	Manager Assistant Manager Principal Mr Jose Xavier (<i>Coordinator</i>) Ms Deepti Gopinath Ms Lima Sunny Mr John Mathew Mr Shalbin K. Alex Ms Reshma Joseph
Placement Cell & Career Guidance	Vice Chairman & Director Vice Principals Mr Stalin P. C. (<i>Coordinator & Placement Officer</i>) Mr John Mathew Dr Binil Kumar M. R. Mr Jijo Paul Ms Geethika P. R. Placement / Career Coordinators
Mentoring & Counselling Cell	Principal Vice Principals Ms Jixy George (<i>Coordinator</i>) Dr Anila A. S. Fr Alias P. George Ms Remyamol K. P.
Program Committee	Assistant Manager Principal Vice Principals Dr Poornima N. (<i>Coordinator</i>) Ms Maya K. Ms Niya Joy

	<p>Ms Amala Mathew Ms Maria Augustine Ms Sruthi M.</p>
NCC	<p>Vice Chairman & Director Principal Vice Principals Dr Varun V. Varghese (<i>Coordinator</i>) Mr Robin V. Raphy</p>
NSS	<p>Assistant Manager Principal Vice Principals Dr Rajeshmon V. G. (<i>Coordinator</i>) Ms Nisha V. M. (<i>Coordinator</i>)</p>
IEDC / IIC Committee	<p>Manager Assistant Manager Mr Justine George (<i>Coordinator & IEDC Nodal Officer</i>) Dr Varun V. Varghese Ms. Rinu Joy Dr Minju Joy IEDC Coordinators</p>
Medical Care Committee	<p>Principal Mr Jose Xavier Dr Priyesh K. V. (<i>Coordinator</i>) Mr Gibin Jacob Ms Deepti Gopinath Ms Theja Treesa</p>
Committee for Value Education	<p>Principal Ms Teresa Stephen (<i>Coordinator</i>) Ms Mary Vijila Ms Remyamol K. P. Ms Nikitha Pinheiro Ms Sreelekshmi J.</p>
Pauline Newsletter & News Channel Committee	<p>Assistant Manager Dr Binil Kumar M. R. (<i>News Channel Coordinator</i>) Dr Binu P. C. (<i>Newsletter Coordinator</i>) Ms Jisna Johnson Ms Niya Joy Graphic Designer Media Coordinators</p>

Handbook & Calendar Committee	Assistant Manager Mr Siby K. M. Mr Jose Xavier Dr Binil Kumar M. R. (<i>Coordinator</i>) Ms Nikitha Pinheiro Mr Nithin N. P. Graphic Designer
Canteen Committee	Assistant Manager Bro. Emmanuel Bestin Mendez (<i>Coordinator</i>) Mr George Stephen Mr Fabin Jose Ms Amala Mathew
Hostel Committee	Assistant Manager Dr Sumitha Franklin (<i>Coordinator</i>) Sr Lini Mathew O. Carm. (<i>Hostel Warden</i>) Mr George Stephen Bro. Emmanuel Bestin Mendez
Attendance Monitoring Committee	Dr Asha E. Thomas (<i>Coordinator</i>) Mr Jose Xavier Dr Sumitha Franklin Ms Lincy N. L.
Scholarship & Endowment Committee	Chairman & Manager Vice Chairman & Director Principal Ms Maria Augustine (<i>Coordinator</i>) Ms Teresa Stephen Ms Jisna Jaison T. Ms Marymol John
Discipline Monitoring Committee	Principal Dr Pramada Ramachandran (<i>Coordinator</i>) Mr Jose Xavier Other Members as Appointed on a Monthly Basis
Sports Monitoring Cell	Vice Chairman & Director Vice Principal II Mr Jose Xavier (<i>Coordinator</i>) Mr Rajeshmon V.G Ms Liya Justine Ms Zenith Shibu

Arts Monitoring Cell	Vice Chairman & Director Vice Principals Dr Poornima N. (Coordinator) Mr Christy George Ms Niya Joy
CLUBS & ASSOCIATIONS	
Cricket Club	Dr Rajeshmon V. G. Dr Sumitha Franklin
Football Club	Mr Shiju C. R. Ms Neethumol T. R.
Hockey Club	Mr Texin Joseph Ms Marymol John
Basket Ball Club	Mr Justine George Ms Anila Treasa K. J.
Volley Ball Club	Mr Jollychan James Ms Remyamol K. P.
Athletics Club	Ms Nisha V. M. Ms Ann Sneha John
Badminton Club	Ms Maria Augustine Mr John Mathew
Literary Club	Dr Manju K. Menon Dr Binu P. C.
Music Club	Dr Poornima N. Mr Christy George
Nature Club	Dr Binil Kumar M. R. Ms Renjitha Johnson
Photography Club	Mr Justine George Ms Aleena Varghese
Ncon Club	Ms Meera Jacob Ms Hency George
Tourism Club	Mr Rajkumar Varman Ms Haritha K. B.
Theatre Club	Ms Anila Tresa Mr Antony Diaclos
Vincent De Paul	Dr Sumitha Franklin Ms Ancy C. A.
Jesus Youth	Dr Salia Rex Ms Nikita Pinheiro
Xavier Board	Mr Justine George Mr Siby K. M.

AICUF	Dr Salia Rex Ms Jenusha K. S.
AD/AT Club (Anti-Drugs/Anti-Tobacco)	Ms Deepa George Ms Priyanka Presannan
Debate Club	Ms Smiji A. J. Mr Sam Thomas
IT Awareness Club	Ms Lincy N. L. Ms Nisha V. M.
Entrepreneurship Club	Mr Justine George Ms Priyanka E. Thambi
Counselling Club	Ms Jixy George Fr Alias P. George
Quiz Club	Ms Maya K. Mr Jose Xavier
Youth Red Cross	Dr Tresa Sunitha George Dr Sajin Francis K.
Electoral Literacy Club	Dr Varun Varghese Mr Stalin P. C.
Yoga Club	Mr Jose Xavier Ms Meera Jacob
Film Club	Dr Binil Kumar Ms Anila Treasa
Oratory Club	Ms Deepa George Mr John Mathew
Fitness Club	Dr Varun V. Varghese Ms Mary Vijila
Martial Arts Club	Mr Jose Xavier Ms Lima Sunny
Table Tennis Club	Mr Gibin Jacob Ms Jinu Rose E. V.
Drawing / Painting Club	Mr John Mathew Ms Jixy Joseph
Dance Club	Dr Poornima N. Ms Meera Jacob
Road Safety Club	Mr Jose Xavier Dr Pramada Ramachandran
Media & Journalism Club	Ms Niya Joy Ms Lima Sunny
Pauline Volunteers Club	Assistant Manager Vice Principals Academic Coordinator

i. St. Paul's Digital Library

A fully automated modern Digital Library has undeniably become the fountainhead of learning activities and information sharing system globally. St. Paul's College Library is a reservoir of knowledge in diverse areas such as Social Sciences, Humanities and Sciences. The two-storied building has a carpet area of about 11,000 sq. ft. The Library is fully automated using "KOHA" software with more than 34,000 volumes of text books and reference books. A total of 80 print periodicals including journals and magazines are subscribed in the library. Digital collections include DVDs and CD-ROMs. Online Public Access Catalogue (OPAC) enables the members to search for, reserve or check the status of any book in the library. St. Paul's College digital library has attained the position of a First Grade Library. Digital Library uses D Space software which serves as a platform for preserving digital content. Fully networked 35 computer stations with high speed internet facility and Wi-Fi facility are also provided in the library. E-journals can be accessed from the Digital Library through the NLIST programme of INFLIBNET. The College Library was established in 1965 at the very inception of the institution and it was digitalised in 2014. Apart from having a number of rare and precious books in different subjects, it has a large reference section containing reference books on various languages and subjects, including the Britannica, Americana and Catholic Encyclopedia. The library also subscribes to a number of national and international journals, reviews and magazines in addition to all leading periodicals, magazines and newspapers. Students can access the library between 8.00 a.m. and 4.00 p.m. on all working days.

Library Rules

1. All members of the staff and students are entitled to use the library for consultation and for taking books on loan.
2. The library functions on all working days from 8.00 a.m to 4.30 p.m.
3. Each student is given two borrower's tickets bearing his/her name, class number etc.
4. Reference books are not given on loan.
5. A student who fails to return a book on the day on which it falls due shall be fined Rs.1 for each day the book is detained beyond that date.
6. A student who damages a book shall be fined in proportion to the damage.
7. If a book is lost by any borrower, he/she must replace it by the latest edition within the time fixed by the Librarian.
8. Members are not allowed to sub-lend the books of the library. Breach of this rule will lead to loss of membership.



ii. INFLIBNET



INformation and LIBrary NETwork (INFLIBNET) was initiated by the UGC in April 1991. Inlibnet can be defined as a computer communication network of libraries and information centres of universities, institutions of national importance, Research and Development Institutions, bibliographical information centres, etc. thereby improving the capability in information handling and services. All students at St. Paul's College get the rare opportunity of getting connected to the Inlibnet.



iii. Virtual Lab



Virtual Lab is an initiative of the Ministry of Human Resource Department under the National Mission on Education through ICT. The project aims to provide remote-access to Laboratories in various disciplines of science and engineering for students at all levels from under-graduate to research. It also aims to share costly equipment and resources, various tools for learning, including additional web-resources, video-lectures, animated demonstrations and self evaluation. St. Paul's College, Kalamassery is a nodal centre of Virtual lab facility under Amrita University, Kochi. In 2015 St. Paul's college was awarded National level fourth position in the usage of virtual lab facility.



iv. Mentoring



Mentoring offers one to one relationship between mentor (Teacher) and mentee (Students). It is an activity of supporting and advising students to excel in their studies and life. Quality mentoring greatly enhances students' chances for success. In this program 15 to 20 students are assigned to a mentor. Mentors frequently interact with students and their parents, understand the strength, weakness and potentials of the students and support them to lead good academic, professional and personal life.



v. Health Centre



St. Paul's College has a health centre that is designed to ensure good health and wellness of its students. The centre is open from 9.30 am to 12.30 pm on every first and third Wednesdays to all students, teaching and non-teaching staff of the college. A General Physician of Lourdes Hospital offers consultation to the needy students. The medicines prescribed by the doctor are distributed to the students with the help of the fund raised by PTA.



vi. Counselling Cell



The Counselling Cell of St. Paul's College Kalamassery aims at helping students to reach their highest academic and personal potential. This may involve helping with personal, learning and

career concerns and promoting success and wellness among them. The Counselling cell provides a confidential atmosphere in which the students can explore any topic or situation and discuss any concerns they may have. The students are helped to work through their problems, to develop self awareness and to overcome problems. The counselling cell offers free counselling to students on individual or group basis on every Monday from 9.30 to 12.30 PM.

vii Physical Education

St. Paul's College is equipped with many outdoor and indoor games facilities for the students irrespective of gender difference to take part both in individual and group activities. This infrastructure of the institution provides conducive atmosphere to all students to excel in their respective sports skills by offering them with basketball court, volleyball court, football ground cum cricket field of 400 Mts. standard track with 8 lanes. The college also possesses ample space for indoor games including badminton, table tennis, carroms and chess.

1. Athletics Ground

The college athletics ground, since 1989 is the focal point for recreation and fitness. It consist of 400Mts., 8 lane grass track which has proudly hosted National/State/University level athletic meets.

2. Celebrity Cricket Stadium

Celebrity Cricket Stadium offers one of the finest cricketing facilities in the state of Kerala. It includes five international standard turf pitches, three turf practice wickets and a concrete practice pitch. The Cricket court hosts a range of cricketing programs for the National, State, District, University and community level competitions. It is the practice site for many Indian cricket celebrities and the breeding sports hub for many national level sportsmen.

3. Football Stadium

Our Football field is one of the best outdoor facilities in the state. Boasting a beautifully manicured natural grass playing surface, the facility serves as home to the college's football team. The playing field itself is 200 Mts. long and 150 Mts. wide.

4. Volleyball Court

The Volleyball court is open to all students who show genuine interest in the game. Physical Education classes and recreational classes are conducted in the area on a daily basis.

5. Indoor Court

The renovated Paulian Indoor Court cum Auditorium features a pleasant arena for Shuttle Badminton, Table Tennis, Yoga, Taekwondo, Boxing, and Aerobic training. It can spaciouly accommodate more than 1200 students.

Campus Facilities



- ★ ICT enabled classrooms
- ★ Well-equipped Laboratories
- ★ Digital Library
- ★ Seminar Hall
- ★ Conference Hall
- ★ Auditorium
- ★ Computer Centre with High-speed Internet Connectivity
- ★ Audio-visual Rooms
- ★ Language Lab
- ★ Student Support Centre
- ★ Girls Retiring Room with Infirmary
- ★ Cafeteria
- ★ Women's Hostel
- ★ Health Centre
- ★ Department Store
- ★ Smart Rooms
- ★ Acoustic Theatre
- ★ Amphi Theatre
- ★ Miyawaki Forest
- ★ Disabled Friendly Comfort Station

Outdoor Sports Facilities

- ★ College Ground with 400 Mts. Track with Eight Lanes
- ★ Cricket Ground with Turf and Matting Wicket
- ★ Cricket Pavillion
- ★ Football Field
- ★ Volleyball Court
- ★ Basketball Court
- ★ Open Fitness Centre

Indoor Sports Facilities

- ★ Badminton Courts
- ★ Table Tennis
- ★ Taekwondo
- ★ Chess

REGULATIONS FOR U.G. PROGRAMME UNDER CBCS 2017

PROGRAMME STRUCTURE

Model I BA / Bsc

a. Programme Duration	6 Semesters
b. Total Credits required for successful completion of the programme	120
c. Credits required from Common Course I	22
d. Credits required from Common Course II	16
e. Credits required from Core Course and Complementary courses including Project	79
f. Generic Elective (GE)	3
g. Minimum attendance required	75%

Model I/II BCom

a. Programme Duration	6 Semesters
b. Total Credits required for successful completion of the programme	120
c. Credits required from Common Course I	14
d. Credits required from Common Course II	8
e. Credits required from Core Course and Complementary / Vocational courses including Project	95
f. Generic Elective (GE)	3
g. Minimum attendance required	75%

Model II BA / Bsc

a. Programme Duration	6 Semesters
b. Total Credits required for successful completion of the programme	120
c. Credits required from Common Course I	16

d. Credits required from Common Course II	8
e. Credits required from Core + Complementary + Vocational courses including Project	93
f. Generic Elective (GE)	3
g. Minimum attendance required	75%

EXAMINATIONS

The evaluation of each paper shall contain two parts:

1. Internal or In-semester Assessment (ISA)
2. External or End-semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. There shall be a maximum of 20 marks for internal evaluation and a maximum of 80 marks for external evaluation. Both internal and external marks are to be mathematically rounded to the nearest integer. For all papers (theory & practical), grades are given on a 10 point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Points
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
Ab	Absent	0

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

GPA	Grade
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average

4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all papers (theory without practical) total marks of external examination is 80 and total marks of internal evaluation is 20.

Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

For all theory papers without Practical

Marks of external Examination	80
Marks of internal evaluation	20

All the three components of the internal assessment are mandatory.

Components of Internal Evaluation of theory	Marks
Attendance	5
Assignment /Seminar/Viva	5
Test paper (2x5=10)	10
Total	20

For all practical papers

Marks of external Examination	40
Marks of internal evaluation	10

All the four components of the internal assessment are mandatory.

Components Internal evaluation of Practical	Marks
Attendance	2
Test paper (1 x 4)	4
Record*	4
Total	10

Marks awarded for Record should be related to number of experiments recorded and duly signed by the concerned teacher in charge.

For projects

Marks of external Examination 80

Marks of internal evaluation 20

Components of External Evaluation of Project **Marks**

Dissertation (External) 50

Viva-Voce (External) 30

Total 80

All the four components of the internal assessment are mandatory.

Components Internal Evaluation of project **Marks**

Punctuality 5

Experimentation/Data collection 5

Knowledge 5

Report 5

Total 20

Attendance Evaluation

For all papers

% of attendance **Marks**

90 and above 5

85 – 89 4

80-84 3

76-79 2

75 1

(Decimals are to be rounded to the next higher whole number)

d) Comprehensive Viva-voce: External (ESE)

Components	Weightage
Basic knowledge and presentation skills	3
Topic of Interest	3
Knowledge of Core Courses	9
Total	15

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal mark.

The course teacher and the faculty advisor shall maintain the academic record of each student registered for the course which shall be forwarded to the University through the college principal and a copy should be kept in the college for at least two years for verification.

External Evaluation: The external Examination in theory courses is to be conducted by the University with question papers set by external experts. The answers must be written in English except those for the Faculty of languages. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation given by the question paper setters. The external evaluation shall be done immediately after the examination preferably through Centralized Valuation.

Photocopies of the answer scripts of the external examination shall be made available to the students for scrutiny on request and revaluation/scrutiny of answer scripts shall be done as per the existing rules prevailing in the University.

The question paper should be strictly on the basis of model question paper set by BOS and there shall be a combined meeting of the question paper setters for scrutiny and finalisation of question paper. Each set of question should be accompanied by its scheme of valuation.

Performance Grading

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7-point scale as detailed below

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very Good
3.00 to 3.49	B	Good (Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal (Pass)
up to 1.99	D	Deficient (Fail)


GRACE MARKS FOR SPORTS / NSS / NCC / CULTURAL


1. State level events in all Sports/Games/Relay events (Inter-Districts competition - Individual/Team/Games event. Certificates from the State/District Association concerned)	I Place	5%
	II Place	4%
	III Place	3%
2. Inter Collegiate events (Individual team events)	I Place	7%
	II Place	5%
	III Place	3%
3. Representing the State and Winning in Approved National Competition (Inter-State)	I Place	12%
	II Place	10%
	III Place	7%
	Representation	5%
4. Inter University South Zone/South West Zone	I Place	10%
	II Place	9%
	III Place	8%
	Participation	7%
	Non-Participation	6%
5. All India Inter-University Competition (Indian University Combined University Team)	I Place	17%
	II Place	14%
	III Place	12%
	Participation	10%
	Non-Participation	6%
6. Representing India in approved World competitions		25%
7. Blind students securing I/II/III places in Sports/Cultural/Youth Festival activities conducted by Kerala Federation of the Blind at College/ University/Inter-University level.		5%
8. Inter Collegiate Youth Festival (Individual & Group Events)	I Place/A Grade/Best Actor/Actress	5%
	II Place	4%
	III Place	3%
	(Limited to 5%)	
9. South Zone Inter University Youth Festival conducted by AIC (Individual and Team Events)	I Place	6%
	II Place	5%
	III Place	4%
	(Limited to 6%)	

10. National Level Youth Festival (Individual and Team events)	I Place	10%
	II Place	7%
	III Place	5%
	(Limited to 10%)	

Accompanists of artists in Youth Festival (Zonal and National Level only) will be given grace marks

11. Deaf and Dumb candidates with disability of 40% or above/ Hearing impaired candidate with disability of 70% or above / Differently abled candidates (Irrespective of the degree of disability) (Medical Certificates from Medical Board is required)

12. NSS volunteers

- a) NSS certificate holders
- b) Attending National Camp with attendance certificates (NIC, National Youth Festival, Mega Summer Camp, Adventure Camp, Pre-RD Camp etc. with at least 5 days duration)
- c) NSS State awardees and National Awardees
- d) Republic Day Camp (This camp should be of at least one month duration)
- e) NSS Volunteers nominated by State NSS Cell who have attended International Programmes
- f) Indira Gandhi National Service Scheme (IGNSS) Awardees. (NSS volunteers can claim grace marks under all the six categories subject to the limit of 10%)

13. NCC cadets

a) Attending National Integration Camp		3%
b) Attending Republic Day Camp / Parade		3%
c) Basic Leadership Camp (TSC)/NS camp/Vayu Sainik/Independence Day Camp (Sports and Games at Delhi)	}	6%
NIC		
Trekking / Adventure Mountaineering Camp / AAC / SSC		
Delhi Sports & Games		
d) Certificate holders	'C' Certificate	5%
	'B' Certificate	4%
e) NCC Weightage / Equivalency Certificate issued		3%
f) National level and other Centrally organized camps / YEP		9%
g) 75% Attendance		3% Yearly
h) 10 Days Annual Training Camp		3%
i) IGC/ALC		6%
		(Limited to 15%)

i. COLLEGE UNION

The College Union is intended to promote the social and cultural life of students and to train them in the rights and duties of citizenship. It also helps in the development of their personalities and skills. All students of the college are members of the college union. The various office bearers are elected by the students. The office bearers include: the 1) Chairman 2) Vice Chairman 3) General Secretary 4) University Union Councillors 5) Arts club Secretary 6) Magazine Editor 7) Lady Representatives. The College Union promotes many cultural activities. It safeguards the rights of the students and supervises the yearly publication of the college magazine. The College Union strives to attain the objectives mentioned in Rules of General Discipline.

ii. NCC

(Senior boys & Senior girls division)

NCC aims to provide service training to the University students. It also helps in the development of personality, character and leadership. 'Unity & Discipline' is the motto of National Cadet Corps. The students joining the NCC get opportunity to take part in various camps, mountaineering, etc. Weightage of marks is given for those students who attend the NCC parades.

The members of the NCC are eligible to appear for 'B' certificate & 'C' certificate examinations. Those who obtain 'C' certificate and have secured a degree can appear for direct commission in the SSB and Defence Force without appearing for UPSC Examinations.

iii. NSS

The NSS Unit aims at serving the community along with education. It is intended to make the students conscious of the importance of being useful to the society. Membership to NSS is open to boys & girls. The volunteers are expected to work for the unit for a minimum 120 hours a year. The volunteers of NSS get weightage marks for admission to various courses of study and grace marks in the University examinations.

iv. College Magazine

The annual review of the college is titled the 'PAULIST'

1. The Principal is the Ex. Officio President of the Committee.
2. The Chief Editor is to be nominated from among the staff
3. The elected student magazine editor acts as the Chief Student Editor for Arts, Science, Hindi & Malayalam Sections.

v. Career Guidance and Placement Cell

Facilitating a smooth entry of students into various careers, the Career Guidance and Placement Cell of St. Paul's College co-ordinates varied activities annually. Students are trained by internal and external faculty in areas such as people skills, interview skills, employability skills etc. Annual recruitments to various reputed companies also form part of the activities of the cell.

vi. Women Empowerment Cell

This Cell aims at empowering and developing the personalities of the college women students. It organizes programmes for the benefit of both the students and the local community and it seeks to enable students to do well in life, regardless of gender.

vii. Quiz Club

The Quiz Club of St. Paul's College, Kalamassery has been formed to hone the quizzing skills and encourage the talents of the student community. Besides conducting quizzes and forming the college teams, it also facilitates the students' participation in quiz programmes in other institutions.

viii. Nature Club

The Nature Club of St. Paul's College was established in 1996. The main objectives of the club are to make aware the students the importance of environmental protection, sustainable use of resources and conservation of biodiversity. The main activities of the club are organising seminars, exhibitions, tree planting, taking students to nature camps and trekking to wild life sanctuaries and national parks.

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ix. Debating Society
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St. Paul’s College Debating Society attempts to locate talented youth with oratorical potentialities and to promote their communication and advocacy skills backed by critical and creative thinking. It envisions to provide pupils with the scope of developing divergent thinking and to articulate them with intelligible coherent reasoning that would certainly enable students to take on leadership roles at an early age. The society supports its members with expert training, friendly sessions and ample practice.

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x. Entrepreneurship Development Club
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The college has a vibrant Entrepreneurship Development Club. The aim of the club is to inculcate the culture of entrepreneurship among the students. The club conducts classes, discussions, experience sharing of successful business people and industrial visits to equip them with knowledge, skill, technique and confidence which are essential for a good entrepreneur.

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xi. Tourism Club
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Tourism Club was started in the year 2002 with the help of District Tourism Promotion Council. The club offers guidance to careers in tourism. The club organises tours to nearby tourist spots to understand the impacts of tourism, and promotes interest in environmental debates etc.

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xii. Music Club
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Music is a beautiful language that creates a bond between people regardless of age, creed, culture and nationality. It acts as an epithet of intellect, discipline, emotion and expression. Music Club of St. Paul’s is formed to identify the musical talents of students and to provide them with opportunities to exhibit them. It is one of the very active clubs as it has a role to play in every important function that happen in the college. The club trains and promotes the singing birds to participate in various musical competitions as well as to develop aesthetics of melody.

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xiii. The All India Catholic University Federation (AICUF)
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AICUF is an International organisation of Catholic University students, which is a blend of catholic values and secular nature. The movement was started in 1924, at St. Joseph’s College, Tiruchirappalli by Fr. Carty, S.J. in order to engender social awareness, social justice and social

commitment in the youth towards the society. Students, who like to develop a critical and creative approach to life, involve in studies and activities linked to broader social issues and struggles with a view to become a constructive force within the college and outside, are encouraged to join the AICUF unit, irrespective of their religions.

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**xiv. Jesus Youth**  
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Jesus Youth is an International Catholic Youth Movement organized by the Roman Catholic church in the mid-1970s to foster catholic values and spirituality among the Catholic students. The movement invites its youth to follow a lifestyle based on the life of Jesus Christ to become the light of the world. The strength of the movement is its special focus on a life centered on the Lord Jesus Christ: beginning with an experience of God nourished by prayer, the Word of God, the sacraments and fellowship, and sharing the Good News of Jesus Christ with others to become enlightened youth.

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**xv. I.T. Awareness Club**  
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I.T. Awareness Club gives proper knowledge about the fast growing I.T. world. The club assists students for the efficient use of different devices. Club activities familiarize the students, all about the new facilities and software available in the field of I.T. and make lifestyle more suitable for the fast growing world. It makes the students aware of cyber laws and cyber crimes and help them to proceed in the right direction.

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**xvi. Encon Club**  
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ENCON CLUB is a purely voluntary non profit group activity of students aimed at practising energy conservation and environmental protection. This gives a platform for the members to acquire process and share knowledge on the subject. The main objective of the club is to drive home the message of energy conservation and environmental protection in the minds of students by planning and organizing regular activities.

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**xvii. Anti-Drug / Anti-Tobacco Club**  
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The Anti-drug Club of the college functions with the aim of ensuring a drug free campus and building up a healthy student environment. The duty of the cell involves organising Classes/Campaigns in the college by Vimukthi Mission and other government authorized agencies. The members of the club take the responsibility of peer policing to weed out all kinds drug invasion in the college. Various activities of the club ascertain wholehearted student participation to curb the menace of drugs for a safe campus.

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xviii. Institution's Innovation Council (IIC)

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IIC at St. Paul's College Kalamassery was started in 2019. Being a part of this project our Institute has participated in Atal Ranking of Institutions on Innovation Achievements (ARIIA) and has given various opportunities to students to participate in various competitions and provided a number of programmes to inculcate innovative spirits among students

Functions of IIC at St. Paul's College Kalamassery.

- To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bound fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.
- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- Organize hackathons, idea competition, mini-challenges etc. with the involvement of industries.

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xix. Internal Complaints Committee

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The college has zero tolerance toward incidents of sexual harassment. In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015, the Internal Complaints Committee (ICC) has been constituted as under to deal with the complaints relating to sexual harassment at the workplace:

FEES & FINANCIAL ASSISTANCE

6

i. Schedule of Fees

Class		Tuition Fees
1. Degree Classes	-	₹ 1105/year
2. P.G. Classes	-	₹ 1985/year

Special Fees

(Common to all Courses)

1. Admission Fee U.G.	-	₹ 85.00
2. Admission Fee P.G.	-	₹ 170.00
3. Medical Inspection Fee	-	₹ 15.00
4. Stationery Fee	-	₹ 60.00
5. Magazine Fee	-	₹ 60.00
6. Calendar Fee	-	₹ 40.00
7. Association Fee	-	₹ 60.00
8. Audio Visual Education Fee	-	₹ 35.00
9. College Union Fee	-	₹ 30.00
10. Students Aid Fund	-	₹ 15.00
11. Athletic Fee	-	₹ 110.00
12. Women Study	-	₹ 15.00
Laboratory Fees / per year		
1. B Sc Chemistry	-	₹ 445.00
2. B Sc Physics	-	₹ 445.00
3. B Sc Maths	-	₹ 170.00
4. M Sc Physics	-	₹ 1325.00

Library Fee / per year

Degree & PG	-	₹ 110.00
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Caution Deposit

Degree	-	₹ 360.00
Post Graduation	-	₹ 600.00

Fee Structure of Self Financing Courses

M Sc Chemistry	-	₹ 22,500/ Semester+850 (Special Fee)
M A English	-	₹ 18,750/ Semester +850 (Special Fee)
B Com - Computer Application	-	₹ 11,250/Semester +750 (Special Fee)
B A English Literature & BBA	-	₹ 9,000/Semester +750 (Special Fee)
B Sc - Computer Science	-	₹ 18,750/Semester +750 (Special Fee)
Banking and Financial Services (B Voc)	-	₹ 18,750/Semester +750 (Special Fee)
Tourism and Hospitality (B Voc)	-	₹ 18,750/Semester +750 (Special Fee)
Logistics Management (B Voc)	-	₹ 18,750/Semester +750 (Special Fee)
B Voc Journalism & Broadcasting	-	₹ 18,750/Semester+750 (Special Fee)

AAF for SF Courses

B A English / B Com CA	-	₹ 600.00
BBA / B Sc CS	-	₹ 630.00
M Sc Chemistry / MA English	-	₹ 790.00

ii. Fee Regulations

1. Tuition fees will be collected either in lump at the beginning of the year or in instalments at the beginning of each term or semester as the case may be.
2. Fine for late payment of tuition fees. Within 10 days from due date ₹ 5 & after 10 days ₹ 10.
3. Fee must be paid on the dates fixed in the Calendar for the purpose.

4. If the fees and fine of an instalment are not paid before the last date given for payment of that instalment, the name of the student will be removed from the rolls of the college with effect from the date following the expiry of the period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be readmitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. ₹ 50 as Re-admission fee will be levied in such cases of re-admission. The readmitted students will get the benefit of attendance only from the date of readmission.
5. The last opportunity for the payment of an instalment of fee mentioned above is designed as the last working day previous to the due date of the succeeding instalment. But in the case of the last instalment, ie., the fee due for February, the last opportunity is fixed as the 5th March, if the 5th of March happens to be a holiday, then the last working day previous to such date will be considered as the last opportunity (A student will be admitted to a new term only if he clears the dues of the previous term).
6. Every student is liable to pay the prescribed fee for the whole term during part of which his/her name is on the rolls of the College.
7. Each instalment of fees shall be paid on the dates notified in the Calendar. All cash transactions will be closed at 2 p.m. everyday.
8. A receipt signed by the Accountant shall be granted for every payment made, which the student shall preserve and produce whenever required by the Principal.
9. Mistakes if any, in the receipts issued for payments made should be pointed out then and there and should be got corrected on the spot. Complaints made later will not be entertained.

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**iii. Refund of Fees**  
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Refund of fees including special fees once remitted will not be granted to those students who had already paid the tuition and other special fees for one particular course in an Arts & Science College or Sanskrit College and who joins another professional or Technical College or Institutions offering a different course of instruction and not coming under the Director of Collegiate Education or under the Scheme of Direct Payment.

In respect of the Private Arts & Science Colleges coming under the Direct Payment system, the respective Zonal Deputy Directors of Collegiate Education are empowered to sanction refund of fees. Wherever the term ‘fees’ is mentioned, it means “Tuition fees” alone. If any eligible Backward Community students had paid their fees at the time of joining the College and such fees had been remitted into the treasury, the amount of fees so paid will be got reimbursed by the Harijan Welfare Department.

5. PG Indira Gandhi scholarship for Single girl child
6. PG Gandhi Scholarship for university first and second rank
7. PG scholarship for University first and second rank holder
8. Suvarna Jubilee Scholarship
9. State merit scholarship
10. Hindi Scholarship
11. Muslim Nadar Girls Scholarship (MNS)
12. Aspire Scholarship
13. Suvarna Jubilee Merit Scholarship (SJMS)
14. Muslim Girls Scholarship (Paloli Committee Scholarship) (MGS)
15. Blind / PH Scholarship (BPHFC)
16. Aspire Scholarship
17. CH Mohammed Koya Scholarship
18. Prof. Joseph Mundassery Scholarship Award
19. Snehapoorvam Scholarship
20. Higher Education Scholarship
21. Music Fine Arts Scholarship (MFAS)
22. Scholarship for dependent of Jawans (JS)
23. Vidhya Sammunnathi Scholarships
24. Navadarshan Scholarship
25. Kerala Vidya Kiranam Scholarship 2021 Eligibility Criteria
26. Inspire Scholarship Scheme for Higher Education
27. Prathibha Scholarship Programme.

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**Proficiency Prizes**  
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Prizes for proficiency in studies are given to the students of all PG & UG classes. Leading Student Award Every year the most outstanding outgoing student will be selected from the final year classes and the Best Student Award will be given. Each department can nominate maximum 2 students for the award. A committee will select one student for the award from among the nominated students.

vi. Endowments

- 1. Rev. Fr Raphael Olattupuram Endowment**
Instituted by the teaching staff awarded to the student who scores the highest mark in Degree Examination.
- 2. Prof. N. Ramanand Endowment**
Instituted by the family of late Prof. Ramanand awarded to the student who scores the highest mark in B Sc Physics.
- 3. Mr Mathew Xavier Endowment**
Instituted by the family of Late Mr Mathew Xavier to be awarded to the highest mark holder in B Sc Chemistry.
- 4. Rev. Fr Joseph Manakil Endowment**
Instituted by the teaching staff to be awarded to the student who scores the highest mark in Hindi.
- 5. Prof. George Chillikoottathil Endowment**
Instituted by the teaching staff to be awarded to the student who scores the highest mark in English in B A / B Sc
- 6. Prof. M. A. Abdul Rahiman Endowment**
Instituted by the teaching staff to be awarded to the student who scores the highest mark in English in B Com
- 7. Prof. A. V. Moorthy Endowment**
Instituted by the teaching staff to be awarded to the student who scores the highest mark in Chemistry (Subsidiary).
- 8. Prof. T. K. Suresh Kumar Endowment**
Instituted by the teaching staff to be awarded to the student who scores the highest mark in English in the First Year Degree Examination.
- 9. Prof. E. K. Stephen Endowment**
Instituted by the teaching staff to be awarded to the student who scores the highest mark in B Com
- 10. Prof. P. V. Dominic Endowment**
Instituted by the family of late Prof. P. V. Dominic to be awarded to the student who scores the highest mark in M Sc Mathematics.
- 11. Prof. P. V. Dominic Endowment**
Instituted by Mr. Walter Meyn to be awarded to the student who scores the highest mark in B Sc Mathematics.
- 12. Prof. M. M. John Xavier Endowment**
Instituted by St. Paul's College Alumni Association to be awarded to the most outstanding sports student of the year.

- 13. Prof. V. P. George Endowment**
Instituted by St. Paul's College Teacher's Forum to be awarded to the student who scores the highest mark in the first year BA English (I & II Semester).
- 14. Prof. N. S. Harshan Endowment**
Instituted by St. Paul's College Teachers' Forum to be awarded to the student who scores the highest mark in History (B A Subsidiary Exam)
- 15. Prof. Dr T. R. Ananthkrishnan Endowment**
Instituted by St. Paul's College Teachers' Forum to be awarded to the student who scores highest mark in MSc Physics.
- 16. Prof. V. V. Sadanandan Endowment**
Instituted by the family of late Prof. V. V. Sadanandan to be awarded to the student who scores the highest mark in Malayalam in Degree Examination.
- 17. Heinz Anita Prize**
Instituted by German Couple Heinz & Anita to be awarded to the student who scores the highest mark in BA Economics
- 18. Heinz & Anita Prize**
Instituted by German Couple Heinz & Anita to be awarded to the student who scores the highest mark in MA Economics.
- 19. Sri. K. V. Antony Endowment**
Instituted by the non-teaching staff to be awarded to the student who scores the highest mark in MCom
- 20. Prof. Emmanuel Johnson Endowment**
Instituted by the family of Prof. Emmanuel Johnson to be awarded to the student who scores the highest mark in the second year B A Economics.
- 21. Dr Antony Mukkath Endowment**
Instituted by Sri. M. T. Michael, former senior superintendent of the college to the most promising youngster in sports.
- 22. Sri. Mulloor Varkey Thommy and Smt. Elisow Thommy Endowment**
Instituted by Sri. M. T. Michael, former senior superintendent of the college in memory of his parents to be awarded to the student who scores the highest points in the college youth festival.
- 23. Thasni Memorial Endowment**
Instituted by the students of B A English 2006-09 batch in memory of Ms Thasni to be awarded to the student who scores the highest mark in B. A. English.
- 24. Prof. Dr T. R. Ananthkrishnan Endowment**
Instituted by Prof. Dr T. R. Ananthkrishnan to be awarded to MSc Chemistry student who presents the best seminar.

25. Smt. K. T. Elizabeth Endowment

Instituted by her daughter Dr Beena P. J. & family to be given to the best exponent in performing arts in the college youth festival.

26. Prof. Alice P. M. Endowment

Instituted by Prof. Alice P. M. to be awarded to the student who scores the consolidated highest mark in Statistics for MA Economics I and II Semesters.

27. Prof. Joy Sreeba Endowment

Instituted by Prof. Joy Sreeba to be awarded to the student who scores the highest mark in Political Science.

28. Adv. George Lenthaparambil Endowment

Instituted by Prof. L. G. Antony and Prof. Mary Grace to be awarded to the student who scores the highest mark in Macro Economics of MA Degree Examination.

29. Prof. George John Endowment

Instituted by Prof. George John to be awarded to the student who scores the highest mark in MSc Chemistry.

30. Smt. Mary Joseph Cheriya Kadavil Endowment

Instituted by her son Sri. C. J. Paul, Mechanic of the College, to be awarded to the student who scores the highest mark in First MSc Chemistry.

31. Prof. Sallyamma Job Endowment

Instituted by Prof. Sallyamma Job to be awarded to the student who scores the highest mark in Micro Economics of MA Economics Degree Examination.

32. Sri. P. X. Antony Palliparambil Endowment

Instituted by Fr Joseph Antony Palliparambil in memory of his late father to be awarded to the student who scores highest marks in BBA degree Examination

Students are hereby instructed to strictly follow the rules and regulations of the St. Paul's College. One is not expected to plead that one is not aware of the existence of such rules. Ignorance of rules is no excuse. It is the duty of every student to abide by the rules and regulations. Violation of the rules will result in disciplinary action against the offenders and imposition of punishment including dismissal.

A. Identity Cards

1. All students admitted to the college shall compulsorily wear their Identity Cards whenever they are present in the college campus and produce it on demand by the authorities or persons authorised to do that.
2. All services like payments, issue of certificates, mark lists etc., will be made only on production of the Identity Card.
3. The Identity Card shall be surrendered to the office at the time of claiming the refund of caution deposit or issuing of Transfer Certificate/Qualifying Certificate, whichever is earlier.

B. Character and Conduct

1. Students shall greet all the staff members on the occasion of their first meeting with them during the day.
2. College timing is from **8.30 am to 3.30 pm**. Students should be present in the classrooms in the prescribed time. Students should be seated in their respective class rooms before the teaching hour commences and should not leave the classes except during intervals.
3. Students should be seated in their respective class rooms 5 minute before the class begins. After the second bell, during the time of the College Anthem, all should keep standing in perfect silence and reverence.
4. When a student wants to enter or leave the classroom while the class is on, he/she shall do so only after getting the permission of the concerned teacher.
5. During the absence of the teacher and while moving from one class to another, students are expected to keep silence.
6. Students shall not loiter/wander in the verandahs or college premises during working hours for any reasons whatsoever.

7. Students are advised to use the College Library during free periods and strict silence should be maintained in the College Library.
8. Students shall not enter any class rooms other than those allotted to them.
9. No indecent representation shall be made by any student towards any other student in words, letters and gestures or by any other means.
10. Conduct Certificate will not be issued on merely completion of academic programme (Course). It has to be earned by the student's good conduct and behavior. The decision of the Principal shall be final regarding this matter.

C. Attendance and Leave

1. Students should be regular and punctual in attending classes. A working day is divided into five periods.
2. Attendance will be marked at the beginning of each hour by the teacher engaging the class.
3. Any leave must be obtained in advance from the HoD/ Principal in writing in the prescribed leave form. No leave will be granted unless the Principal is satisfied with the reason stated. If a student is not able to submit the leave in advance, then they should submit the leave form on the succeeding working day.
4. A student abstaining from classes without proper intimation of leave for more than ten consecutive working days will have his/her name removed from the rolls.
5. Student shall not take leave of absence unless it is absolutely necessary. Irregularity in attendance may result in the loss of term days, which will end in the loss of a year.
6. Application for leave of absence should be submitted in the prescribed form to the HoD through the tutor concerned well in advance. Bona fide applications will be positively considered subject to regulations and will be forwarded to Controller of Examinations (CoE).
7. Applying for leave of absence does not imply that the leave will be granted.
8. In the case of medical leave, the leave letter should be submitted along with the medical certificate issued by a registered medical practitioner, within a week from the commencement of medical leave to another, students are expected to keep silence.
9. Leave for Academic/ Sports/ Arts/ NCC/ NSS/ activities will be granted only to those students who have availed prior sanction from the Principal through the proper channel duly recommended by the concerned authority for representing the College or University or higher levels for various seminars / workshops / camps / programs and such other extracurricular activities within or outside the campus. Student should submit a copy of leave sanction order by the Principal along with the proof of participation in the event to the Controller of Examination's office not later than one week after the event.

10. If one teaching hour is missed it is equal to missing half a day's attendance. i.e. If a student misses any one teaching hour in first three periods, student will miss half a day's attendance. If a student misses any one teaching hour in fourth or fifth period, student will miss half a day's attendance. If a student misses one teaching hour in first to third period and in fourth or fifth, the student will be considered as for the full day absent.
11. The certificate of attendance and progress required for admission to the end semester examination will in no case be granted unless:
 - a. The student has secured attendance of not less than 75% of the total number of working in the semester.
 - b. The Principal considers that the student's progress and conduct have been satisfactory.
12. Student should get a minimum of 75% of the attendance in a semester to appear for end semester examinations.
13. Candidates between 65% to 75% other than the allowed leave can apply for condonation of shortage to the Principal only if the absence is on medical ground or reasons beyond the control of the student. Necessary Medical Certificate is to be attached along with the application form. Condonation of shortage of attendance can only be availed once for a two year programme and twice for a three year programme. Candidates less than 65% is not eligible for condonation.
14. No student is expected to approach the Principal or the Vice Principals/CoE/ College office in person for enquiry on attendance. In case of any doubts or grievances, they may approach the Tutor or HoD.

D. Mobile Phones (High Court of Kerala [WP(c)23377/09]

1. **The use of mobile phone is strictly prohibited in the college campus on the basis of the orders issued by various authorities including the Honourable High Court of Kerala [WP(c)23377/09]. Offenders will be levied with fine and the mobile phone will be confiscated. A surprise inspection Squad is formed to implement the rule.**
2. Breach of the law invites disciplinary action along with fine as follows.
 - a. If caught for the first time simple fine of Rs. 500/-
 - b. If caught for the second time, a fine of Rs. 1000/- will be fined and the Mobile set will be confiscated for three months and SIM Card will be returned.
 - c. If caught for a third time mobile set will be confiscated permanently and necessary disciplinary action will also be initiated.

E. Dress Code

1. Students should wear modest and decent dress.

F. Visitors

1. Students shall not bring any outsiders except the parent/guardian to the college premises for any purpose whatsoever without the permission of the Principal.
2. Outsiders are not permitted to meet any of the staff or students in the college campus without the permission of the Principal.
3. Other than staff members, present students and permitted personals, no one is allowed to enter the class rooms, laboratories and hostel in any case.

G. Political/Organisational Activities

**Court Verdict Banning political activities in the College campuses
Judgement No. WA-535/2003 dated 26-05-2003
by the Honourable High Court of Kerala**

1. **Political activities are strictly prohibited in and around the college campus.**
2. Students are strictly prohibited from taking part or participating in any agitation, demonstration, strike, dharna, gherao and such activities which will disturb the classes or cause threat to the peaceful atmosphere of the College campus.
3. Students shall not bring or fix flags, placards, leaflets, pamphlets, notice boards, banners, posters or any publicity material of any political parties or any organizations in and around the campus. Any political campaigning through social media is strictly prohibited. Its violation will lead to cancellation of candidature and will initiate disciplinary actions.
4. No political /organisational activities shall be permitted in the campus except those official activities which are specifically permitted or sponsored by the college authorities.
5. It is forbidden to organize or attend meetings other than the official ones which are specifically permitted by the college authorities.

All expressions or activities which are immoral, anti-social, communal and anti-national are strictly prohibited in the College campus.

H. Ragging: A Serious Criminal Offence

Students shall not indulge in ragging or in any other activities causing harassment or difficulties to the fellow students in the college. Any student involving in ragging activities will have to face penal proceedings in accordance with the provisions in the Ragging Prohibition Act of the Govt. of Kerala.

Prevention of Ragging in Institutions

As per the decision of the supreme court of INDIA ragging is strictly prohibited

What is considered as ragging?

As per the UGC Regulations, 2009 and its continuous modifications, 'Ragging' constitutes one or more of any of the following acts:

- i. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- ii. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- iii. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- iv. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- v. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- vi. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- vii. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- viii. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- ix. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

Ragging is prohibited inside or outside the Educational Institution. Whoever directly or indirectly commits, participates in, abets or propagates ragging within, or outside the Educational Institution shall on conviction will be punished.

All the students are strictly warned against getting involved into such an unbailable crime and all are requested to desist from such activities for not endangering their future. Collection of contribution in any form or demanding anything in kind from any students is totally banned.

KERALA RAGGING PROHIBITION ACT 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റിഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്തഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ എന്തെങ്കിലും പ്രവൃത്തി ചെയ്താൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ അല്ലെങ്കിൽ
2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. **റാഗിംഗ് നിരോധനം :** ഏതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
4. **റാഗിംഗിനുള്ള ശിക്ഷ :** ഏതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിന് പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിനുമേൽ, രണ്ടുവർഷം വരെയൊരുകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടും അയാൾ പതിനായിരം രൂപ വരെയൊരുകാവുന്ന പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാകേണ്ടതുമാണ്.
5. **വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ :** 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസസ്ഥാപനത്തിൽനിന്നും പിരിച്ച് വിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്ന് വർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസസ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
6. **വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്താൽ :** മുൻപറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ മാതാപിതാക്കളോ, രക്ഷകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി പരാതി ലഭിച്ച് ഏഴാം ദിവസത്തിനകം പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻതന്നെ പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസസ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.
7. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസസ്ഥാപനത്തിലെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പി

ല്ലയെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.

8. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംങ്ങിനെക്കുറിച്ചുള്ള ഒരു പരാതി മേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംങ്ങ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിനുമേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

I. General Rules

1. Students are not permitted to go out of the campus during class hours without exit slip. In case of emergency the exit slip will be issued by the Class Tutor.
2. **Smoking and consumption of alcoholic beverages are strictly prohibited in the campus. Students shall not use or bring tobacco or its products, alcohol, intoxicating drinks or narcotic substances to the college. Any violation will lead to disciplinary action.**
3. **Any student who is found under consumption of Alcohol or Drugs will be suspended with immediate effect and further disciplinary actions will be initiated. If found guilty student will be dismissed.**
4. Students shall not go on tour, picnic, excursion and study tour without the prior sanction and approval of the Principal.
5. Non academic activities are allowed only after the academic hours.
6. Prior written permission of the Principal is necessary for organizing any meetings, entertainment programmes, functions in the college; and for distributing notice or putting up any notice in the notice board.
7. Prior sanction should be obtained from the management for using halls, class rooms or any other infrastructure for meeting, entertainment programs, functions in the college.
8. Students shall not write or make any marks or stick posters in the walls or any part of the college property.
9. Students shall not cause any loss or damage to the college property. Intentional causing of loss or damage will be considered a serious misconduct. Disciplinary action will be initiated against the offenders and they will be liable for recovery of the loss. The loss or damage thus caused to the college articles will be made good by realizing double the value of loss or damage from the student/s concerned. Unintentional causing of loss or damage will result in the recovery of loss or damages from the offenders.
10. As per the Higher Education Department directives, cinematic dances and fashion shows are not permitted in the campus.

11. Congregating at the entrance of the college gate and sitting in the portico and the steps of the staircase are to be avoided.
12. Student vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited. Entry of vehicles is banned in the notified areas of the College Campus. Breach of law invites legal and disciplinary action.
13. Students are prohibited from defaming the college, college authorities, staff or students through any media (online/social/ printed/verbal etc.). Disciplinary action will be taken against those students who disobey this rule.
14. Any student who is persistently insolent or insubordinate or willfully and repeatedly commits mischief or is guilty of fraud or malpractice or who in the opinion of the Principal is likely to have an unwholesome influence on his fellow students or tarnish the reputation of the institution shall be removed from the rolls. The removal shall be either temporary or permanent subject to the gravity of the misconduct.
15. In case any student has any grievance or complaint they shall approach the tutor first. On receipt of the complaint, the matter will be discussed in the department level grievance redressal committee and necessary action may be taken. In cases where the matter is not concluded in 1st level the same may be forwarded to the College level grievance redressal committee headed by the principal will take the appropriate decision. Governing Council will be the appeal authority and the decision of the Governing Council shall be final on all such matters.
16. In the interest of the institution and for the sake of discipline, the Principal is entitled to refuse admission to any applicant, to suspend, to dismiss or take any other punitive action on any student for his/her misconduct.
17. The Governing Council shall be the final authority in the interpretation of the College rules. Matters not covered by these rules are left to the discretion of the Governing Council. And decision of Governing Council shall be final and binding.
18. Students who possess a criminal background/have a police case initiated against them are not eligible for admissions. If the same is brought to light post admissions, the students will be expelled without further notice.
19. If a student is found using the ID card of another student, both will be summarily be fined a sum of ₹ 2000/- and further disciplinary action may be initiated against them.

J. Misconduct and Disciplinary Actions

1. Students are bound to obey the directions, issued from time to time, by the Principal, teachers and the authorities. Disobedience to such directions would amount to serious misconduct and will invite disciplinary action.

2. Any student, who is found to have conducted himself/herself in any indecent or disorderly manner inside or outside the class room or in and around the college premises, is liable to be proceeded against for the said misconduct.
3. A teacher may send a student out of the class if the student misbehaves in the class and the matter will be reported to the authorities for punitive actions.
4. The Principal shall have the power to inflict the following punishments upon the offenders: fine, cancellation of attendance, withholding the term certificate, forfeiting education concession and scholarship, suspension, compulsory issue of T.C. without the application from the student or guardian, and expulsion.

Disciplinary procedure :

Normally any act of indiscipline shall be reported to the respective class tutors by a student, a teacher, or any person inside or outside the institution. On receipt of the complaint, the matter will be discussed in the department level committee and necessary action may be Taken. In cases where the matter is not concluded in 1st level the same may be forwarded to the disciplinary committee headed by the principal will take the appropriate decision. Governing Council will be the appeal authority and the decision of the Governing Council shall be final on all such matters.

K. Rules Regarding Malpractices in Examinations

Malpractices in the examinations are punishable. The following action will be taken against the students who indulge in malpractice.

1. Bringing any material relevant to the examination with the intention of copying or attaching unauthorised sheets in the answer script or tampering the answer sheets or copying from other students' answer scripts will initiate disciplinary action which will lead to the cancellation of the whole semester and debarment for maximum of three chances based on the enquiry report.
2. Using filthy language in the answer script will lead to cancellation of the concerned paper.
3. Manhandling or threatening the invigilator or any other official or impersonation will initiate permanent debarring and the matter will be reported to the police.
4. Helping others to answer questions in the examination hall will result in the student being debarred for two to four chances.
5. Tampering the answer scripts of other students will result in debarment for six chances or permanent debarment or reporting to the Police.
6. Disturbing a candidate from outside or inside the examination hall will result in the cancellation of registration of the student or debarment for two chances.

7. Shouting answers from outside / inside the examination hall will result in the cancellation of registration of the student or debarment for two chances and / or reporting to the police.
8. Stealing answer sheets or additional sheets or question papers or examination-related objects/ documents will result in the cancellation of Registration of the student or debarring for two to four chances and/ or reporting to the police.
9. Purposefully changing the seating arrangement in the examination hall and sitting in the wrong seat will result in debarment for one chance.

L. Fee Regulations

1. Tuition fee for all Courses should be paid in lump sum at the beginning of the semester / academic year.
2. The fee must be paid on the dates prescribed in the notification from time to time. If any student fails to pay the fees or special fees on the due date, he shall be liable to pay a fine of ₹ 50/- along with the fees, if the payment is made within 10 days of the due date and thereafter an additional fine of ₹ 100/-. If the 10th day happens to be public holiday, the next working day will be counted as the 10th day. ₹ 500/- will be imposed as re admission fee from those who fail to remit the tuition fees even after the allowed date of remittance of fees with fine.
3. If the fees and fine of an installment are not paid before the last date given for payment of that installment, the name of the student will be removed from the rolls of the College with effect from the date following the expiry of the period and the student will not get the benefit of attendance from the date of removal from the rolls of the College. If the student is to be re admitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. The re-admitted students will get the benefit of attendance only from the date of re-admission.
4. Every student is liable to pay the prescribed fee for the whole term.
5. Fees shall be paid on the dates notified even if discontinues. All cash transactions will be closed at 3.30 p.m. every day.
6. The student shall preserve receipts of fee payments and produce them whenever required by the principal.

i. Parent Teacher Association

A vibrant Parent Teacher Association functions in our college with the Principal as the President. The Vice-president is elected from among the parents and the Secretary is elected from among the teachers.

The P. T. A. actively involves in various academic and co-curricular activities of the college. It also helps in the infrastructure development of the college.

Office bearers

President	-	Dr. Savitha K.S.
Vice President	-	Mr. Biju Kartin
Secretary	-	Ms. Teresa Stephen

ii. Alumni Association

The Alumni Association of our college is formed by the students passing out from this college. Any student passing out from this college is eligible to be a member of this association. An elected representative of the old students is the President of the association and two members of the teaching staff are Secretary and Treasurer of the association. The executive committee members are elected from members of teaching and non-teaching staff and from the old students. Executive committee consists of the President, two Vice Presidents, Secretary, two Joint Secretaries, Treasurer and the members co-opted by the executive committee. The alumni association actively participates in the development programmes of the college. Many members of the organisation occupy very important positions in different fields. The alumni website is www.alumni.stpauls.ac.in.

Manager Rev. Fr Varghese Valiyaparambil and Principal Dr Savitha K. S. are the Ex-officio members of the association. Prof. Jose Xavier is the secretary. The Treasurer of the association is a staff from the college. The President, Vice President and Joint Secretary are elected from the alumni.

FOR THE KIND ATTENTION OF OUT-GOING STUDENTS! Don't forget to inform the college your following details :

1. Your employment details, when you achieve it.
2. Details of your higher studies, as you pursue them.
3. Details regarding your appearance and success in the following competitive exams, when you appear or when you qualify:

ACADEMIC PLAN 2022 - 23

9

JUNE 2022

DATE	ACTIVITIES
1	
2	
3	
4	Saturday
5	Sunday
6	B. Voc. Broadcasting: Plant a Tree - World Environment Day Celebration
	Encon Club: World Environment Day Celebration 2022
	Computer Science Dept.: Pachappum Harithabhayum - As part of World Environment Day celebration
	B.Voc Banking: Environmental day celebration: Planting saplings at the college campus
	English SF: World Environment Day Celebrations
	Department of English: Environment Day Celebration- "Green Scene"
7	Physics Dept: World Environment Day Celebrations
	Department of Chemistry: International yoga day in association with yoga club
8	
9	
10	Adisakthi Orientation Programme- NSS
11	Saturday
12	Sunday
13	
14	Department of English: English Literary Association Inauguration- "Estrella"
15	Fighting Climate Change Through Diet- NSS
	English SF: Reading Day Celebration
16	Maths Club inauguration
17	BVoc Tourism: World Picnic Day
18	Saturday
19	Sunday
20	BBA: National Reading Day June 19-Extempore Competition (Inter Department)
	Department of Economics: National Reading Day observance
	Literary week celebration organized by Literary club, Library and Literary Departments
	Wed Celebration: Inaguration of Vegetable Farming- NSS
	Library: Reading week inauguration & Book Talk
	Department of English: Reading Week celebrations

JUNE 2022

DATE	ACTIVITIES
21	Music Club: World Music Day
	IPR Awareness Program in collaboration with the office of Controller General of Patents, Designs, and Trademarks under National Intellectual Property Awareness Mission by the Post Graduate Department of Commerce.
	International Yogaday Celebration - NSS
	Yoga Club: International webinar on Yoga
	Library: Story telling workshop
	Department of English: "Building Bonds with Stories" – Workshop on Storytelling
22	IQAC: NAAC Oriented Workshop for Criterion Heads
	Library: Charozoom - Character review competition
23	Computer Science Dept.: An Eye on AI - Quiz In connection with Alan Turing Birthday
	Library: Jeevithaasawadanam Vaayanayilude
24	Department of English: Interaction with Sahithya Academy winner –"Metamorphosis"
25	Saturday
26	Sunday
27	Antidrug Day Rally and Flash mob - NSS
28	Department of Economics: National Statistics Day observance
	BVoc Logistics: Seminar - National Logistics Day
	Mathematics Department: Statistics Day Celebrations
	Inauguration of Commerce Club the Post Graduate Department of Commerce.
	New Normal (LGBTQ Programme) - NSS
29	Programme Committee: Staff Cultural Programme
30	BVoc Tourism: Destination Visit

JULY 2022

DATE	ACTIVITIES
1	
2	Saturday - One Day Camp for Vegetable Farming- NSS
3	Sunday
4	Department of Economics: Introduction of add on programme- Organic Farming
5	
6	
7	AD/AT Club: Talk on Anti-drug
8	
9	Saturday
10	Sunday
11	Department of Economics: World Population Day observance World Population Day Celebration- NSS
12	Career Orientation workshop for UG and PG students by the Post Graduate Department of Commerce
13	
14	
15	B. Voc. Broadcasting: Reporter in Journal Release / Physics Dept: Signature Talks Computer Science Dept. : Webinar in connection with World Youth Skills Day B.Voc. Tourism: International youth skills day English SF: Hemingway Days Poetry Recitation Competition
16	Saturday
17	Sunday
18	Computer Science Dept.: Workshop on Paper Bag Making - in connection with International Plastic Bag Free Day - July 3rd
19	Department of English: Tete-a-tete with Women Collective in Cinema
20	B.Voc Banking: Seminar / Department of Chemistry: Talk on careers in Chemistry Inauguration of IEDC Club / IQAC: NAAC Oriented Workshop for Heads of the Departments Dementia Awareness Programme as part of Bodhi Project by Govt.of Kerala
21	
22	
23	Saturday
24	Sunday
25	BBA: Seminar on Research Methodology / English SF: In Memory of Girish Karnad
26	BBA: Kargil Vijay Diwas- July 26(Activity related to Kargil Vijay Diwas)-Quiz or Poster Making Competition Mathematics Department: Forum for Exchange of Mathematical Ideas Department of Chemistry: Lab safety class IEDC Club: Poster competition on idea pitching competition
27	B.Voc Logistics: Theme based Student activities for International Day of Friendship
28	Karkkadaka Vavu (Public Holiday)
29	BBA: World nature Conservation- July 28 -Debate (Department level) B.Voc Logistics: Industrial Visit / Wec Inauguration-Legal Awareness Talk B.Voc. Tourism: International Tiger day Quiz / B.Voc Banking: Workshop on first aid Legal Awareness Talk - NSS
30	Dean International Affairs: Educational and Career Opportunities for BA English students abroad.
31	Sunday

AUGUST 2022

DATE	ACTIVITIES
1	
2	
3	Department of Economics: Orientation Programme for Final BA and MA students
4	
5	Department of Chemistry: Alumni Talk Series -1
6	Saturday Hiroshima Day Celebration-NSS
7	Sunday
8	Muharam (Public Holiday)
9	Physics Dept: Women in Science - Lecture Series-Talk 2
	STRIDE One Week Faculty Orientation Workshop organized jointly by Office of Dean, Academics, The Post Graduate Department of Commerce and B.Voc. Banking and Financial Services
	B.Voc. Tourism: Observing friendship day
10	Career Guidance Seminar by Career and Placement Cell
	Counseling Club Inauguration - Mentoring and Counseling Cell
	English SF: Book Lover's Day Audiobook Development
	Signing of MoU with Kinder Hospital and Medical Awareness class
11	IEDC Club: One day Workshop on Intellectual Property Rights
12	Mathematics Department: Social Outreach activity
	B.Voc Banking: Merit Day - Honor for rank holders
	B.Voc. Tourism: Word Wall
	World Youth Day Celebration - NSS
	Department of English: "The Day of the Patriot" - Competitions based on Indian Independence theme
13	Saturday World Organ Donation Day Celebration-NSS
	Alumni Meet
	Department of Physical Education - Umpiring Clinic
14	Sunday
15	Independence Day
	ID parade
	B. Voc. Broadcasting: I Love My India: Short Video Making Competition (Inter-collegiate)
	BBA: Independence Day- (Quiz competition)
	Independence Day - Flash mob by B.Voc Logistics department
	Computer Science Dept.: Quiz on Independence Day
	Independence Day Celebration- NSS
16	
17	Self Defense Classes- WEC & Physics Dept
	B.Voc. Tourism: Inspirational Talk
	B.Voc Banking: Placement drive
18	Sreekrishna Jayanthi (Public Holiday)

AUGUST 2022

DATE	ACTIVITIES
19	B.Voc. Broadcasting: Shutter Talks Exhibition and Workshop - World Photography Day
	Computer Science Dept.: Workshop on Multimedia - In connection with World Photography Day
	B.Voc. Tourism: Photography Competition - St. Paul's through Lense
20	Saturday
21	Sunday World Senior Citizen Day Celebration-NSS
22	BBA: Seminar or Competition related to World Entrepreneurs Day
	Physics Dept: Gender Sensitization Programme
23	IQAC: NAAC Oriented Workshop for Faculty
24	IEDC Club: Workshop on entrepreneurship and innovation as career opportunity
	English SF: Poster Making Competition - India in your Dream (Independence Day)
25	Department of Economics: Extension and Outreach Programme
26	B. Voc. Broadcasting: Talk on Radio and Television Anchoring Skills
	B.Voc Banking: Seminar on Entrepreneurship
	Department of English: Student Speak [1]– Paper presentations
27	Saturday
28	Sunday
29	B.Voc Logistics: Quiz Competition – National Sports Day
	B.Voc. Tourism: International Sports Day – Various Sports Events
30	Department of Economics: Skill Development Programme
	Mathematics Department: Forum for Exchange of Mathematical Ideas
	Extension Activity-Vegetable Flower Carpet by the Post Graduate Department of Commerce
31	

SEPTEMBER 2022

DATE	ACTIVITIES
1	B. Voc. Broadcasting: Onapulari 2k22 - Onam Reelz Competition
	College Onam Celebrations- Dean, Student Affairs
	Computer Science Dept.: Teachers day celebration
	B.Voc Banking: Ona Kazhchakal:- Photography competition and Onachandha
2	Onam Holidays begin
3	Saturday - 7 day camp -NSS
4	Sunday
5	Onam Holiday
6	Onam Holiday
7	Onam Holiday
8	Onam Holiday
9	Onam Holiday
10	Saturday


SEPTEMBER 2022


DATE	ACTIVITIES
11	Sunday - Onam Holidays End
12	B.Voc Logistics: Workshop - Mindfulness Day NLIST User Education for students
13	Mathematics Department: Entrepreneurship Related talk Computer Science Dept.: International Programmers Day- Hackathon IEDC Club: Talk on Innovation Ecosystem in Kerala
14	B.Voc Logistics: Orientation for first year Students (Tentative)
15	Visit to start-up village by students of second year B.Com. Career Guidance Seminar by Career and Placement Cell Department of Chemistry: Teachers day celebration IQAC: NAAC Oriented Workshop for Students World Democracy Day Celebration-NSS
16	B. Voc. Broadcasting: Talk on Advertising and New Trends Department of Economics: Meet the Achiever Programme Encon Club: Ozone Day celebration 2022 Physics Dept: World Ozone Day Celebrations B.Voc. Tourism: World Ozone Day-Online Quiz Department of Chemistry: Ozone day celebrations in association with ENCON CLUB Department of Physical Education: Intercollegiate Quiz Competition Department of English: Student Speak [2]
17	Saturday
18	Sunday
19	
20	English SF: Shakespearean Festival- enactment Department of English: Limelight – Author Display
21	Sreenarayana Guru Samadhi Day (Public Holiday)
22	
23	
24	Saturday
25	Sunday
26	B.Voc Banking: Career orientation workshop Department of Chemistry: Project presentation competition by outgoing PG
27	Mathematics Department: Forum for Exchange of Mathematical Ideas B.Voc. Tourism: World Tourism Week Celebrations B.Voc Banking: Course orientation for first year students World Tourism Day Celebration-NSS
28	Workshop on Academic Autonomy by office of Dean, Academics Road Safety Awareness Programme by Road Safety Club
29	
30	Department of Economics: Health Awareness Seminar Department of Chemistry: Video Presentation by students on a socially relevant topic

OCTOBER 2022

DATE	ACTIVITIES
1	Saturday National Blood Donation Day Celebration-NSS
2	Sunday Gandhi Jayanti Celebration-NSS
3	BBA: Poster Making Competition related to Gandhi Jayanti
	Department of Economics: Gandhi Jayanti observance
	Physics Dept: Deeksharambh
	Computer Science Dept.: An extension activity on "Swatchh Barath" as part of Gandhi Jayanthi
	B.Voc Banking: Swachch Bharath initiatives as part of Gandhi Jayanti
	Department of Chemistry: Gandhi Jayanti Celebrations 4 Mahanavami (Public Holiday)
5	Vijayadashami (Public Holiday)
6	
7	Department of Economics: Industrial Visit
	B.Voc. Tourism: Travel Diaries
8	Saturday
9	Sunday
10	Research orientation workshop organized for final year PG and UG students by the Post Graduate Department of Commerce
	World Mental health day - Counseling club
11	BBA: Seminar on IPR
	B.Voc Banking: National banking day celebration
	Career Guidance Seminar by Career and Placement Cell
	Talk on Career Development and Placement, Dean, Training and Development
	Department of English: The Masque – Literary Exhibition
12	Martial Arts Club: Braving all Odds: Self Defence Awareness Programme for Women
	English SF: Scrapy Crafts
13	International Day For Disaster Reduction Celebration-NSS
14	B.Voc Logistics: Quiz competition - World Standards Day
	Department of Chemistry: Working, still model competition
15	B.Voc. Tourism: National Trip
16	Sunday
17	B. Voc. Broadcasting: Orientation Program
	B.Voc Banking: Bank entrance coaching
	Chemistry lecture series -1
	World Food Day Celebration-NSS
18	Library orientation for first year students
19	IEDC Club: Meet with an Entrepreneur - Experience sharing session
	IQAC: NAAC Oriented Workshop for Office Staff
	Talk on Gender equality
20	Department of Economics: National Seminar
	International Day For Eradication of Poverty-NSS

OCTOBER 2022

DATE	ACTIVITIES
21	B. Voc. Broadcasting: Square One - Entry Level Test Computer Science Dept.: Seminar on Microprocessor and Micro controller as part of birthday of Mazor English SF: Quiz on 21st Century Literature
22	Saturday
23	Sunday
24	Deepavali (Public Holiday)
25	International Artist Day Celebration B.Voc Logistics: Log Talks -Talk series by Industrial Experts Physics Dept: Meet the Scientist Department of Chemistry: International Mole's day celebration English SF: Film Festival
26	IEDC Club: Young Innovator Programme 2022
27	
28	B. Voc. Broadcasting: Shades of St. Paul's - Campus Tour Mathematics Department: Forum for Exchange of Mathematical Ideas
29	Saturday
30	Sunday
31	National Unity Day-NSS

NOVEMBER 2022

DATE	ACTIVITIES
1	Kerala Day Celebration-NSS English SF: Kerala Piravi Celebration
2	
3	
4	National Cancer Awareness Day -NSS Department of English: Book Fair
5	Saturday
6	Sunday
7	Oratory Club: Book Talk Physics Dept: Career Guidance Programme Library: E-Resource awareness programme
8	Workshop on Experiential Learning by office of Dean, Academics English SF: Halloween Day
9	B.Voc. Tourism: Seminar on Grooming
10	B. Voc. Broadcasting: Talk on Social Media Platforms and Career Development
11	Football club: Interdepartmental 5s Football Competition Physics Dept: Programme on IPR

NOVEMBER 2022

DATE	ACTIVITIES
12	Saturday
13	Sunday
14	Computer Science Dept.: An extension activity, Session on "Computer Security" as part of Children's Day in the nearby School
15	BBA: Alumni Meet 2018 & 2019 Batch
	Department of Economics: Students' presentation on current Economic Problems
	Research Development Programme by Dean of Research
	Department of Chemistry: Legal awareness class – anti ragging cell
	Department of English: "Creativity the Shape Changer"- Workshop
16	Career Guidance Seminar by Career and Placement Cell
	IEDC Club: Field Trip and Industrial Visit
17	
18	B.Voc Logistics: International Men's Day – Debate Competition
	B.Voc. Tourism: Invited talk on Women Entrepreneurship Day
	B.Voc Banking: Subject related seminar
	IQAC: Rev. Fr. Raphael Olattupuram Memorial Lecture Series
19	Saturday National Integration Week Celebration-NSS
20	Sunday
21	B. Voc. Broadcasting: Talk on Television and New Generation
	Annual Sports Week
22	B.Voc. Tourism: International men's Day
23	
24	BBA: Seminar on presenting and speaking in Public
25	B. Voc. Broadcasting: Media Visit
	B.Voc Logistics: International Day for the Elimination of Violence against Women–Poster Making Competition
	Talent Day for First Years-Dean, Student Affairs
	B.Voc. Tourism: Destination Visit Ist year students
	Department of Chemistry: Exhibition – Chemistry in everyday life
	Department of English: Seminar
26	Saturday Constitution Day -NSS
27	Sunday
28	BBA: Group Discussion, Debate and Case Analysis
	Department of Economics: Constitutional Day observance
29	Mathematics Department: Forum for Exchange of Mathematical Ideas
30	B.Voc Logistics: Industrial Visit
	Computer Science Dept.: Seminar in connection with Computer Security Day
	B.Voc. Tourism: Food Festival
	Cyber Security Day- NSS

DECEMBER 2022

DATE	ACTIVITIES
1	World Aids Day-NSS
2	Computer Science Dept.: Computer Literacy Week Celebration
	B.Voc. Tourism: Mocktail and Cocktail making class
	National Pollution Prevention Day - NSS
3	Saturday International Day for Disabled-NSS
	Celebration of International Day for Persons with Disability by Committee for students with disability
4	Sunday B.Voc Banking: International Banking Day
5	Computer Science Dept.: Computer Literacy Week Celebration
6	B.Voc Banking: Seminar
	Computer Science Dept.: Computer Literacy Week Celebration
7	
8	Department of Chemistry: Webinar / Seminar on research aptitude
9	B. Voc. Broadcasting: Talk on Media Law and Ethics
	Transformation through art- Visit to Know Contemporary Art
10	Saturday B.Voc. Tourism: Mountain Day - Trekking
	International Day of Human Rights-NSS
11	Sunday
12	
13	Seminar on interview techniques by Career and Placement Cell
	Department of English: Literary Outpourings- Budding Writer's Workshop
14	BBA: Industrial Visit for the students
	BBA: Social Outreach Programs
	Encon Club: Observation of National Energy Conservation Day
	B.Voc. Tourism: Social Outreach Programme
	Dept. of Chemistry: Observation of National Energy Conservation day in association with ENCON club
15	
16	B. Voc. Broadcasting: Seminar on Newspaper Production
	Football Club: Interdepartmental Football Quiz
	English SF: Book Christmas Tree Competition
17	Saturday
18	Sunday
19	Computer Science Dept.: Session on Career Guidance
	Department of Chemistry: Alumni Talk series -220 'A day with inhabitants of Janaseva Sisubhavan' an extension program organized by the staff and students of the Post Graduate Department of Commerce
	IEDC Club: Talk on Social entrepreneurship and Productivity
	IQAC: Workshop on Intellectual Property Rights
21	Arts Day-Dean, Student Affairs
	Department of English: Santa Banter – Competitions based on Christmas Theme

DECEMBER 2022

DATE	ACTIVITIES
22	Arts Day-Dean, Student Affairs
	Maths Day Celebrations
	English SF: Crickheroes
23	College Christmas Celebrations- Dean, Student Affairs
	Department of Chemistry: Food Festival
24	Saturday – Christmas Holidays Begin
25	Sunday
26	Christmas Holiday
27	Christmas Holiday
28	Christmas Holiday
29	Christmas Holiday
30	Christmas Holiday
31	Saturday

JANUARY 2023

DATE	ACTIVITIES
1	Sunday
2	Christmas Holidays End
3	B. Voc. Broadcasting: Feliz Navidad Souvenir Journal Release
4	Oratory Club Competition
	Ganitham 2k23 - Intercollegiate Maths Fest
5	B.Voc Logistics: Social Outreach Programs
	'Shikshashree- A Financial Awareness Program for Rural Women' organized by PG students of Post Graduate Department of Commerce.
	Department of Chemistry: International Webinar
6	Department of Chemistry: International Webinar
7	Saturday English SF: Movie Review Competition
8	Sunday
9	Computer Science department :Career Orientation
	Department of Chemistry: Industrial Visit – III DC
10	Computer Science department :Career Orientation
	B.Voc. Tourism: Invited talk
	Seminar on interview techniques by Career and Placement Cell
	Department of Chemistry: Industrial Visit – II DC
11	BBA: Idea Pitching Tasks
	Computer Science department :Career Orientation
	Department of Chemistry: Industrial Visit – I PG
	National Youth Day-NSS

JANUARY 2023

DATE	ACTIVITIES
12	Department of Chemistry: Industrial Visit – II PG Department of English: Reflections- A Literary Review
13	B. Voc. Broadcasting: Talk on Blogging
14	Saturday
15	Sunday
16	
17	International seminar on Sustainable Development Goals by office of Dean, Academics Department of Chemistry: Extension activity-Social outreach- Anganwadi. Child welfare centre
18	
19	Talk on Career Advancement and Skill Development, Dean, Training and Development
20	B. Voc. Broadcasting: Session on Communication Skill Development B.Voc Banking: Seminar Department of Chemistry: Candle/paper bag making class IQAC: Workshop on Startups and Entrepreneurship
21	Saturday
22	Sunday
23	
24	
25	B.Voc Logistics: Student Activities on Republic Day B.Voc. Tourism: Observing National Tourism Day Quiz as part of world electoral literacy day Department of English: "Fire the Lines"- Debate
26	Republic Day Celebration-NSS
27	Physics Dept: Nobel Lecture
28	Saturday
29	Sunday
30	B. Voc. Broadcasting: Abhiprayalokam Blog Release Mathematics Department: Skill Development class for BSc / MSc students

FEBRUARY 2023

DATE	ACTIVITIES
1	Mathematics Department: Forum for Exchange of Mathematical Ideas
2	Encon Club: Wetland Day Celebration 2022
3	Department of Chemistry: Wetland day celebrations in association with ENCON club
4	Saturday
5	Sunday
6	B.Voc Banking: Hair Donation Camp as a part of Cancer day
7	
8	BBA: Employability Training Workshop in association with Placement Cell
9	B.Voc. Tourism: Industrial Visit – I DC
10	Push up Challenge
11	Department of Economics: All Kerala intercollegiate Debate Competition
12	Department of English: Student Speak [3]
13	Saturday
14	Sunday
15	B. Voc. Broadcasting: Abhiprayalokam Podcast Release - World Radio Day Celebration
16	B.Voc. Tourism: Add on Course: Galileo (Final Years) till 24/02/2023
17	'Haritha Sundara Gramam- An Awareness program on Environment Protection' organized by staff and students of Post Graduate Department of Commerce.
18	B.Voc. Tourism: Valentine's Day
19	Introduction to Central University UG/PG entrance examinations by Career and Placement Cell
20	Talk on How to Prepare for Campus Placements, Dean, Training and Development
21	English SF: Valentine's Day Celebration- Sonnet Recitation
22	Department of English: "To Be or Not To Be" – Thematic discussion
23	IQAC: Workshop on New Education Policy
24	B. Voc. Broadcasting: Capture 2023 - Photography Workshop
25	Computer Science Dept.: IGNITE : Alumni Talk
26	Saturday
27	Sunday
28	English SF: Literary Fest
29	B.Voc Logistics: International Mother Language Day – Speech Competition
30	Commerce Fest organized by Post Graduate Department of Commerce.
31	Department of Chemistry: Student Teacher Programme
32	
33	
34	B. Voc. Broadcasting: Science News Bulletin Release
35	College Day-Dean, Student Affairs
36	Saturday
37	Sunday
38	Physics Dept: National Science Day Celebrations
39	B. Voc. Broadcasting: Reporter.in Journal Release
40	B.Voc Logistics: Industrial Visit
41	Physics Dept: National Science Day Celebrations
42	Dept. of Chemistry: National Science day celebrations - Quiz competition to school students, Science Exhibition

MARCH 2023

DATE	ACTIVITIES
1	Department of Economics: Career Guidance classes for final BA and MA students. Computer Science Department : Tech Byte : -Seminar on Latest Technology
2	
3	BVoc Tourism: Muthanga Wildlife Sanctuary: World Wildlife Day BVoc Banking: Road safety day: Bike Rally
4	Saturday
5	Sunday
6	
7	
8	BBA: International Women's Day- Competition Women's Day Celebration-WEC Department of Chemistry: Personality Development class for outgoing students Women's Day Celebration-NSS English SF: Women's Day Celebration
9	
10	
11	Saturday
12	Sunday
13	
14	Pi Day Celebrations by Maths Club
15	Department of Chemistry: Webinar/Seminar
16	
17	B.Voc. Tourism: Observing Global Recycling Day
18	Saturday
19	Sunday
20	B.Voc Logistics: International Day of Happiness - Seminar B.Voc Banking: SHG visit by first year students English SF: World Theatre Day Celebrations
21	Talk on Emerging Trends in Higher Education, Dean, Training and Development
22	
23	
24	Department of English: All's Well that Ends Well – Literary Review
25	Saturday
26	Sunday
27	
28	Release of Annual Newsletter by Post Graduate Department of Commerce
29	B.Voc Banking: Grooming session for final year students
30	
31	Department of Chemistry: Observation of Bunsen burner day IQAC: Pauline Star Selection

Retired Faculty

Name of the Professor	Phone
Abdul Rehman C. I.	9846240495
Abdul Rahiman M. A.	
Abraham K. E.	9446049990
Alex A. V.	9744036702
Alice P. M.	8547411213
Ananthakrishnan T. R.	9447243054
Anandan G.	9562831431
Anoclit Joseph	9961130590
Antony E.P.	
Antony Issac E. (Late)	
Antony L.G.	9961303548
Antony V.C.	9446057213
Augustine Jude	9447044728
Augustus K.X.	9846411057
Austin Thampy L.A.	9846234389
Babu S.	9496119159
Beena P.J.	9947734677
Cleetus M.A.	9847317905
Daisy K.T.	9446227558
Edwin Joseph	9847263628
Edwin Xavier (Late)	
Emmanuel Johnson	9744515620
Emmanuel Philip N.	0484 2532873
Fr. Vincent Vadakkedath	9544551240
Francis P. Joseph	9446739635
Geetha M.S.	9446227346
George A.I. (Late)	
George Chillikoottathil (Late)	

Name of the Professor	Phone
George E.K.	9495503570
George John	9895137450
George K. John (Late)	
George P.O.	9947300805
George Valluvachery	9446546252
George V.P.	0484 2556838
Harshan S.	9846327939
Jacob P.J.	9895289868
James C.I.	9495383618
James Joseph	9446135187
Job Aniyara	9895065792
John Xavier (Late)	
Jose Sebastian P.	9496277624
Joseph K.P.	9633723115
Joseph M.P.	9895600816
Joseph P.M.	9809404773
Fr. Joseph Manakil (Late)	
Joshy N.V. (Late)	
Joy Sreeba	9995598263
Lawrence A.	9388300667
Mary Grace T.J.	9388505144
Mary Jelthruith K.V.	9995114563
Miniamma K.C.	9605668650
Moorthy A.V.	0484 2375975
Mukundan K.	9440875975
Nandan V.	9447294687
Narayanan Namboodhiri (Late)	
Nilakanta Sarma K.V.	9446341292

Retired Faculty

Name of the Professor	Phone
Paul C.M.	9746894274
Paul Joseph	9388634784
Peethambaran C.A.	9947113237
Raju P.	9447603450
Ramachandra Paniker (Late)	
Ramanandan N. (Late)	
Reena J. Andrews	9847355730
Regina Margret	9846045908
Rose Philo	9746195531
Roy P.J.	9446217082
Sadanandan V. V. (Late)	
Sallyamma Job	9846783109
Sankar P.D.	9895113177
Sankaran Kutty T.V.	9447346718
Sebastian C.D.	9895208367
Sebastian K.M.	0484 2730930

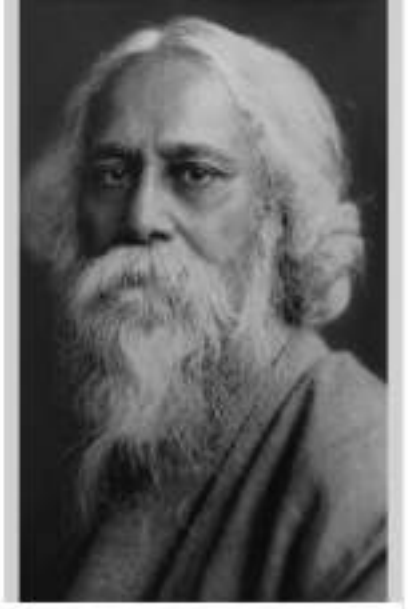
Name of the Professor	Phone
Sebastian V.X.	9447574106
Sobhana Micheal	9446439741
Stephen E.K.	9947632290
Stephen Franklin (Late)	
Sureshkumar T.K. (Late)	
Titus P.T.C.	9447105997
Titus Paul P.P.	9446142014
Usha John	9447161822
V. J. Peter	9447700025
Valentine D Cruz	9497686501
Victor George V. M.	9447035350
Viswananthan M.S.	9447524552
William Placid	9645642846
Wilson Gomez L.	9496825294
Yesudas Leen	9447556930

Retired Non - Teaching Staff

Name	Phone	Name	Phone
Alex A. K.	9895167709	Gilroy Dennis	9526271083
Ambro K. J.	0484 2497377	Ignatius (Late)	
Andrews P. P.	9495386249	Jacob A. X	9895934634
Anna O. J.	0484 2532236	James M. A	9447818291
Annie K. J.	9495336196	Johny N. J.	9447290739
Antony C. D.	9745461619	Joseph C. C.	9946473753
Antony Jolly M. J.	7736131800	Joseph P. M.	9388467543
Antony K. X.	9539691276	Joseph P. C.	0484 2493592
Antony K. C.	9633623321	Joseph T. A.	0484 2559396
Antony K. J. (Late)		Joy Pereira	9746986377
Antony K. V. (Late)		Kocco K. P.	0484 2482244
Antony M. K.	9656393238	Kunjipilla (Late)	
Antony M. T.	9747397980	Mala (Late)	
Antony P. D.	7559953496	Maria Jacintha C. J.	9497019403
Antony Rajan	9745393694	Mary Joseph	9447609581
Antony T. T.	9847194696	Mary T. J.	9746453315
Augustine K. C.	8547494861	Michael M. T.	9961732198
Augustine K. J.	9495425773	Paul C. J.	9447508343
Devassy T. J.	0484 5588498	Peter N.A.	7561833849
Francis K. V.	9633972112	Pius N. V. (Late)	
George P. M.	9995053862	Sebastian T. J.	9744417566
George Stephan C.	9447374254	Thomas Paul	0484 2513974
George V. V.	9400833229	Yesudasan K.M.	0484 2801346
Gildinose N. J.	9847288690		

MAHATMA GANDHI UNIVERSITY
PRIYADARSHINI HILLS P.O., KOTTAYAM - 686 560

Vice Chancellor	:	0481 2731001, 2731003 (R)
Pro-Vice Chancellor	:	0481 2731005, 2731006 (R)
Registrar	:	0481 2731007, 2583131 (R)
Controller of Examinations	:	0481 2731000, 2792133 (R) Fax : 0481 2731011
Director of College Development Council	:	0481 2731013
University Employment Information & Guidance Bureau	:	0481 2731025, 2731050
Public Relations Officer	:	0481 2731020
Director of Student Services	:	0481 2731024
Dean of Students	:	0481 2731031
N.S.S. Programme Coordinator	:	0481 2731029
Director of Collegiate Education Thiruvananthapuram	:	0471 2303548
Deputy Director of Collegiate Education, Ernakulam	:	0484 2362268



National Anthem

जन-गण-मन अधिनायक जय हे
भारत-भाग्य-विधाता ।
पंजाब सिन्ध गुजरात मराठा
द्राविड़ उत्कल बंग ।
विन्ध्य हिमाचल यमुना गंगा,
उच्छल जलधि तरंग ।
तव शुभ नामे जागे,
तव शुभ आशीष मागे,
गाहे तव जय गाथा ।
जन-गण मंगलदायक जय हे,
भारत-भाग्य-विधाता ।
जय हे, जय हे, जय हे,
जय जय जय, जय हे॥





ST. PAUL'S COLLEGE

Re-assessed & Re-accredited with 'A' Grade (Fourth Cycle) by NAAC
(Affiliated to Mahatma Gandhi University, Kottayam)
Kalamassery, HMT Colony P.O., Ernakulam - 683 503, Kerala-India